



**KIRKBYMOORSIDE TOWN COUNCIL
GRANT SCHEME APPLICATION FORM**

Name of group:	KIRKBYMOORSIDE BRANCH - ROYAL BRITISH LEGION
Main group contact: (full name and title)	CHRISTINA KELLOWAY - SECRETARY (MRS)
Position in group	SECRETARY, 01751 431179.
Address	3 ASH GROVE KIRKBYMOORSIDE YO62 6BT.
Telephone	01751 431179
Email	kellowaycka@hotmail.com
Provide a <ul style="list-style-type: none"> detailed description of the project evidence of the need for your project, and show who will benefit from it 	REMEMBRANCE DAY PARADE. RBL County Vice Chairman has told us that Branch Funds cannot be used for the Remembrance Day Parade - This is a civic responsibility. Copy letter enclosed.
What are the full costs of the project (including VAT if applicable)	£140.
Where is other funding from the project to come from? (Tell us the funder and the amount you expect from them)	<div style="text-align: center;"> Funder £..... Funder £..... Funder £..... </div>
Please tell us the stage at which your other applications are at, ie just applied, awaiting outcome of application or	

funding confirmed.	
What contribution to these costs would you like from the Town Council?	£ 140.....
Is this contribution for a specific element of the project?	TO COVER REMEMBRANCE DAY COSTS. THESE ARE CIVIC RESPONSIBILITIES.
What is the structure of your organisation?	Informal group <input type="checkbox"/> Registered charity <input checked="" type="checkbox"/> Other <input type="checkbox"/> Please give details below

Supporting information checklist

Where relevant please ensure that the following documents are submitted with your application (accounts and bank statements must always be submitted).

	Tick to confirm enclosure
Group constitution or set of rules	
To qualify all applicants must provide a FULL financial disclosure which are as follows:	
i. 3 months copies of statements from ALL Bank accounts and statements of monies held in funds ETC	<input checked="" type="checkbox"/>
ii. Must include a statement from the applicant of what applications to other bodies have or had been applied for and awarded to fund this project.	<input checked="" type="checkbox"/>
Copy of the most recent/audited accounts	
Evidence of planning permission (if necessary)	<input checked="" type="checkbox"/>
Quotes for capital items and works over £500	<input checked="" type="checkbox"/>
Twelve month forward plan: activities and finance (applications less than £5,000)	<input checked="" type="checkbox"/>
Business plan for the next three years (applications over £5,000)	<input checked="" type="checkbox"/>

Please return to:

Lisa Bolland, Kirkbymoorside Town Council
 Town Clerk, The Shambles, Crown Square
 KIRKBYMOORSIDE YO62 6AY

Tel: 01751 432217

email: town.clerk@kirkbymoorsidetowncouncil.gov.uk
www.kirkbymoorsidetowncouncil.gov.uk



Contact tel 03457 60 60 60
see reverse for call times
Text phone 03457 125 563
used by deaf or speech impaired customers
www.hsbc.co.uk

Your Statement

Mrs Pasty Passman
22 The Sidings
Nawton
York
YO62 7TJ



032632_234 1/ 1 00001 68959 26212 33200



Account Summary

Opening Balance	669.31
Payments In	0.00
Payments Out	0.00
Closing Balance	669.31

22 July to 21 August 2016

Account Name

Royal British Legion Kirkbymoorside Branch

International Bank Account Number

GB15MIDL40261590183075

Branch Identifier Code

MIDLGB2165M

Sortcode	Account Number	Sheet Number
40-26-15	90183075	365

Your Community Account details

Date	Payment type and details	Paid out	Paid in	Balance
21 Jul 16	BALANCE BROUGHT FORWARD			669.31
21 Aug 16	BALANCE CARRIED FORWARD			669.31

Information about the Financial Services Compensation Scheme

Your deposit is eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (www.hsbc.co.uk).

Credit Interest Rates	balance	AER variable
Credit interest is not paid		

Debit Interest Rates	balance	EAR variable
Debit interest		21.34 %



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Your Statement

Mrs Pasty Passman
22 The Sidings
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York
YO62 7TJ



062351_265 1/ 4 00001 127607 27959 33200

Account Summary

Opening Balance	320.81
Payments In	0.12
Payments Out	0.00
Closing Balance	320.93

22 March to 21 September 2016

Account Name
Royal British Legion Kirkbymoorside Branch

International Bank Account Number
GB75MIDL40261593000524

Branch Identifier Code
MIDLGB2165M

Sortcode	Account Number	Sheet Number
40-26-15	93000524	104

Your BENEVOLENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
21 Mar 16	BALANCE BROUGHT FORWARD			320.81
03 Jun 16	CR GROSS INTEREST TO 02JUN2016		0.06	320.87
02 Sep 16	CR GROSS INTEREST TO 01SEP2016		0.06	320.93
21 Sep 16	BALANCE CARRIED FORWARD			320.93

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Credit Interest Rates		balance	AER variable	Debit Interest Rates		balance	EAR variable
	upto	100,000	0.07 %	Debit interest			20.97 %
from	100,000 to	250,000	0.11 %				
from	250,000 to	1,000,000	0.13 %				
	over	1,000,000	0.15 %				

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Your Statement

Mrs Pasty Passman
22 The Sidings
Nawton
York
YO62 7TJ



062351_265 3/ 4 00001 127609 27959 33200



22 August to 21 September 2016

Account Name
Royal British Legion Kirkbymoorside Branch

Account Summary

Opening Balance	669.31
Payments In	0.00
Payments Out	0.00
Closing Balance	669.31

International Bank Account Number
GB15MIDL40261590183075

Branch Identifier Code
MIDLGB2165M

Sortcode	Account Number	Sheet Number
40-26-15	90183075	366

Your Community Account details

Date	Payment type and details	Paid out	Paid in	Balance
21 Aug 16	BALANCE BROUGHT FORWARD			669.31
21 Sep 16	BALANCE CARRIED FORWARD			669.31

Information about the Financial Services Compensation Scheme

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Credit Interest Rates	balance	AER variable	Debit Interest Rates	balance	EAR variable
Credit interest is not paid			Debit interest		21.34 %

THE ROYAL BRITISH LEGION MEMBERSHIP HANDBOOK PART 3: BRANCHES

3.2.6 BRANCH CEREMONIAL

1.

The Legion is the Nation's custodian of Remembrance, ensuring that people remember those who have given their lives for the freedom we enjoy today. The Poppy has become the symbol of Remembrance worn during the weeks leading to Remembrance Sunday and Armistice Day, though they may be worn all year round if desired.

2.

The national day of Remembrance is the second Sunday in November. **Remembrance Services are the responsibility of the local authorities and branches should always support the Service of Remembrance, taking care to avoid conflict between their own activities and the arrangements for the rest of the community.**

3.

Where there are no local arrangements the branch should approach the church authorities with a request to hold a Service of Remembrance. The form of the service is a matter for the church authorities. Guidance and suggested Orders of Service can be found in the Ceremonial Handbook, which is available digitally through the Area Office.

4.

A wreath may be laid at the local war memorial either in addition to, or instead of, laying a wreath in a church. **The laying of wreaths at war memorials may form part of a short religious service or be a separate Legion - arranged ceremony.** It should follow a simple but dignified procedure appropriate to local circumstances.

5.

The Legion also believes that a Two Minutes Silence should be observed by everyone who is able to do so at 11 am on 11 November. Any special instructions will be issued by Head Office but branches will need to make their own arrangements, in whatever way appears the most suitable, for their members to observe the silence.

6.

Expenses for the organisation of memorial services or parades may NOT be charged against the Poppy Appeal.

7.

The National Festival of Remembrance takes place annually at the Royal Albert Hall (RAH) in London on the Saturday before Remembrance Sunday. There is one presentation in the afternoon and one in the evening. Tickets for the afternoon presentation are sold from the RAH box office and are exclusive to Legion members for a limited period of time. Tickets for the evening presentation are issued exclusively to Legion members and official guests. Details are contained in the Special Circular issued by Head Office annually.

8.

War memorials are the responsibility of the local authorities. Neither the Poppy Appeal nor any other Legion fund may be used in connection with war memorials, unless the memorial is owned by the branch. If action is needed to improve the condition of a local war memorial the local authority should be approached. Local authorities can spend funds to maintain, repair, protect or adapt a memorial to serve as a memorial to subsequent conflicts.