

Supporting Document

15th February 2016

6. To consider financial matters:

a. To approve cheque payments according to the list provided

Vchr	Cheque	Cd	Name	Description	Amount
216	102965	39	Moore Stephens	Payroll & Bookkeeping Oct - Dec	78.00
217	102965	39	Moore Stephens	Bookkeeping QE December 2015	432.00
			Subtotal No. 102965		510.00
218	102966	11	Mike Martin	Delivery of Moorsider	120.00
220	102968	19	North Yorkshire County Council	Hire of KMS Library Meeting Room -	140.00
232	102970	16	Ms Louise P Bolland	Wages	935.90
233	102971	16	Post Office Ltd	Paye	160.01
219	102972	7	Park Lane Services (Knaresborough)	Play Area inspection	60.00
221	102973	8	Southern Electric	Electric Bill for Moorside room	157.34
222	102974	18	SLCC Enterprises Ltd	Clerks Manual 2013	35.50
223	102975	9	Paul Gamble	2 x Sign Writing - 1st May TdY, Tractor Run & 10K	100.00
TOTAL					2,218.75

c. To note information regarding changes to the External Audit Regime and consider and agree whether to remain automatically opted into the Sector Led Body for audit or to opt out

Changes to the External Audit Regime: Important information for all Councils and Parish Meetings

Changes to the audit arrangements were brought into force by the Local Audit and Accountability Act in 2014 (the Act), and some of the provisions of the legislation are already in force in the form of the Transparency Code for smaller councils, ie those with turnover below £25,000 per annum. These councils will be aware that the government has introduced a fund to help ease in the new burdens that implementation of the Code has caused.

The new arrangements to the audit regime are being led by the Department for Communities and Local Government (DCLG) and this is being done in conjunction with the National Association of Local Councils who wanted to be very much involved in the changes in order to protect the interests of the parish sector across the country. The Act is relevant for 'smaller authorities' and for the purpose of the requirements the definition of this is a council or parish meeting that has income or expenditure less than £6.5 million per annum. YLCA believes that this will mean that every council and parish meeting in the Yorkshire area is affected by the new arrangements.

By **31 March 2016** a council or parish meeting will need to decide whether it is to remain automatically opted into the Sector Led Body for audit or is to opt out.

Please find three papers attached: A briefing note prepared by YLCA, the first factsheet produced by the National Association of Local Councils and the first communication from the chairman of the new company that has been established for the arrangement of external audits. There will be further developments as time goes on and YLCA will keep you informed.

Please remember to put an item on the agenda to enable the council or parish meeting to resolve the opting in/out options and to ensure that if opt-out is agreed, the Sector Led Body is informed before 31 March 2016.

Yours sincerely

Sheena Spence
CHIEF OFFICER

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d. To consider and agree the PRS licence at the Moorside Room in compliance with copyright law at an approximate annual cost of £251.70

Hello Lisa

Thank you for speaking with me today.

As discussed, please find attached a quotation for the Moorside Room, tariff 'GP' and a review schedule.

A music licence is what you need to buy from *PRS for Music* for the public performance or reproduction of music in a business, venue or live event. *PRS for Music* is a collecting society who represent songwriters, composers and music publishers. *PRS for Music* collects licence fees from anyone that uses music for a business benefit, and then pays royalties to music creators in the UK and around the world.

The Copyright, Designs and Patents Act 1988 states that if you use copyright music in public, you must first obtain the permission of every writer or composer of the music you intend to play. *PRS for Music* represents these copyright owners and so a music licence gives you the legal permission to play any copyright music controlled by us. A music licence is required regardless of whether you have bought any other type of licence.

Please visit our website <https://www.prsformusic.com/Pages/default.aspx> for more information.

The licence is based on estimated music usage, and when the review is due for review next year, we ask you for the actual music use from the past 12 months and make any retrospective adjustments. This would either be a credit owing back to you, or an additional charge onto the following year's charges.

Please have a look through the quotation and if there are any amendments, please refer back to me because I can make any changes whilst in the quotation stage. Once you are happy with the quotation, I will send you out licence contracts to sign and send back to me. When I have received these, I will raise the invoice.

If you have any questions please do not hesitate to come back to me. I'll be more than happy to help.

Kind regards

Stacey Ward • Key Account Advisor • Local Authorities & Universities

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Please note that all calls are recorded for training & monitoring purposes.

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11. Local Plan Sites Consultation

To consider the notification from RDC Planning Services of the submission to the Local Sites Document of Site 657 at Kirkby Mills for employment use and agree an appropriate response

Minute 15119 dated 16 November 2015 submitted to RDC Planning Services on 17th November 2015

Correspondence from RDC in respect of the Site Consultation - Local Plan Sites Document was noted. It was agreed to reiterate the response provided in March 2015 as follows:

The Ryedale Plan - The sites selected and put forward to Ryedale for potential development in Kirkbymoorside were discussed.

There is concern that despite the Town Councils submission in March 2015 site 10, adjoining the sportsfield remains designated for residential development. This will have a significant detrimental impact on the sportsfield. The Town Council reiterated its objection to any residential development of this site (10).

The Town Council notes that in accordance with the observations submitted in March Site 622 has now been marked for employment. The Town Council retains its support of industrial/employment development on this site.

Development of site 102 would provide affordable housing to accommodate the caring support staff that is in demand by the Kirkbymoorside Surgery.

The Town Council would encourage the development of sites that do not jeopardise the character of the town and are in scale.

The following observations were made:

Residential development on sites to the south of the A170 would encourage people to drive into the town due to the poor crossing points, subsequently increasing vehicular congestion and exacerbating the parking issues.

The northern most sites, namely 201, 345 and 431, being located at a higher elevation than the town centre would similarly see an increase in vehicular movement with the occupants being less inclined to opt for pedestrian access uphill on return from the town centre.

The Town Council would strongly discourage any residential development on industrial sites as this would result in effectively restricting jobs and employment opportunities by occupying sites that should be designated for industry. In view of the population explosion upon completion of the Gladman Site (102) we would like to see additional land allocated for industrial/employment in order to encourage the expansion of local businesses.

It would be greatly beneficial if RDC would encourage land owners to supply their land for the purpose of industrial development or sports/leisure rather than residential development.

Preferred sites for development:

- 156 Swineherd Lane 30 house
- Some developments around Keldholme e.g. sites 56 and 467

It was noted that the Tesco site (389) is being advertised for sale for commercial/residential development. It would be preferable for this site to be residential as there are other brown field sites that would be more suitable for commercial/employment development.

When considering any site for development within Kirkbymoorside the following features should be prioritised:

- Public Rights Of Way should be enhanced

- Green Space
- Access to public/open space
- Architectural merit

Kirkbymoorside is a Transition Town and as such environmentally sustainable buildings should be encouraged.

12. To consider and agree permission for an orienteering event to take place in Kirkbymoorside on 27th February 2016

Eborienteers, an orienteering club based in York, Scarborough and Ryedale would very much like to hold a small event in Kirkbymoorside on the above date and we wondered if the Town Council would have any objections. We will contact the School, hoping to arrange parking there and perhaps to use their grounds for part of the courses but would not plan to use any other private land. Courses would be set through the streets and alleyways of the town with control points, consisting of a small electronic box and a red and white nylon kite, attached to street furniture, trees etc by a thin lockable steel cable. These would be set out prior to the event and collected in immediately afterwards. Participants would start at a minimum of 1 min intervals on one of 4 courses (including a beginners course which would not require a road crossing) between the hours of 11 am and 1 pm with courses closing at 2 pm at the latest. We would expect between 30 and 40 people to take part and the event would be part of a Spring League which we hope will include the towns of Pickering, Boroughbridge and Thornton le Dale. We have held similar events in Easingwold and Pocklington and larger events in Thirsk and York City Centre.

The object of Orienteering is to navigate a course between the control sites shown on the map given to each competitor according to the course they have chosen. The winner of each course is the person who achieves this, visiting all the controls on their map, in the fastest time. This usually involves running though at a pace that allows you to navigate accurately while reading the map, which is a specially surveyed and detailed five colour map, and older people may walk most of the time. We accommodate entrants from 10 to 80+ usually with help for newcomers and the courses are designed so that there is suitable one whatever your age. The direct line may not be the best route and in towns is not usually possible anyway. Events in towns require careful reading and following of the map, while in woodland or events, the use of a compass is often essential. We started having urban events in Britain during the Foot and Mouth epidemic nearly 15 years ago and there are international events round the world in cities such as Venice, London and this summer in Tallinn. Our York City event must be heading for its 15th anniversary. There are still plenty of more traditional events in woodland and on moor land.

There is a video on the sport website which might interest you

<https://www.britishorienteering.org.uk/> and some pictures on our website

<http://www.eborienteers.org.uk>

We have indemnity Insurance through British Orienteering and full risk assessments are carried out prior to the event. I have attached a copy of our orienteering map to show the area involved and of the insurance cover for this: it is renewed each year on 1st of January.

The areas in olive green on the map are private and out of bounds to competitors. We generally inform the local police about our event though we do not need their services.

I hope these plans will be acceptable to the Council

Best wishes,

Keith MacDermott

Eborienteers Permissions Officer

I have been talking to Keith MacDermott about future orienteering events and he mentioned that he has been in contact with you regarding the proposed event to be held in the streets and public footpaths of Kirkbymoorside on 27th February. I wanted to just introduce myself, as I am involved in helping the course planners for this event and will be helping to organise things "on the day."

I am sure that Keith will have explained everything about our plans to you and he warned me that you wouldn't be able to give a formal response to him following his request until after the Council meeting later this month. I fully understand that and will await Keith getting back to me.

However, if there is any detailed extra information you would like in the meantime about our plans for this event, please don't hesitate to get back to me - my contact details are below.

I am taking the opportunity of attaching the event "flyer" - admittedly targeted primarily at potential orienteering participants. However it explains a little more about the event and I hope that some of the people that come will stop for lunch or longer after their run and enjoy the many attractions of Kirkbymoorside.

Tara and Anika (mentioned on the flyer) are planning the courses and are two very keen and very able teenage orienteers. Aged (I think) 14 and 16, Anika (the younger one) has been selected to run for Great Britain. However this is her and Tara's first attempt at planning an orienteering event. They are keen to give a great impression. (Heidi is their Mum!)

Maybe we will get a few "locals" to have a go at Tara and Anika's courses! We will have people on hand to help/give advice. And (as a bonus) they get a fantastic large scale map of the town to take away!

Best Regards
Bill

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15. To note receipt of correspondence from Kirkby Fruit Project regarding funds available to volunteer run community groups in Kirkbymoorside

Money available for Community Groups in the Kirkbymoorside Area

To qualify for consideration for a donation from the Kirkby Fruit Project you need to be a volunteer run group, benefiting the Kirkbymoorside community. The donations are intended to buy, or help you buy, an item to improve your members' experience by providing something that otherwise may be out of reach for your organisation.

Please visit our website for details on how to apply - <https://kirkbyfruitproject.wordpress.com/>

Looking forward to hearing from you **KFP**