

Kirkbymoorside Town Council
Information for meeting on 20 May 2013

15. Financial Matters

Cheques for approval:

Please note that in addition to the cheques listed below, two cheques have been signed and dispatched:

cq 102479	19 April 2013	RDC	Old Library Planning Application	£97.50
cq102480	26 April 2013	Sally Brown final salary	Replacement of cancelled cq102588 dated 17/9/2012	£460.83

Please note cheque no102489 is missing from sequence as it has been deleted.

Vchr.	Cheque	Cde.	Name	Description	Amount
19	102479	8	RDC	Old Library plans	97.50
18	102481	6	Lewis Tree Surgery	Manor Vale Arboricultural Works	2,304.00
20	102482	17	Complete office solutions	Staionery	48.60
21	102483	3	NYCC	Energy 2012/2013	4,029.14
22	102484	14	P&A Gospel	2012 Season Grounds Maintainence	1,200.00
23	102484	7	P&A Gospel	2012 Season Grounds Maintainence	1,220.00
24	102484	10	P&A Gospel	2012 Season Grounds Maintainence	85.00
25	102484	6	P&A Gospel	2012 Season Grounds Maintainence	600.00
			Subtotal No. 102484		3,105.00
26	102485	3	North Yorkshire County Council	Street Lights	437.17
27	102486	39	Moore Stephens	Bookkeeping QE 31/3/13	360.00
28	102487	11	Martin Brampton	Site Search	67.33
29	102488	19	Kirkbymoorside Methodist Church	Room Hire	27.00
30	102490	17	Viking Direct	Staionery	205.48
31	102491	8	W Bumby & Sons	Kirkbymoorside Library	840.00
32	102492	2	All Saints Church	Grant	2,500.00
33	102493	8	Southern Electric	Old Library Electricity	15.94
34	102494	16	Ms Louise P Bolland	May Salary	946.46
35	102495	16	Post Office Ltd	May Salary	155.76
TOTAL					15,139.38

An additional 2 cheques have been drawn as follows and will appear on the summaries available at the council meeting in June:

cq no. 102496	14 May 2013	AllGardens	£642.00
cq no. 102497	14 May 2013	Ryedale District Council	£105.60

16. Church House

a. To consider the Service Level Agreement with NYCC regarding volunteers

----- Original Message -----

Subject: Draft Library agreement

Date: Tue, 14 May 2013 11:17:44 +0000

From: Juliet Pudney

To: Town Clerk

CC: Chris Dowie, Lee Taylor

Dear Town Clerk,

Thank you for the Town Council's comments on the draft Service Agreement that Chris Dowie forwarded to me. I have discussed them with Chris.

The Service Agreement is, necessarily, a legal document, so has to be worded quite formally, and to be clear about who will do what. I thought it would be helpful to set out what I hope you agree is the spirit of the agreement between us, which is difficult to capture within the agreement itself.

Most importantly, we see our relationship as one of working in partnership and we want this partnership to be a success. We appreciate that the group of people that have come forward are all volunteers and we will provide training and support for them. If there are any difficulties with providing the service then our approach would be that we would work with you to resolve them.

The Agreement is a standard agreement which has been signed by the other voluntary library groups we are working in partnership with.

Looking in detail at the points Chris raised with me, I have the following comments:-

- ② I am happy to change round the wording of 1.2(f) to read "Volunteers include staff" and to refer to volunteers in the body of the agreement.
- ② In the interests of clarity, Legal services require us to retain the sentence "KTC agrees with the Council to..." in 4.1.
- ② 4.1(f) would be Chris Dowie initially, and any volunteers who take more of a lead in the future.
- ② The Data Protection Clause 7 is a standard one in all Council agreements and needs to remain. Although your volunteers do not have access to user details on the computer, if they take any details to pass to staff, then this is part of the "processing" of data.
- ② Clause 7.7. It is very unlikely that we will require you to evidence compliance with the clause, but a brief written policy quoting the agreement and stating how data is handled and that staff have been trained would be sufficient.

I hope that covers your concerns and we look forward to continuing to develop our working relationship with you into the future.

Regards

Juliet Pudney
Change and Outcomes Manager,
Library and Community Services
Room 38 , Brierley Building
County Hall
Northallerton, DL7 8AD
01609 532710

- 19. To receive information from the Cricket Club and Kirkbymoorside 10K Run organisers regarding the use of the grants they received from the Town Council**

REPORT ON KIRKBYMOORSIDE 10K RUN

The day itself was a huge success. We had 500 registrations for the 10k, 125 for the kids 1 mile, 135 for the Dash and 42 runners in the 4k Teenage race/4k Adult Fun Run. The crowds were the biggest we have had in the town and the atmosphere was almost carnival. Needless to say, there were almost 2 pages of de-brief points we have taken on board for next year to continue to improve and build on the event.

After taking into account all our costs we believe we have made a profit of around £4000. I decided last year to completely revamp the sponsorship arrangements with local businesses which has generated a lot of additional income. This has helped to offset the increased year on year costs.

The main beneficiary on the day is Kirkbymoorside CP School. Some of the profit also goes to Gillamoor School. This year a decision was made to donate the sponsorship and any profits from the 4k race to Ryedale School to help fund their school minibus. The minibus is used extensively to transport school sports teams to and from events. We are pleased to donate £360 this year and hope this figure will increase as more reluctant teenagers enter the race!

The support from the Council was very generous and very much appreciated and I hope this will continue next year. We primarily used the money to promote the event and help towards the additional costs of road traffic management, medical facilities etc. For example, we were badly let down at the last minute by the Red Cross and had to buy in medical cover at short notice at double the original estimate. The Council grant certainly helped pay for that.

The newspaper coverage in the Gazette and Herald and Pickering and Malton Mercury has been comprehensive and certainly raised the profile of the Town, hopefully to the benefit of all. As mentioned above, the crowds on the day were the biggest we have experienced and were 4-5 deep in places. I'm sure the weather helped but I know it's the engagement of the whole Town which makes this event such a success. The council's support has been welcomed this year and please pass on our thanks.

Rick & Catherine Eve

KIRKBYMOORSIDE CRICKET CLUB

The artificial pitch was installed on 5th April by Club Turf Limited. On 11th April Kirkbymoorside Cricket Club hosted an Easter Coaching Camp which was enthusiastically attended by 18 youngsters.

We are holding a second coaching camp in the holidays too!

Since then, and as a first for the club, junior training sessions have started with activities every Wednesday from 5 to 6.30 and on Sundays from 10.30am to 12.30midday. At the first session on 1st May we started off with 13 children signing up to join the club. This has now escalated to 21 members in our Junior Section alone! This is beyond our greatest expectations. Subsequently we now have 2 junior teams representing Kirkbymoorside.

In terms of throughput (Sport England language) of children this figure is off the scale. To progress from 0-21 in 3 weeks is brilliant. Our overseas coach has also spent 2 days in the local primary school coaching. We also have a few children who are just coming to the sessions and trialling cricket out. We predict that our figures will hit the 30 mark before the season is out.

It is hoped that we get 2 more coaches qualified soon so that we can cope with demand!

Local competitions start on 26th May with the first being held at Snainton CC. We will host our own competition on 23rd June.

Every session the children play a game on the artificial surface which makes the experience thoroughly enjoyable as it is an excellent surface for safe play. Parents are commenting on how impressive the equipment is on the whole for the other projects too.

Without the funding and equipment we would not have these figures and have made such a huge level of progress.

Mr Jodie Robson

21. A170 Roundabout

a. To consider allocating a budget of £200 to the purchase and installation of plants on the A170 roundabout in order to reinstate the original standard and design

Plants required for roundabout

Quantity	Plant	Variety		
5	Genista	Lydia	"Porlock" £9.99 3L pots each	49.95
4	Pittisporum	Zobira	tenuifolium Variegatum £12.99 (small) each	51.96
1	Euonymus	Emerald & Gold	£3.99 (1L pot) or 3 for £10 each	3.99
3	Festuca	Ovina Glauca	£6.99 (1L) each	20.97
1	Ceanothus	Blue Mound	Puget Blue £24.99 (10L) or Blue Sapphire £14.99 (5L) or thrysiflorus £6.99 (small) each	14.99
2	Phormium	Bronze Baby	£5.99 (1L) or £14.99 (3L) or £19.99 (7.5L) each	29.98
3	Potentilla	Red Ace	Not available at present	
3	Erica	Carnea	£2.50 (1L) each	7.5
Total				<u>179.34</u>

23. To consider installing litter bins next to the seats located on Adela Shaw Drive and Tinley Garth

Quote for the installation of 2 no post mounted litter bins adjacent to the benches @ the bottom of Tinley Garth and Adela Shaw, Kirkbymoorside

2 No Wybone post mounted litter bins @ £50 ea	£100 + vat
2 No Galvanised steel posts @ £ 25 ea	£ 50 + vat
4 No Buckle Straps @ £1.79 ea	£ 7.16 + vat
Sand, gravel, Cement	£ 20 + vat
1 No tub of Instamac Tarmac	£ 9.47 + vat
1 man @ £13.66 per Hour	£ 40.98 + vat
1 No Vehicle @ £12.10 Per Hour	£ 36.30 + vat
Total Inc vat	£316.69

Mark Stockill
Operations Supervisor
STREETSCENE
Ryedale District Council