



**KIRKBYMOORSIDE TOWN COUNCIL
GRANT SCHEME APPLICATION FORM**

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| Name of group: | Kirkbymoorside Community Library (CLIC) |
| Main group contact: (full name and title) | [REDACTED] |
| Position in group | Treasurer |
| Address | CLIC @ Kirkbymoorside 7 High Market Place Kirkbymoorside YO62 6AT |
| Telephone | 01751 433210 |
| Email | [REDACTED] |
| Provide a <ul style="list-style-type: none"> detailed description of the project evidence of the need for your project, and show who will benefit from it | <p>We are applying for funding to help with the cost of cleaning the Library building. As a community library we receive a subsidy from the county council towards the rent and utility costs but need to raise money through grants and fundraising events to cover the other running costs.</p> <p>When the Library was threatened with closure in 2016 a questionnaire was delivered to every household in the town asking if people wanted to retain the library in the town. All those who replied said how much they value the Library and that they wanted it to be saved.</p> <p>Please see the annual report for 2017/18 for information about the contribution the Library is making to the town.</p> <p>We employ a local person to clean the building for three hours each week. Library users often comment on the cleanliness of the building.</p> <p>In 2017/18 we issued 25,531 books. This was an increase of 207 compared to 2016/17 In 2017/18 the number of PC hours used by visitors to the Library was 1,690. There were 24,808 visits to the Library</p> |
| What are the full costs of the project (including VAT if applicable) | £2,629.5 |
| Where is other funding from the project to come from? | Funder CLIC Fundraising event (sponsored cycle ride) £ 629.5 |
| Please tell us the stage at which your other applications are at | Funds confirmed - money raised on 1 April 2018 |
| What contribution to these costs would you like from the Town Council? | £2,000 |

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| Is this contribution for a specific element of the project? | No |
| What is the structure of your organisation? | Informal group <input type="checkbox"/> Registered charity <input checked="" type="checkbox"/> Other <input type="checkbox"/> Please give details below |

Supporting information checklist

Where relevant please ensure that the following documents are submitted with your application (accounts and bank statements must always be submitted).

| | Tick to confirm enclosure |
|---|---------------------------|
| Group constitution or set of rules | ✓ |
| To qualify all applicants must provide a FULL financial disclosure which are as follows: i. 3 months copies of statements from ALL Bank accounts and statements of monies held in funds ETC ii. Must include a statement from the applicant of what applications to other bodies have or had been applied for and awarded to fund this project. | ✓ Detailed above |
| Copy of the most recent/audited accounts | ✓ |
| Evidence of planning permission (if necessary) | N/A |
| Quotes for capital items and works over £500 | ✓ |
| Twelve month forward plan: activities and finance (applications less than £5,000) | ✓ |
| Business plan for the next three years (applications over £5,000) | N/A |

Please return to:

Lisa Bolland, Kirkbymoorside Town Council
 Town Clerk, Church House, 7 High Market Place
 KIRKBYMOORSIDE YO62 6AT

Tel: 01751 432217

email: town.clerk@kirkbymoorsidetowncouncil.gov.uk
www.kirkbymoorsidetowncouncil.gov.uk