

Kirkbymoorside Town Council – Information for meeting 19 November 2012

Cheques for approval:

Please note that in addition to the cheques listed below, two cheques have been signed and dispatched:

21 November 2012	102414	Bramhalls	£2400
28 November 2012	102415	Br Legion	£30

DRAFT PAYMENTS LIST : Cheques 102416 to 102419

Vchr.	Cheque	Cde.	Name	Description	Amount
126	102416	4	North Yorkshire County Council	Refilling Salt bins etc	180.00
127	102416	16	North Yorkshire County Council	Cover for front of house	420.00
			Subtotal No. 102416		600.00
128	102417	7	Paul Gamble	Supply & fit sign	100.00
129	102418	11	Vision ICT Ltd	Gov.uk renewal	63.00
130	102419	11	Martin Brampton	Various	11.94
131	102419	11	Martin Brampton	Various	7.08
132	102419	17	Martin Brampton	Various	18.89
133	102419	4	Martin Brampton	Various	17.92
			Subtotal No. 102419		55.83
				TOTAL	818.83

Local Government Pension Consultation

The government wants to alter the rules to allow pension funds to invest in infrastructure schemes. The council could endorse the response by NYCC which says that there is no objection to permitting new types of investment, but that the pension fund's duty is to its members and investments must be treated on their merits. NYPF has no plans to make such investments at present. Or the council could ignore the consultation. Or make some other comment.

Epson Workforce Pro or HP Officejet 8100

The present colour laser printer is now several years old. It produces poor quality colour. The main cost of a printer is the purchase of consumables. What is suggested is purchase of an ink jet printer designed for low cost print production in an office environment as a replacement that would give better quality print at comparable or perhaps lower cost. The Brother MFC is monochrome only.

Street Lighting

All the items on the agenda are high priority according to the NYCC report. The recommendations by the acting clerk are:

Westfields – advice is being sought from NYCC. If possible, the columns in gardens should be moved to the verge; otherwise left in gardens just off the pavement. Repair work is needed anyway.

A170 – There would be clear benefits to improving the street lighting between West Lund and the turn to the primary school. The recommendation is therefore to add four new columns; if this is done this group of lights can be handed to NYCC. Repair work is needed anyway.

Other items are high priority work with no particular issues.

Winter Snow Clearance

Current documents seem hard to come by. These are from January 2010. If possible, more will be provided later.

Streetscene - Priority 1 Areas

Kirkbymoorside					
Requested by NYCC					
Location	Time		Yes	No	Requested By
	started	finished	Inspection Only		
Church Street					NYCC
Market Place to J/O Dale End*					NYCC
Piercy End to Roundabout*					NYCC
West End					NYCC/KMS PARISH
Westfields					NYCC
Clinic					NYCPT
Brook Close					Yorkshire Housing
Manor Close					Yorkshire Housing
Oxcroft					Yorkshire Housing
Queensway					Yorkshire Housing
Shaw Drive					Yorkshire Housing
Sturdy Court					Yorkshire Housing
Town Farm Car Park					RDC

Streetscene - Priority 2 Areas

Kirkbymoorside					
Requested by NYCC					
Location	Time		Yes	No	Requested By
	started	finished	Inspection Only		
Kirkbymoorside					
Castlegate					KMS Parish
Crown Square					KMS Parish
Gillamoor Road					KMS Parish
Howe End to Old Road					KMS Parish
Queensway					KMS Parish
Roundabout to Roundabout*					KMS Parish
Ryedale Crescent					KMS Parish
Ryedale View					KMS Parish
Springfield Lane					KMS Parish
Tinley Garth					KMS Parish
West Pastures					KMS Parish
Keldholme					KMS Parish
Kirby Mills					KMS Parish
A170 Footpath (Sportsfield to school)					KMS Parish

Internet options

Registration of .gov.uk cannot be done automatically because of Janet restrictions. The registration

has therefore been left with Vision ICT.

The web site and mail system has been transferred to hosting provide <http://www.nethosted.co.uk>. Each council member has an email forwarder of first.last@kirkbymoorsidetowncouncil.gov.uk which forwards to their usual email box. You can try them out by emailing to them. (For Councillor Marsden, it forwards to the town clerk). Would council members like the existence of these mail addresses to be publicised?

The agenda for December was circulated using MailChimp. The advantage of this mechanism is that anyone can register to join the mailing list (and also unsubscribe if they wish).

There is a provisional list of directories on the web site. They are:

Interest Groups

Educational

Advice & Assistance

Shops

Services

Eat, drink, rest

Tradespeople

Other businesses

Churches

Is this an appropriate way to break down directory information? Does the council wish to have these directories? Are changes needed?

Please review the page “What we do” (under “About”) and suggest changes, if appropriate.

Minutes and agendas can currently be searched and renewal of this facility requires a subscription. In the longer run the search could be integrated in the web site and would then involve the higher cost of \$108 per annum because of the increased number of pages to be indexed.

Amazon S3 storage is currently being used to synchronise and backup public documents. There is no charge for low usage and the council may be able to stay within that band. Otherwise cost will no more than a few dollars a month.

Cemetery

It seems time for cemetery policies to be reviewed and procedures confirmed. Two events suggest that this is needed. One is that the answer to what happens if someone changes their mind and wants a cremation plot in place of the burial plot they have reserved. Another is that we are asking people to sign a document saying they understand and agree to various conditions, but it is unclear what those conditions might be and a signature that is not plainly connected to specific conditions is not of any obvious value.

Officer's report

Possible use of BACS for payments has been mentioned. It is not easy to obtain reliable information on the legal position for the council to use BACS. For interest, the following has been extracted from notes for the November meeting of Boxley Parish Council:

“At the last meeting members were asked for their views on whether staff salaries could be paid by BACS. At their request the issue was taken up with the Independent Internal Auditor. He advised that the Cooperative Bank had a system that allows (with the

correct audit and security procedure put in place) a BACS payment form to be signed prior to its submission. This would then satisfy the two signatories requirement.

The parish office contacted a parish council that currently runs this system (although their Council's procedure is to sign it after the payments has been made) and was informed:

- * there was a small payment of 35p for each transaction;
- * the completed form would have to be faxed to the bank, this would cost £1 as the
- * parish office did not have a fax machine but could purchase one.
- * should there be a mistake and the bank had to contact the office it would be charged £8 per contact."

This indicates that use of BACS is not altogether straightforward.

Computer files of agendas and minutes have been tidied up to some extent.