

**Kirkbymoorside Town Council**  
**Information for meeting on Monday 21 June 2021**

**6. To consider financial matters:**

**a. To report accounts paid since the last meeting of the Council and to approve cheque payments according to the list provided**

<b>Description</b>	<b>Supplier</b>	<b>Total</b>
Office line rental & Broadband	Zen	45.07
Zoom monthly subscription	Zoom Video Communications Inc	14.39
ZOHO - Server annual Subscription	Zoho	46.08
The Moorsider - Software Licence	Lucid software inc	12.81
Non-Sterling Transaction Fee	HSBC	0.38
Annual Kaspersky Internet Security Subscription	Kaspersky	54.99
Public Wifi	Welcoms	72.39
Sportsfield Electric Bill 25.03.21 - 24.04.21	British Gas	26.93
Office Utility Bills 1/4/2020 - 31/03/2021	Clic	247.42
Contribution to annual cleaning costs of Church House	Clic	1,300.00
Stationery	Viking Direct	61.69
Sportsfield Water Bill	Business Stream	526.42
Skate Ramp Repairs	G B MULTI TASK	397.73
Design of Summer 2021 Issue of the Moorsider	L P Bolland	150.00
Internal Audit	Ian Smithson	167.00
Honorarium clock winder 2021	All Saints Church	200.00
Key Cutting - Storage Container	Coopers of Pickering	15.00
Town Clock 3 Year service fee 2021 - 2024	Smith of Derby Ltd	592.80
2021 Meeting room hire	Clic	160.00
2020-21 Street Light maintenance	NYCC	670.39
Moorside Room, royalties due for The Music Licence	PPL - PRS Ltd	9.82
Paye	HMRC	515.61

**7. To receive information on the grounds maintenance schedule for the churchyard and Millennium Garden and determine satisfaction of the caveat associated with the grant application by Kirkbymoorside PCC(minute 20239 dated 26 April 2021)**

On 13 May two members of the PCC and the church warden met with the grounds maintenance contractor in the churchyard to review the grass cutting schedule. Subsequently, on 9 June Cllr Dowie and the Town Clerk also met with the contractor to assess the arrangements for grass cutting throughout the churchyard and Millennium Garden.

There are areas which need regular maintenance for example the area in front of the church, which needs to be kept tidy for services and weddings etc, and other areas that are tended by families who need access. There are also several commonwealth war grave which also needs to be kept clear. The larger area in the northwest is another area which needs regular

maintenance as this is visited frequently by families. A large proportion of the area to the east of the main path is being left uncut and designated as a wildlife area.

The Millennium Garden, is frequently used by the public and for monthly outdoor services, so it needs to be cut regularly. However, a large swathe around is left wild.

The grass cutting schedule will involve different frequencies of cutting. Those areas that require to be kept tidy at all times and require access will be cut every 2 weeks. These include the area in front of the church, the 'triangle' to the east behind the church, the north west graveyard and all the paths leading to tended graves, including a berth on either side of the tarmaced path. The remainder of the churchyard will be cut every 4-6 weeks depending on speed of growth affected by the weather conditions. This will encourage wild flower growth in the areas that are not frequented by visitors and more frequent mowing in the areas that are regularly attended

The contractor explained that the last cut of the year is done in October. However, last year October was so wet that the cut was not done until March this year. The timing of the annual cut (whether it is carried out in October or March) means that the schedule can avoid any cuts in May to support the 'No Mow May' campaign.

**9. To consider a request by the Kirkby Youth Club for use of the Moorside Room to host activity sessions**

Hello,

I would like to ask for permission to use the Moorside Room 2 evenings a week for the Kirkby Youth Club from week starting July 26th. Which days at this stage aren't decided, however as this is for youth club I wouldn't want the clubs to be too late for the children.

In the School holidays we are hoping to be able to do the activities inside and outside and in the day time ideally. We have 3 group ages so if we could do the youngest age group 12.45pm till 2.30pm and then the next age group the same another day and then 2.45pm till 4.30pm for the older age groups during school holidays. In the school term time, we are looking around 4.30pm till 6pm one day for the younger years: 7yrs to 11yrs. And then a different day for the next 2 clubs: 4.45pm till 8.30pm for the 11yrs to 18yrs. This will give us a little time to set up and down on the day also.

We do have a constitution signed and we have also got in place DBS checks, safeguarding training, LGBT training and first aid training for all volunteers to go ahead at the beginning of July. Date to be confirmed by the trainers.

The youth club provides a safe environment in which the youth of Kirkbymoorside and local villages can come together to make new friends, problem solve, team build and help our local surroundings with local charity work which will give the youth a sense of pride of the area they live, either from litter picking, weeding local areas, helping with a fundraising event etc.

With Covid19 still an issue, we are hoping to use outside as well as inside, however having an inside location would be ideal for the worse weather days.

We aim to provide the youth clubs for free and we will be fundraising as well as applying for local grant's and with the generosity of local people to be able to keep the youth club open. The clubs will be contribution based so not essential to pay per child per session. I understand this will mean everyone can join in the fun and no one will be left out due to fees.

I would be grateful if you could consider waiving the hourly fee and instead if we could agree a contribution toward costs? I would also be grateful if we can have the Moorside Room for 3 hours one teatime day in July (ideally a Friday) for a fundraising event with lots of fun things for the children to do but also a chance for parents to bring their children and the teenagers to

come along and find out what it's all about and to raise some money for the future and to be meeting the volunteers too.

Thank you for listening and considering the proposal.

Charlotte Frost

Chair of Kirkby Youth Club

#### **10. To receive an update on the Ryedale District Council Car Parking Strategy**

Information provided by Amy Thomas, Economic Development Team, Ryedale District Council:

There have been various discussions by Members with regards to a potential free parking offer hence our delay on looking further into doing something specific in Kirkbymoorside.

Following Members originally proposing this offer (extending the free parking period to 3 hours) at a meeting in April, investigations were made and the lead-in time for reprogramming the machines was found to be approximately 4 weeks. As the implementation date was to be within a few days of the P&R meeting at the end of May, it was decided to make all necessary preparations and hold the implementation, so a view could be sought from P&R and we could then act accordingly. At the P&R meeting Members concluded that the opportunity had now passed but agreed that looking at and implementing an element of free car parking in every market town (as per the Car Parking Strategy approved by Members in Feb '21), was important and should be looked at as a priority.

It has now been recommended by Policy and Resources Committee that a Ryedale wide free parking offer should not be implemented, and this recommendation will be discussed and voted upon by Full Council at the next meeting due to be held on 24 June.

A final decision will mean we will know where we are up to with regards to the broader parking offer and we can resume looking at KMS.

Please be assured the request by Kirkbymoorside Town council has not been forgotten, and in anticipation of a decision by Full Council as per the recommendation of P&R, we will start to work up a proposal and some costing to share as a starter for our discussion.

Following the Government announcement on 14 June, the meeting scheduled for 24 June in the Council Chamber cannot take place due to social distancing still being required and the space not being large enough to accommodate all Members in this way. The full Council meeting has therefore had to be rescheduled for Tuesday 13 July in an alternative venue.

I will certainly keep you posted following the meeting and with developments around free car parking and how this could work in KMS.

#### **12. NYCC Highways Authority**

- a. To consider application to NYCC Highways Authority for the installation of 20mph road markings and additional signage on West End, Westfields and Tinley Garth**
- b. To note the response from North Yorkshire Police Traffic Bureau to concerns raised by Cllr Shipley regarding speeding on West End and Westfields**

Speed Concern – West End/West Fields, Kirkbymoorside (RY2011370)

Further to your speed concern at the above location, we can now confirm that the speed data and information has been obtained, analysed and a decision has been made.

An automatic speed data logger was deployed at the site for a period of 7 days, recording 24 hours a day.

The data obtained indicated a mean (average) speed of 19/20 mph and an 85th%ile of 25/25 mph.

Based on the speed data collected and all other available relevant information, including the road's layout and other technical constraints, the Roads Safety Task Group decided that the location was suitable for Community Speed Watch (CSW).

CSW is a scheme that has been launched across North Yorkshire designed to support local communities and improve road safety by allowing residents to address speed concerns in their local area with the support of North Yorkshire Police. We currently have 60+ groups taking part in the scheme who are seeing improvements in speeds and driver behaviour within their villages.

All results submitted by our CSW groups are carefully recorded and analysed. If the results recorded indicate consistently higher speeds than expected, further investigations may take place.

With your support we will be happy to look to launch the scheme in the West End/West Fields area, subject to a full site risk assessment. I have attached a guidance pack which explains the scheme in more detail. I have also attached a group registration form for you to fill in with names and details of any people who wish to participate in the scheme.

Please note that due to the ongoing COVID situation, the following social distancing guidelines are currently in place for all CSW groups:

1. Social distancing to be adhered to by the group and to only utilise those sites that allow members of the public to pass by the group 2m away where possible. All group members to wash hands / use alcohol gel immediately after a deployment.
2. If someone stops in a car to ask questions, group to abide by social distancing at all times. Where leaflets about the scheme were previously handed out to provide information about the scheme or provide contact details, CSW group members should direct the public to the North Yorkshire Police website and search for Community Speed Watch.
3. Group to be limited to 3 people temporarily.
4. Those who have been asked by the Government / NHS to shield should continue to do so and not partake in CSW until told otherwise by the Government / NHS.
5. I would recommend that for those groups who are sharing equipment boxes between multiple groups that they refrain from doing this for now. If they do wish to share equipment – groups to follow below procedure.
  - \* When handing over boxes, equipment to be left on door step and social distancing maintained at all times.
  - \* Wipes to be used on areas that are held the most (handle of radar, handles of box, traffic counter).
  - \* Hi vis vests to be washed before and after use by group (before being used and before being passed on to another group)
  - \* All group members to wash hands / use alcohol gel immediately after a deployment.
6. Gloves or face masks can be worn as an extra precaution.

Please let us know if this is something you think your community would (or wouldn't) be interested in by replying to [CommunitySpeedWatch@northyorkshire.pnn.police.uk](mailto:CommunitySpeedWatch@northyorkshire.pnn.police.uk)<mailto:CommunitySpeedWatch@northyorkshire.pnn.police.uk>

Similarly, if you have any questions regarding CSW, please get in contact and we will help in any way we can.

Our investigations are thorough and all outcomes are carefully considered.

Any further correspondence received to this e-mail address regarding the above outcome will be recorded only.

I trust this information reassures you of our commitment to road safety in your area and across the whole region.

Concerns with a specific vehicle/ company vehicles: If you have concerns over a small number of vehicles, and have the details of them, whether it is one vehicle's registration plate or you have concerns with a particular company's vehicle, then this concern is not suitable to go through this process. Please contact '101' who will be able to assist you. You also need to do this if you have concerns over how cyclists use the roads.

Have you witnessed anti-social use of vehicles/ captured it on camera:

If you have witnessed or captured instances of anti-social use of vehicles or poor/ dangerous driving on a dashboard camera or other form of camera, then North Yorkshire Police have launched 'Operation Spartan' which aims to improve the attitudes of all who use our roads and increase the level of safety for all. Information on how to register and send these instances can be found here: <https://northyorkshire.police.uk/what-we-do/road-policing/operation-spartan/> or by emailing: [OpSpartan@northyorkshire.pnn.police.uk](mailto:OpSpartan@northyorkshire.pnn.police.uk)<mailto:OpSpartan@northyorkshire.pnn.police.uk>

Covid-19

Due to the on-going Coronavirus situation, the deployment of Data Loggers may be delayed. Please also note that due to current staffing levels the Speed Concern mailbox responses may be limited or take longer than usual.

Kind regards

Jeff Pettit

Traffic Bureau Support Officer

Speed Concerns

- c. To receive information on the launch of NY Highways for the delivery of operational highway services**
- d. To note the NYCC Area 4 Highways Team are undertaking significant works at various locations within Ryedale between the 21st June until mid-October**

I am contacting you to give the Town & Parish Council advance notification of some highway works we are undertaking in the Hutton-le-Hole, Gillamoor, Spaunton, Lastingham, Cropton and Kirkbymoorside area.

The Area 4 highways team are undertaking significant works at various locations within Ryedale between 21 June and mid-October. We are carrying out localised patching and resurfacing works on a large number of roads throughout the area. These works are essential to ensure the

Supporting Document, Ordinary meeting of the Town Council dated 21 June 2021

road surface is structurally sound in readiness for next year's surface dressing programme which will further prolong the life of the carriageway.

Our contractor will be delivering notification letters to residents within the closure points and placing advance notification boards up prior to the works taking place. There will also be signed diversions in place. The works can be delayed by poor weather but if this happens our contractor would alter the dates on the advance noticeboards.

The current programmed dates for this area are;

- Hutton le Hole area – (7 days) - Tue 20/07/21 Wed 28/07/21 (This includes all the locations in the plan above.)

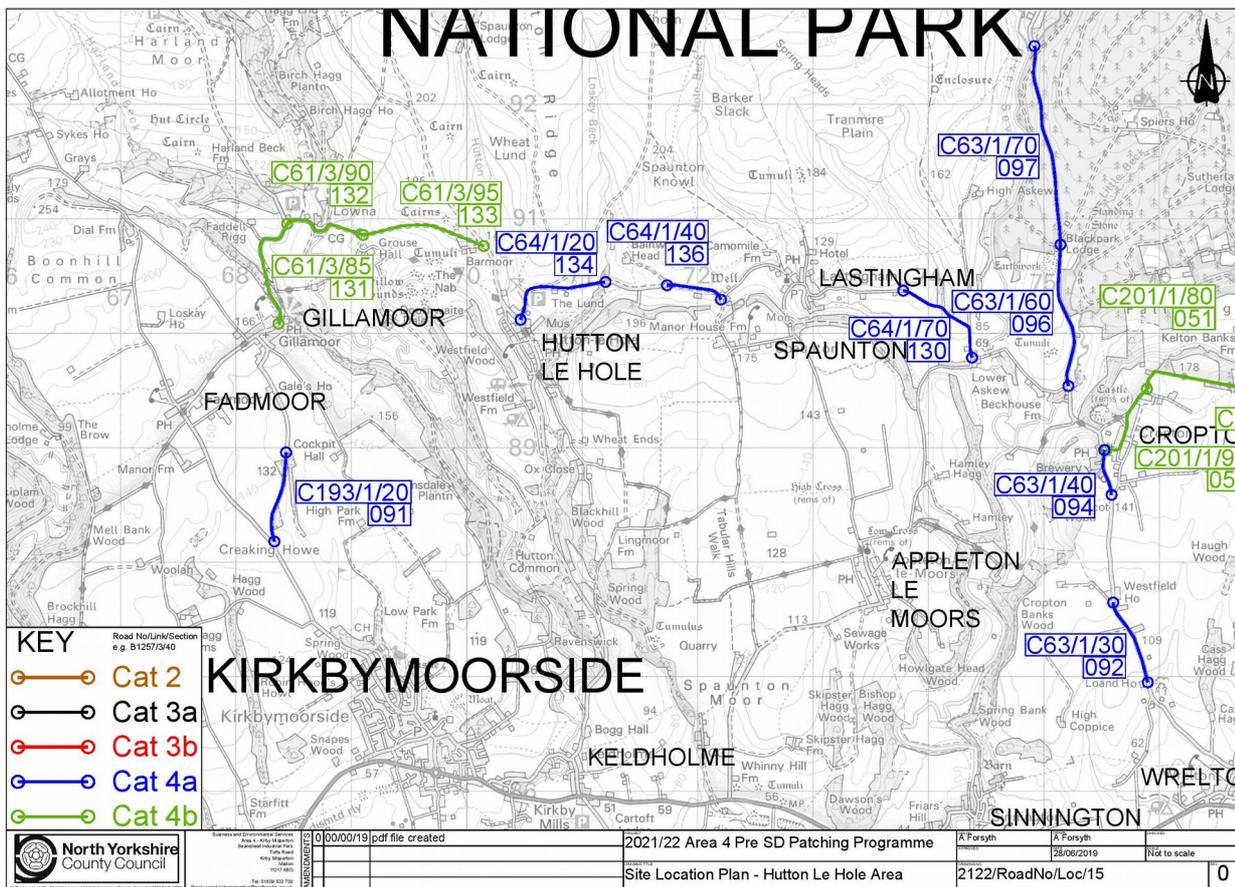
Once I have received the notification letters from our contractor I will forward these to you for information.

Regards

Andrew Santon

Highways Customer Communications Officer

Area 3, Scarborough & Whitby & Area 4 Ryedale.



**e. To note the following temporary road closures:**

- I. NOTIFICATION - 00030067 - Piercy End, Kirkbymoorside - The Closure will be in place for a period of 1 day between 20th June 2021 and 24th June 2021 <https://one.network/?tm=122317579>

**II. NOTIFICATION - 00030121 - West Fields, Kirkbymoorside - The Closure will be in place for a period of 3 days between 14th June 2021 and 18th June 2021 <https://one.network/?tm=122374350>**

On Monday 14 June, the Town Clerk raised concern with NYCC Highway Authority regarding restricted access to all streets north of Westfields as a result of the road closures of Westfields and West Lund from the A170 and West End from Market Place.

The following response was provided by WSP Undergraduate Engineer:

I have been passed your query regarding the West Fields closure as WSP are looking after this scheme on behalf of NYCC.

Unfortunately, no access can be allowed onto West Fields from the A170 and West Lund, however West End is open for residents to access their properties via Market Place onto West End, then onto Tinley Garth, then onto Shaw Drive and then to the relevant cul-de-sac. There should be 1 traffic management ambassadors on either end of the closure and a further 4 throughout the site advising residents and drivers how they can best access properties and businesses.

I am told that West End isn't closed at Market Place and that there is just a road ahead closed sign, which may be leading people to think that they cannot access where they need to go, but I can confirm that they are allowed through up to the Tinley Garth junction. I believe that due to the number of parked cars on both West End and Tinley Garth, they are trying to use West End as a way in from Market Place and Tinley Garth as the way out onto Market place, but again the TM ambassadors will be able to advise members of the public of this.



Dale House, Mount View,  
Standard Way Business Park,  
Northallerton, DL6 2YD

**13. Play Areas**

- a. To note the unanimous response of the public consultation, opposing dogs in the play areas

No dogs in playground area
I would just like to say that dogs should NOT be allowed in play areas unless accessing the public footpaths and on a lead at all times.  When visiting my grandchildren in various parts of the country I find that virtually all playgrounds do not allow entry to dogs.  There are many very young children who play in the Old Road playground and the damage to their health caused by dog fouling can be extremely serious.
I'm responding to the request in The Moorsider about opinions on dogs in the play areas. I actually complained about this when my oldest kids were toddlers, so about 6 years ago. It was

a problem then, and obviously still is now. Nothing will change until we stop dogs being allowed in the play area. There is often dog poo all over the place, and the littlest kids sit or stand in it. Dogs are not usually allowed in play areas and I am pleased that it's finally on the agenda to do something about.

Some people use the play area as a place to take their dog for their morning poo, just letting them off the lead to run about. Even if the owners pick the poo up, there are still remnants left behind. I really don't think it's acceptable to have dogs running about in a play area.

I wholeheartedly support banning dogs, and think that the footpath rights could easily be maintained by fencing off a path up one side.

I really hope you get enough support to go ahead with this.

I am writing to express my views that dogs should NOT be allowed in KMS play park and a fence should be erected to ensure that dog walkers have access to the fields above without entering the park.

As a parent and as a dog owner, I have never felt the need to let my dog use the park but unfortunately have seen many irresponsible dog owners use it as an exercise ground for their dogs, especially early in the morning.

Over the years there have been countless times where children have stood in dog mess in the park, including my own children. It is a concern that for the few responsible owners that do pick up after their dog that there is still residue left over which can be very harmful.

It is crazy that dogs are allowed in a play area designed for children when there are such beautiful walks on our doorsteps!

KMS park must be the only park in the country that allows dogs! Surely this is madness and an accident waiting to happen.

I am responding to the request for people's views on dogs in the playing field. I think the footpath should be fenced off down the side to allow access to the footpath and dogs should not be allowed in the rest of the playing field. People often exercise their dogs in the playing field off the lead even when they don't have children at the playing field. In the past I have regularly come across dog poo in the playing field. Even if people clean up after their dogs some of the poo can remain in the grass and soil and poses a health hazard.

#### **14. Local Footpaths**

##### **a. To receive information regarding the local footpath network pursuant to questions raised at the annual town meeting**

*Concern has been raised about the roadside footpaths where the grass edging is encroaching the paths making them significantly narrower and in some places obscuring the path entirely. The concern is that without management of these paths and an exercise to restore the width by clearing back the edging they will become inaccessible. Please would you confirm if there is a schedule to monitor and address the paths to ensure a network for safe pedestrian access between the rural villages.*

Information provided by Pete Garnham, Maintenance Manager, NYCC

There is no specific budget for siding out footways. When reports are received Highway Officers (HO) will inspect the location and apply the Highways Safety Inspection Manual (HSIM) that acts as the prime source of guidance as to whether the HO should raise an order to carry out any

work. Where such reports do not require action in accordance with the HSIM but are worthy of attention I ask the HO to note them for consideration in the months leading up to the end of the financial year when any remaining funds can be assigned to this work. At this time of year the NYCC contractors are often tied up completing winter maintenance duties so it is sometimes necessary to appoint sub-contractors to carry out these straightforward footway works.

During the summer the herbicide spraying schedule includes the edges of many inter connecting footpaths between the town and villages throughout Ryedale the aim being to keep grass/weed growth from encroaching and reducing widths.

With regards to 'lost footpaths' currently I am not aware of any footways in Ryedale that are in a condition that would potentially result in them being 'lost'. The best way to ensure that all footpaths are retained is to report any concerns to NYCC. The footway will then be added to the list and addressed when contractors and funding permit, usually in March. It's important to encourage people to make these reports in order that data can be recorded.

In the absence of adequate funding to allow all works to be undertaken (most especially non-safety related cosmetic work), the efforts of volunteers to carry out non-essential jobs is acknowledged, appreciated and at times encouraged. Where possible you will try to support the efforts of volunteers e.g. by providing equipment, making arrangements for an area on the highway to be safe whilst the exercise is carried out. An example being the recent painting of the railings on the roadside of the roundabout in Pickering. Arrangements were made by NYCC to control the traffic at the roundabout over a period of hours whilst the volunteers were in situ, in order to ensure that the area was safe to work in. Additionally Pete Garnham and Graham Ward have been liaising with the Kirkbymoorside volunteers and have offered equipment such as wheel barrows, shovels and brushes.

With regards to the creation of any additional footpaths this would be classified as creation of new assets. Determination of the necessity for any additional footways would take into account factors such as the traffic volume, footfall etc and would be assessed on usage. Tim Coyne, Improvement Manager, deals with any requests for 'improvement' work in the highway i.e. new assets rather than the maintenance of existing assets.

- b. To consider reimbursing the Kirkbymoorside volunteers £100 to cover the cost of a second hand path edger

