

## Kirkbymoorside Town Council

### Information for meeting on Monday 15 February 2021

#### 6. To consider financial matters:

##### a. To report accounts paid since the last meeting of the Council and to approve cheque payments according to the list provided

Description	Supplier	Total
FreeFind Initial Subscription	Freefind	154.40
Non-Sterling Transaction Fee	HSBC	4.62
Office line rental & Broadband	Zen	40.75
Zoom monthly subscription	Zoom Video Communications Inc	14.39
Public Wifi	Welcoms	72.39
Sportsfield Electric 25.11.2020 - 24.12.2020	British Gas	38.38
Works specified by Tree Safety Assessment Manor Vale	P & A Gospel Landscapes	1,080.00
Works specified by Tree Safety Assessment Play Areas	P & A Gospel Landscapes	850.00
Works specified by Tree Safety Assessment Play Areas	P & A Gospel Landscapes	280.00
Works specified by Tree Safety Assessment Sports Field	P & A Gospel Landscapes	80.00
Accounting software	Scribe	462.00
Grant payment to SRCS for Kirkby Community Fridge	Scarborough & Ryedale Carers Resource	153.81
Sportsfield Gas 30.09 - 31.12.2020	Total Gas & Power	1,188.16
Supply and Installation of post for traffic sign	NYCC	300.00
Bookkeeping + Payroll QE 31.12.2020	Moore Chartered Accountants	630.00
Webinar - FOIA	YLCA	15.00
Paye	HMRC	518.10

#### 7. Planning

##### a. Review of the Ryedale Plan

##### I. To receive information in respect of the review of the Ryedale District Council Statement of Community Involvement(SCI) and information about Future Planning Consultation

Email from Rachael Balmer, Senior Planning Officer, Ryedale District Council dated 8 February 2021:

We hope this email finds you well, at what has been a very difficult time for so many people.

We have contacted you now because you have previously engaged in the preparation of planning policy here in Ryedale, you may also have an interest in planning matters concerning Ryedale, or planning in general.

We are reviewing our Statement of Community Involvement, as part of the early stages in our Review of the Ryedale Plan – our Development Plan for Ryedale. We seek views on how this should be done. The attached letter explains more about this.

This email also provides a notification of our adoption of our new Local Development Scheme- a time table for the plan review, which was agreed on the 4 February 2021. This is being added to the Council's planning pages as soon as possible.

We are also working towards a 'call for sites' consultation in April/May 2021. For those interested in submitting sites, you may wish to begin to think about this now. We will be asking for significantly more information to be provided about the delivery and developability of sites than previously asked for.

Supporting Document, Ordinary meeting of the Town Council dated 15 February 2021

When providing any response you wish to make please email [localplan@ryedale.gov.uk](mailto:localplan@ryedale.gov.uk). Or If you no longer wish to be kept up to date with planning policy making in Ryedale, please let us know by using that email –and we will update our records accordingly.

Thank you for your time.

**Mrs. Rachael Balmer BSc (Hons) MTP MRTPI**

**Senior Planning Officer**

## **8. Play Areas**

### **a. To receive information on Public Space Protection Orders and agree a response as appropriate**

Information provided by James Draper, Community Officer, Ryedale District Council

District Councils can issue Public Space Protection Orders (PSPOs) after consultation with the police, Police and Crime Commissioner and other relevant bodies.

A Public Spaces Protection Order can be made by the council if they are satisfied on reasonable grounds that;

- the activity or behaviour concerned, carried out, or likely to be carried out, in a public space:
- has had, or is likely to have, a detrimental effect on the quality of life of those in the locality;
- is, or is likely to be, persistent or continuing in nature;
- is, or is likely to be, unreasonable; and
- justifies the restrictions imposed.

When considering PSPOs for other issues recently such as dog fouling Ryedale District Council have had to take a heavily data/ intelligence led approach so reviewing all incoming complaints for a certain area over a set period of time. The Town Council would need to submit data on complaints specific to this nature. To support the Town Council the Community Officer has offered to check with the community team and ask for any police data. This is also to prove that it is a proportionate response to the level of harm caused.

The legal tests have to be passed as anyone who lives in, or regularly works in or visits the area can appeal a PSPO in the High Court within six weeks of issue. (Further appeal is available each time the PSPO is varied by the council)

If approved PSPOs can be enforced by a police officer, police community support officers and council officers therefore the District Council's new Civil Enforcement Officers would be in a position to enforce any approved orders. Usually via FPNs upon witnessing the behaviours.

**11. Town Farm car park**

- a. To note that the current suspension to parking charges in Ryedale District Council car parks is a temporary response to the Covid emergency**
- b. To receive information from District Councillors Cussons and Riby in response to the proposal that the period of suspended charges should be extended indefinitely**

Email sent to District Councillors Cussons and Riby dated 2 February 2021 pursuant to matters raised under Questions to the Chair at the meeting dated 18 January 2021 Minute 20183:

You will no doubt be aware of the ongoing issues with parking in Kirkbymoorside town center. At the Town Council meeting on 18 January 2021, under Questions to the Chair, Cllr Shipley expressed the concerns of local businesses in this regard and it was proposed to pursue with Ryedale District Council the feasibility of extending the period of suspended parking charges in Town Farm car park indefinitely.

I have liaised with Amy Thomas in the Economic Development Team to determine if Ryedale District Council would consider an indefinite extension to the suspension of charges in Town Farm car park. She confirmed that the current free parking provision was as a result of a motion put forward by Members at Full Council in December 2020 and therefore any extension to the scheme/any future period of free car parking would need to be raised, discussed and approved by Members. Currently this is not an item for consideration on future agendas.

Further enquiries about how the Town Council may progress matters and the feasibility of entering into negotiations with RDC to come to a mutually beneficial arrangement has resulted in the recommendation by the Head of Corporate Governance that the matter be raised with yourselves as appointed Members.

It would be greatly appreciated if you would raise this matter with Ryedale District Council. In summary, the minimal use of the Town Farm car park and the associated burden of street parking in Kirkbymoorside has been a concern for many years. It is imperative that the Town Council seeks all avenues available to encourage use of the Town Farm car park in order to free up street parking in the town centre which will support the local businesses by increasing turnover of vehicles able to park free of charge in the town.

If the position of Members is refusal to consider any variations to the current parking arrangements then it would be useful to have a statement to this effect so that this can be received by the Town Council at the meeting on 15 February.

Response from District Councillor Riby dated 5 February 2021:

In reply, at R.D.C. P.and R. Meeting last night during the debate regarding parking policy, I took the opportunity to raise the issue about Town Farm car park.

It was pointed out to me that the free parking in place at the moment is a temporary response to the Covid emergency. However, I did get an undertaking from the council Leader that any proposals that I took back from our Town, regarding parking, would be given serious consideration.

Cllr Tony Riby  
Ryedale District Council

Supporting Document, Ordinary meeting of the Town Council dated 15 February 2021

Response from District Councillor Cussons dated 8 February 2021:

I support the free parking in Town Farm Car Park for the period at present until Covid eases. It would then come that charging for the Car Park which would then the car park attendant would check the 2 hours free parking on the cobbles. To make sure they were just getting the 2 hours time limit. This was the best thing for Kirkbymoorside was when they put the 2 hours parking on the cobbles to keep the cars moving in the centre for the businesses.

David Cussons MBE  
Councillor David Cussons  
Ryedale District Council

**c. To consider submitting a proposal to Ryedale District Council to negotiate the future management of Town Farm car park**

The Road Traffic Regulation Act 1984, section 57 provides general powers to parish and town councils for provision of parking places and section 60 provides for:

(1) A parish or community council may contribute towards—

(a) the reasonable expenses incurred by any person in doing anything which by virtue of section 57 of this Act that council has power to do, and

It is therefore, section 60 of The Road Traffic Regulation Act 1984, that provides the statutory power for Kirkbymoorside Town Council to contribute to the cost of Ryedale District Council providing the car parking provision, if the council chooses to do so.

[Road Traffic Regulation Act 1984 \(legislation.gov.uk\)](https://www.legislation.gov.uk)  
<https://www.legislation.gov.uk/ukpga/1984/27/section/60>

**12. Kirkby Community Fridge**

- a. To receive information from Kirkby Community Fridge and agree a response as appropriate**
- b. To authorise payment of £431.97 being the balance of funds awarded to the project held by the Town Council, to Kirkbymoorside Community Fridge**

The Community Fridge exists to reduce waste food from local shops and businesses.

The Kirkbymoorside Community Fridge has now been opened for 3 months and is going from strength to strength. On average we are serving at least 50 families a week. We have trained volunteers who serve in the kitchen, collect food and organise social media.

We need at least £20 a week for the fridge to open and are continuing to boost funds by donations. Thank you to the community for all its support in this venture.

### 13. YLCA

- a. To consider a response to the YLCA survey on the power to hold remote meetings  
<https://www.surveymonkey.co.uk/r/YZVQRNM>

Dear Member Councils,

The views of YLCA Member Councils on the power to hold remote meetings – Survey to be completed

The government is not currently planning to extend the remote meeting regulations beyond 7 May 2021. Along with other local government bodies, the National Association of Local Councils is continuing to press for this power to be made permanent. YLCA is keen to hear from member councils as to their views of the *power* for remote meetings to continue and be included in primary legislation. This would mean that there would be an opportunity for councils to meet remotely if they wished to do so, i.e. a choice after the virus situation is over. Additional to that is the prospect of hybrid meetings, where some attendees are face to face and some join in remotely.

Please find a link to a survey, below, that we ask member councils to complete. We are not considering the logistics of hybrid meetings in this survey, but we would like to know whether the council feel that this would be a useful power. There are just six questions in the survey and your responses will be used to help YLCA and NALC lobby MPs should the majority of parish authorities in Yorkshire wish to have these powers in the future.

<https://www.surveymonkey.co.uk/r/YZVQRNM>

Many thanks for your assistance.

Sheena Spence

Chief Officer

Yorkshire Local Councils Associations, York House, Outgang Lane, Osbaldwick, YORK, YO19 5UP. Tel: 01904 436622. E-mail: [admin@yorkshirelca.gov.uk](mailto:admin@yorkshirelca.gov.uk)

- b. To note the YLCA Remote Conference will be held on 21 and 22 April 2021 and consider attendance by the Town Clerk at a cost of £40.00

#### YLCA REMOTE CONFERENCE – 21 and 22 APRIL 2021

We are excited to announce that we are holding a remote two-day conference on the 21 and 22 April 2021. The conference will start at 9.30am on both days and finish at 8.15pm with lunch and evening breaks; running on into the evening will hopefully allow those who work during the day to also participate. We have some fabulous topics and speakers, to provide information and training, and we hope that our members enjoy this two-day event.

We are very pleased to have three sponsors for the conference who are CCLA (Churches, Charities and Local Authorities Investment Management), Streetscape Products Ltd and Imaginarium, Learning and Development. Exhibitors will be available throughout the two days and will have their own mini sessions between the training events. Further information on the Exhibitors will be included in the final programme.

The cost, for the two days of training, is £40.00 per delegate or £30.00 per delegate with the small council bursary (for councils with gross income below £5,000 per annum). The fee allows a delegate to join any of the thirty sessions that they wish to over the two days! We feel the cost is exceptional value for money and this has been possible due to the kind sponsorship that companies above are providing.

Supporting Document, Ordinary meeting of the Town Council dated 15 February 2021

Please find the draft programme attached. This is also available on our website along with the booking form (attached), to be completed and sent to [admin@yorkshirelca.gov.uk](mailto:admin@yorkshirelca.gov.uk). The final programme and joining links will be sent to delegates in the week prior to the event.

We realise 2020 was a difficult year for many of our members but training remotely has been very well received and we are hoping to have a similar response to holding a remote conference.

Let's remain positive of our future and work together successfully for the good of the local communities.

We look forward to seeing you at the conference.

Yours sincerely

Karen Mann

Local Councils Officer

Yorkshire Local Councils Associations, York House, Outgang Lane, Osbaldwick, YORK, YO19 5UP. Tel: 01904 436622. E-mail: [admin@yorkshirelca.gov.uk](mailto:admin@yorkshirelca.gov.uk)

#### **14. Manor Vale**

- a. To note that repairs have been carried out by Andrew Hall, NYCC Public Rights of Way Field Officer, to the steps leading from the golf course road to Neville's Castle**
- b. To consider a ceiling budget of £220.00 to cover the cost of purchase and installation of crushed road planings to in-fill the steps**

Before and after photos of repairs to Manor Vale steps made in January 2021 by Andrew Hall Public Rights of Way Field Officer, Countryside Access Service, North Yorkshire County Council

