

Our Ref: Grass Cutting17/18

25 May 2017

town.clerk@kirbymoorside.co.uk

James Malcolm- Area Manager
Highways and Transportation
Area 4- KirbyMisperton Office
Tofts Road
Malton
North Yorkshire
YO17 6BG
Tel: 01609 780780

Email:
area4.KirbyMisperton@northyorks.gov.uk
www.northyorks.gov.uk

Dear Parish Clerk: **[Kirkbymoorside Parish Council]**

Following on from your Parish confirming that you wish to undertake urban highway grass cutting within your parish area, please find enclosed details of the payments to be made to your Parish by the County Council.

This payment is for the cutting of grass at the identified junction visibility splays (blue areas on the online map www.northyorks.gov.uk/verges

The payment for your parish in 2017/18 is **£982.62**

I apologise for the delay in sending this Purchase Order out.

The Purchase Order number for this payment is **170523MTILLOTS14**

Please return your invoice including the order number above to Area 4- Kirby Misperton. This can either be posted to the above address or emailed to: **area4.KirbyMisperton@northyorks.gov.uk** to enable payment to be made.

I have attached a blank invoice for your convenience.

Yours sincerely

Michelle Tillotson

Business Support Administrator