

## Kirkbymoorside Town Council

### Information for the meeting on Monday 17 April 2023

#### 6. To consider financial matters

##### a. To report accounts paid since the last meeting of the Council and to approve cheque payments according to the list provided

Description	Supplier	Total
March room hire	Ryedale Community Foodbank	100.00
Freedom of the Town Award Certificate Framing	Antony Bentley	49.55
Office Monthly Licence Fee	Friends of Kirkbymoorside Library	130.00
Freedom of Town catering	Lidl	36.28
Freedom of Town catering	Scrumptious Deli	122.50
Freedom of Town catering	Spar	7.56
Freedom of the Town Flowers	The Topiary Tree	30.00
Yorkshire Post	Nat World Publishing	38.13
Office line rental & Broadband	Zen	68.04
Public Wifi	Welcoms	72.39
Moorside Room Electric Bill 25.10.2022 - 20.01.2023	Southern Electric	550.97
Bank Charges	HSBC	32.10
Sports field Electric Bill 25.01-21.02.2023	British Gas	47.16
Trade Refuse Service - Cemetery	Ryedale District Council	237.88
Trade Refuse Service - KMS Bowls Club	Ryedale District Council	265.88
Moorside Room Water	Scottish water	17.23
replacement for Cheques 103731, 103732, 103733	YLCA	75.00
Cemetery Grass Cutting & Maintenance Contract	Phil Gospel	1,200.00
Play Areas Grass Cutting & Maintenance Contract	Phil Gospel	1,220.00
Manor Vale Woodland grass cutting & Maintenance Contract	Phil Gospel	600.00
Grass Cutting around public benches	Phil Gospel	45.00
Annual 2020/21 + 2021/22, VAT Return 2021/22, Bookkeeping QE Sept 2022 + Dec 2022	Smailes Goldie Watson Limited	2,298.00
Honourarium - clock winding	All Saints Church	250.00
sportsfield hedge cutting 2022/23	Phil Gospel	160.00
clear the road side verge, inc overhanging branches and fallen debris	Phil Gospel	350.00
replacing rotten gate post & securing fencing between basketball court & skate park	Phil Gospel	200.00
replacing collapsed fence on western boundary, removal of dead tree & Clearance of debris	Phil Gospel	540.00
replacement dog bin at old road	Phil Gospel	30.00
To install 3no. animal structures and info panel at the Pound	Phil Gospel	210.00
To Install bench 'in memory of Robin Butler' on Piercy End	Phil Gospel	50.00
Paye	HMRC	568.28

##### c. To note renewal of the Kaspersky Internet Security subscription on 25 April 2023 at a cost of £54.99 (including VAT)

## **8. UK Shared Prosperity Fund**

### **a. To receive information on the UK Shared Prosperity Fund [UK Shared Prosperity Fund](#)**

e-mail from the York North Yorkshire Local Enterprise Partnership about the North Yorkshire Shared Prosperity Fund webpage:

The North Yorkshire UK Shared Prosperity Fund was formally launched in February [Communities invited to bid for a share of £22m fund](#)

Our website [UK shared prosperity fund](#) includes the prospectus and application forms. We've recently added recordings of 2 recent webinars and the accompanying presentation slides.

Town and Parish Councils are local authorities and are therefore eligible to apply for funding:

- The prospectus can be found in the 'How to apply' section
- Please read the prospectus carefully
- If you believe your project qualifies, please complete the appropriate form – either an 'expression of interest' or 'feasibility study application form' and return to [ukspf@northyorks.gov.uk](mailto:ukspf@northyorks.gov.uk)
- There will be further opportunities to apply as the programme progresses

York North Yorkshire Local Enterprise Partnership

### **b. To consider submitting expression of interests in respect of:**

- I. the project to develop the football club facilities at the sports field, New Road, Kirkbymoorside; and**
- II. the 'Path For Everyone' project**

## **9. To note the North Yorkshire Council Standards Arrangements for considering code of conduct complaints, effective from 1 April 2023:**

- a. Code of Conduct for Members**
- b. Standards Complaint Procedure and complaint form**
- c. Jurisdiction and Assessment Criteria**

Dear Clerk to the Council,

As you are aware North Yorkshire Council (NYC) has now been established and all previous North Yorkshire District and Borough Council functions have transferred to it. This includes the responsibility for upholding high standards of conduct by elected members by having a process in place for considering complaints against NYC Councillors and all Town and Parish Councillors in the North Yorkshire area.

The purpose of this email is therefore to advise you of the arrangements that are in place from 1 April 2023 for considering code of conduct complaints and also to encourage your council to adopt NYC's Code of Conduct which is based on the Local Government Association's Model Code. The adoption of NYC's code is recommended as there is value in having a consistent approach to a code of conduct across all councils in our area, not least because it will facilitate the public's and elected members' understanding of the requirements of the code and how complaints can be framed and addressed.

I therefore attach the new NYC's Code of Conduct for Members, effective from 1 April 2023, for your consideration. I also attach the complaint form, standards complaint procedure and Jurisdiction and Assessment Criteria for your information which all apply if a complaint is made.

If a person wishes to complain that the conduct of a Member of NYC, a voting co-opted Member on one of its committees or a Member of a town/parish council in the North Yorkshire area has breached the relevant Code of Conduct for Members, then a complaint should be made in writing using the attached complaint form and sent to NYC's Monitoring Officer, Barry Khan, at:

Monitoring Officer  
North Yorkshire Council  
County Hall  
NORTHALLERTON  
North Yorkshire  
DL7 8AD  
Email: [MonitoringOfficer@northyorks.gov.uk](mailto:MonitoringOfficer@northyorks.gov.uk)

Where a complaint relates to a parish or town councillor, the Monitoring Officer may also inform the parish or town council of the complaint and seek their views before assessing the complaint. The Monitoring Officer will assess complaints in consultation with the Independent Person for Standards in order to decide whether a complaint merits formal investigation or any other action. Where there is a difference of opinion between the Monitoring Officer and the Independent Person, then the allegation will be investigated.

If a complaint against a parish/town council Member does not involve an alleged breach of the relevant Code, then the complaint should be made to the relevant parish/town council clerk directly.

Where a North Yorkshire Council's Standards Hearing Panel is convened to determine a complaint that a parish/town council Member may have breached the relevant Code, a non-voting parish/town council representative shall be selected from a pool of parish/town councillor representatives who have received appropriate training, to attend the Hearing Panel.

We are currently making arrangements to establish the pool of parish/town councillor representatives to attend Hearing Panels. If any of your council's councillors are interested in undertaking such a representative role, please could they contact the Monitoring Officer at [MonitoringOfficer@northyorks.gov.uk](mailto:MonitoringOfficer@northyorks.gov.uk).

If you have any queries please do not hesitate to contact me.

Kind regards,

**Barry Khan**

**Assistant Chief Executive Legal and Democratic Services and Monitoring Officer**

North Yorkshire Council  
Legal and Democratic Services  
County Hall  
Northallerton  
DL7 8AD  
Telephone: 01609 532173  
Email: [barry.khan@northyorks.gov.uk](mailto:barry.khan@northyorks.gov.uk)