



Lisa Bolland
Kirkbymoorside Town Council
Church House
7 High Market Place
Kirkbymoorside
YO62 6AT

21 November 2018

Dear Lisa Bolland

APPLICATION NO: 18/01234/CAT
APPLICANT: Mr D Kay
DESCRIPTION: T1 Holly fell, T2 Yew Fell, T3 Damson formative
prune, Shrub group TG1 Reduce height by 1m, T4
Mountain Ash Crown reduce by 3m, hedge H1
reduce height by up to 2.4m and trim inner face.
LOCATION: Westfield House 87 West End Kirkbymoorside North
Yorkshire YO62 6AD
EXPECTED DECISION LEVEL: Delegatable Decision

I am notifying you of the receipt of the above application. A copy can be viewed on our website, click on the attached link and if you have registered your Parish Council sign in and the application will be in your in tray, if you have not input the planning application number and then search.

<http://planningregister.ryedale.gov.uk/caonline-applications/>

If you have any observations to make on it I would be pleased to receive them in writing or by email to dm@ryedale.gov.uk by the **12 December 2018**. In exceptional cases where you may need more time and there is a good reason for this, please let me know.

Failure to meet this deadline may jeopardise the chances of late comments being considered when the application is determined. I therefore urge you to respond within the time prescribed.

If I receive neither your written observations nor a request for more time then I will assume that you have no observations you wish to have taken into account when the application is determined. The Case Officer for this application is Don Davies on extension Ext 330.

Yours faithfully

Karen Hood
Senior Customer Services Officer (Place)
dm@ryedale.gov.uk

