
Kirkbymoorside Town Council
Information for the meeting on Monday 19 January 2026

7. Flood Response & Resilience

a. To receive an update from the Lead Local Flood Authority

Subject: PFR Scheme Update

Update for the PFR Scheme and clarification of timescales and expectations for the coming months.

What will Watertight do?

Step 1 – Arrange Works Inspection Survey

Watertight will contact you and arrange a date to carry out the works inspection. You may receive a call/email from us to assist with getting an appointment booked.

Step 2 – Works Inspection Survey

PFR brings together the person, the property and the flood risk and this Works Inspection Survey is where we take the recommendations made by JBA and discuss the practical PFR measures that are suitable for your property. There will be various options and choices for you to consider.

The recommended design and costing is then discussed and agreed between Watertight and North Yorkshire Council.

The works inspection will take between 60 and 90 minutes. There will be various dates, times and flexibility to arrange an appointment that suits you.

We will leave you with a blank copy of the Homeowner Agreement (step 3) for you to consider. This does not need to be signed at this point but in our experience gives you time to ask any questions before you receive the actual agreement.

Step 3 – Homeowner Agreement

Once the PFR measures are agreed, you will receive a Homeowner Agreement to sign between you, as the homeowner, and North Yorkshire Council. This is a critical part of the scheme and until we receive this agreement, we cannot proceed to order products, which are generally bespoke manufactured to your individual property.

Watertight will issue your homeowner agreement via email using DocuSign. If specified by the homeowner, the agreement can instead be sent by post and collected in person on a mutually agreed date arranged between yourselves and Watertight.

In order for your property to proceed within the scheme timescales, we would appreciate it if we could have this signed and received by us within two weeks of receiving it. The sooner it is returned, the sooner your property can progress.

Following receipt of this agreement Watertight will then order the products; lead times are approximately 8 to 12 weeks.

Step 4 – Installation

Each property typically only takes a few days to complete. Watertight will give an estimated installation duration as part of our Works Inspection Survey.

There will be various dates, times, and flexibility to arrange an appointment that suits you.

During the installation period at your property, the Watertight team working will show you how to deploy the PFR measures.

Step 5 – Provision of Homeowner Packs and Sign Off

Post installation you will be provided with a homeowner pack which details the PFR measures supplied. The pack will include fitting instructions, storage and maintenance instructions.

You will also be visited by one of the Watertight team. They will not sign off until you are comfortable with your measures.

Watertight will also discuss with you the option to enter into an agreement for an annual maintenance inspection if this is something you wish to proceed with and is down to each homeowner. This is between you, the homeowner, and Watertight.

Step 6 – Post Installation Audit (PIA)

JBA Consultants who carried out the initial survey will return post installation to ensure that the measures installed protect the property as per their flood risk assessment.

Step 1 and 2 should now be completed. If you still have not heard from Watertight please get in touch with myself or Watertight on enquiries@watertightinternational.com.

Some residents will already be on to step 3. Homeowner agreements are in the process of being sent out, if you have not yet received it, please do not worry you will receive it.

Should you have any queries or concerns, please get in contact with myself or Watertight.

Hannah Baker

Flood Risk Project Manager

Web: www.northyorks.gov.uk



December 2025

Update from the Lead Local Flood Authority team at North Yorkshire Council post Storm Darragh

Water Tight Flood Resilience have been contracted by the Lead Local Flood Authority, North Yorkshire Council, to undertake works to the properties affected by flooding in Kirby Mills and Keldhome.



Water Tight Flood Resilience work on domestic properties installing flood door or flood barriers that go over doorways. They sometimes install pumps into the ground (to protect water from rising through the ground on suspended floors of properties). Other products they install are anti-flood air bricks, non-return valves as well as doing repointing, applying waterproof spray to brickwork and sealing any other water ingress points.

Water Tight have been on site in Kirby Mills and Keldholme, for the past two months. Surveys of the affected properties began during the week commencing 16th October. To date, they have completed 44 out of 49 surveys for the Rye Villages Scheme and 43 surveys for the Kirkbymoorside Scheme, with additional appointments scheduled this week. Across the Dales, 98 surveys have also been completed during this period.

Homeowner agreements have started to be issued and installations are scheduled to begin in January 2026.

The Town Council have agreed the allocation of unoccupied space at the sports field to be used by **Water Tight** to situate their stores. This will consist of two 20ft x 8ft containers, and two 8 yd enclosed skips - one for plastic / doors and the other for mixed waste which is usually rubble general waste, nothing toxic or hazardous. Use of the football club facilities has been offered, by agreement with the Kirkbymoorside Football Club, to negate the necessity for an additional welfare unit onsite with toilets and a small kitchen area.

The works are expected to take 10 – 12 months from January 2026. The stores will be attended around 7.30am-8am or at the end of the day around 4.30pm with the odd visit during the day or for stock deliveries. This will ensure minimum disruption to the sports clubs.

b. To consider the cost of £1323.87 for emergency communications equipment and licence to be allocated from Two Ridings Community Foundation's North Yorkshire Disaster Recovery Fund

Information received from Steve Buffrey, Steve Buffery Founder of KMS Armed Forces and Veterans Breakfast Club

“I’ve looked into emergency radio equipment which I have attached prices of what is ideally needed. Unfortunately, we need to be licensed for the more powerful radios. Also if we go for a base station with a large outdoor antenna (for maximum range), then the license would be costly. If we opt for an individual license holder (which I am prepared to be) the license is a lot cheaper at £75 for a 5 year period, up to 5 watts in power and only hand held radios.

Being of an extensive communications background through my career in the British Army, then there are ways for me to put in place to allow for greater range within the legality of the license.

Total cost for radio license + 12 walkie talkies and equipment needed = £1323.87.

Important notice: Ofcom cannot quote purchase order numbers on licence invoices under any circumstances.
See page 2 of this document for more information.

Your licence fees are now due. Ofcom must receive your payment by the payment due date. The fees relate to a new application recently made by you. For Direct Debit payments please see guidance on page 2. Guidance on how to arrange payment is set out in the guidance on page 2.

If you have any queries about this, please contact us on 020 7981 3131 or 0300 123 1000. Alternatively, you can email spectrum.licensing@ofcom.org.uk.

A full breakdown of your licences can be found from page 3

Licence Product	Number of Licences	Fee £
Simple UK	1	75.00
		Total fees due:
		75.00

These licence(s) are not subject to VAT and no VAT is included in the licence fee.



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c. To receive information relating suitable/permisive locations for a storage facility at Kirkby Mills

d. To consider the content of an update to be hand delivered to all affected properties for the purpose of information sharing and to determine interest in a resilience group with flood wardens

Draft Content:

Due to recent flood alerts and understandably raised levels of anxiety of the residents of Keldholme and Kirkby Mills we would like to provide the following guidance summary, information available and actions taken over time and since storm Darragh relating to flood warnings, flood management and flood prevention.

- Residents should continue to monitor the relevant Government/Utility websites for flood risks in their area.
- In cases of actual flooding residents should contact the fire brigade and any other emergency service they feel they need as first responders.
- Once notified the relevant emergency service has the responsibility to contact North Yorkshire Council (NYC) Flood Resilience.
- A supply of sandbags are available from the yard at Kirkby Mills Garage, (situated on the left as you enter the yard)
- Emergency services and NYC Flood Resilience have contacts in the Town Council should they need to utilise the Moorside Room.
- NYC and Emergency services have a copy of the most up to date “Community Resilience Information” for Kirkbymoorside, including details of the town’s assets, public buildings, defibrillators, amenities and useful contact numbers. This information is to help any first responder handling an emergency or other situation, to be aware of what the town has to offer to support their plan.
- The Town Council website will be frequently updated to ensure all information relating to flooding and any other serious event are ideally located/accessible.
- Currently on the Town Council website are
 - Updates from the LLFA (Lead Local Flood Authority, NYC) dated September and December 2025
 - Details of where to collect sandbags
 - Contact details of the Thirteen Group who are responsible for the shared ownership properties at Manor Woods
 - Information regarding North Yorkshire Council and the LLFA and other useful departments/agencies

Regarding flood support and prevention

- Since storm Darragh, NYC Flood Resilience have been in touch with all properties affected by flooding in Kirkby Mills and Keldholme. Details of support are not in the public domain (including the Town Council).
- NYC Flood Resilience have provided residents with contact information should there be a recurrence.
- The Town Council have explored five potential sites to store flood associated equipment/supplies. Non have been successful to date due to permissions, dropped kerbs and cooperation from 3rd parties.

- The Town Council has also tested hand held radios, recommended by first responders, to support any groups/volunteers handling emergencies in the town. However, to date, none have been able to transmit a signal from the Moorside Room (thickness of walls) to the affected areas in Keldholme and Kirkby Mills.

We hope this update is helpful and provides some additional clarification on how the risk of floods and flood management is handled.

The Role of the Town Council - Considerations

Emergency planning

Parish and town councils are important in emergency planning and community safety. They often focus on local needs and ensure their communities are resilient and prepared to face emergencies. They are the closest form of government to local communities.

The Town Council's formal powers in emergency management are limited compared to principal authorities, however, the Town Council still plays a key role in supporting and coordinating local efforts. Primarily this is achieved through provision of resilience information specific to Kirkbymoorside to the emergency services and North Yorkshire Council and publication of all community safety information received from the respective authorities/agencies.

Here are some specific ways they contribute to emergency planning and community safety:

- Identify vulnerable individuals — Parish and town councils often know the elderly, disabled, or isolated individuals in the community who may need extra support in an emergency. – [STURDY COURT](#) detailed in [Community Resilience Toolkit](#)
- Support communication — Parish and town councils can ensure that information flows effectively between the local community, emergency services, and others by maintaining local noticeboards, websites, and social media platforms.
- Assist emergency services — By providing information about local geography, infrastructure, and the whereabouts of critical resources or people, parish and town councils can help emergency services respond more effectively. [Community Resilience Toolkit](#)
- Roles and responsibilities — Identifying key individuals (including councillors and volunteers) who will take specific actions during an emergency.
- Local resources — Cataloging available resources, such as buildings that could serve as shelters (e.g. village halls), vehicles, or equipment that might be useful in a crisis. [Community Resilience Toolkit](#)
- Evacuation routes and assembly points — Establishing safe locations for community members to gather in case of evacuation. [Community Resilience Toolkit](#)
- Coordination of community volunteers — For instance, organising a flood warden scheme or neighbourhood watch groups to support local safety and readiness.
- Training and awareness — Providing or facilitating training for local volunteers on first aid, emergency response, or communication during crises.

- Supporting vulnerable residents — Ensuring that vulnerable residents receive essential supplies, welfare checks, and assistance during emergencies (e.g. snowstorms or heat waves).
- Participate in local resilience forums — Multi-agency partnerships between local authorities, emergency services, health services, and the voluntary sector that help coordinate emergency responses. [NORTH YORKSHIRE RESILIENCE FORUM - Community Resilience Toolkit](#)
- Fire safety awareness: Encouraging households to install and maintain smoke alarms, educating the public on fire safety in homes and public spaces, and running workshops.
- Personal and home security — Partnering with police or other local organisations to promote neighbourhood watch schemes or crime prevention advice.
- Flood prevention and awareness: Working with principal authorities to support flood defences, planning decisions that mitigate flood risk or distributing information about flood preparedness and the importance of signing up for flood alerts. [JBA REPORT AND SUBSEQUENT RIVER DOVE NFM PROJECT](#)
- Green infrastructure — Promoting tree planting, improved drainage, or other environmental measures to reduce local climate risks. [JBA REPORT AND SUBSEQUENT RIVER DOVE NFM PROJECT](#)