
Kirkbymoorside Town Council

Information for the meeting on Monday 20 October 2025

12. To receive an update on the Path For Everyone project- Market Town Circular, A170 verge, West of Kirkbymoorside and consider any appropriate action

Introduction

The Market Town Circular will connect the Ryedale Market Towns of Kirkbymoorside, Helmsley, Malton, and Pickering, with a 50-mile route for safer walking, horse-riding and wheeling. This is a legacy project to benefit the whole area, involving verge paths, old railway sections, quiet lanes, and some brand new sections of paths too. It is a really big project, and is being led by a partnership between Ryedale Environment Group, NYC Highways & NYC Countryside Access Service, in co-operation with landowners and town and parish councils.

The next section, in Kirkbymoorside, involves adding a cycle path to the verge West of Kirkbymoorside, which will be a new path that is mostly separate from the existing footpath.

(body of text of email from Helen Gundry, Path for Everyone Project Group, to Kirkbymoorside Town Clerk)

Market Town Circular - A170 verge - background to Align Property Partners email.

You'll see that we have copied you in on an email to Inaki Gaspar, at Align Property Partners, and that his quote was in the email trail too. "We" are the Paths for Everyone Support Group, which is a working partnership between Ryedale Environment Group and NYC Highways.

In addition to those copied in, the Support Group also includes Sally Aspinall, Faye Snowden (NYC), Mike Potter, Frank Colenso and Rosie Sanderson (NYC).

We also received a quote from WSP, previously the main design contractor to North Yorkshire Council. We had invited quotes from GGP Consult and from Sustrans, but, due to internal considerations, they did not quote.

We know that you updated your town councillors earlier this year, on our progress. We anticipate you will now want to update them again, and we'd be happy to help with any information required.

We really appreciate your on-going support, and we don't want to add to your work-load any more than absolutely necessary. Do let us know how you think Kirkbymoorside Town Council involvement would work best for this.

Kind regards,

Helen Gundry,

Paths for Everyone Support Group,

Ryedale Environment Group (Trustee)

Kirkbymoorside Environment Group (Chair)

(body of text of email from Helen Gundry, Path for Everyone Project Group, to Inaki Gaspar, at Align Property Partners)

The P4E Project Team are looking to accept your quote for the design work on the section of A170 verge, West of Kirkbymoorside. There are a few things we would like to raise, so that we can formalise the contract.

1. It has taken several months to chase and review other quotes; apologies for the delay. Please can you confirm that your design fee is still £17,156.72 excluding VAT?
2. Thank you for the details and explanation in your email, which are really useful. Would you please provide a full project proposal on headed paper, with a pricing breakdown and milestones?
3. The contracting body will be Kirkbymoorside Town Council, who hold the funds for us. The principal and single point of contact for managing the design work, will be Dan Chaplin, of P4E. He will keep P4E, Keisha & Nathan (NYC), and Kirkbymoorside Town Clerk, up to date with progress, and arrange any decision meetings, if issues come up.
4. For the sake of clarity; we anticipate a need for minor amendments to design work following client comments. Can you confirm your fee covers a round of revisions following comments.
5. We would need to appoint APP again during construction for project management, including to continue in the CDM principle designer role. Its fine that this is not included in your quote, but if you could provide any advance information about project management for the construction phase, it would be useful.
6. In answer to your question, no RSA has been carried out. You had assumed that no RSA has been carried out and therefore you will need to carry out a combined stage 1/2 RSA on the current design and a RSA stage 3 on the detailed design.
7. Thank you, also, for your further email about funding. We are monitoring information on this closely, and will come back to you if we want you do any applications for us.

We will contact you separately about the Broughton Bank section.

Kind regards,

Helen Gundry

Ryedale Environment Group (Paths for Everyone)

(body of text of email from Inaki Gaspar, at Align Property Partners to Helen Gundry, Path for Everyone Project Group)

Subject: RE: Kirkbymoorside Verge section of P4E Market Towns Circular

We have been looking at the Kirkbymoorside section of the scheme. Our design fee for progressing the design from Preliminary Design (current stage) to Detailed Design is £17,156.72 excluding VAT.

In order to produce detailed designs, the following tasks will be required:

- Take the principal designer role under the Construction, Design and Management (CDM) regulations

- Enquiry of C2 Stats to identify if there are any utilities in the area
- Carry out a topographical survey to have an accurate picture of the slopes and level differences on the verge
- Produce of detailed design including the following drawings:
 - Location Plan
 - Site Clearance
 - General Arrangement
 - Longitudinal and cross section including levels and earth retention requirements
 - Footway and Kerbing
 - Landscaping
- Road Safety Audit (RSA) up to Stage 3
- Liaison with North Yorkshire Council in relation of the S278 agreement, as the scheme will modify the adopted highway.
- Carry out Bill of Quantities (BoQ)
- Produce the Contract Management Suite (CMS), specifications and Invitation to Quote (ITQ). These are the contract documents that will need to produced to tender the works.
- Produce Pre-construction information (PCI). This is one of the first and most essential documents required for any construction project. It is a legal requirement under the Construction (Design and Management) Regulations 2015 (CDM 2015) in Great Britain, and no construction work can commence without it.

Do you know if a Road Safety Audit has been carried out yet? Either a Stage 1 or a Stage 2? We have assumed that no RSA has been carried out and therefore we will need to carry out a combined stage 1/2 RSA on the current design and a RSA stage 3 on the detailed design.

We have excluded the following:

- Trial holes / GPR survey / WAC testing (assumed that the responsibility will lie with the Contractor).
- Arranging service diversions.
- Any re-design following road safety audit.
- Stakeholder liaison (other than meetings mentioned above).
- Structural certification for any earth retaining structures.

Please let me know if you have any questions about this.

Keisha also mentioned that you may also want us to provide with a fee quote for the Broughton Bank section. If so, would you be able to confirm the extents for that scheme? As I'm aware that part of the scheme has already been built.

Kind regards,

Iñaki Gaspar CMILT MTPS

Associate Transport Planner