



**KIRKBYMOORSIDE TOWN COUNCIL
GRANT SCHEME APPLICATION FORM**

Name of group:	Kirkbymoorside Community Library (CLIC)
Main group contact: (full name and title)	[REDACTED]
Position in group	Chairman
Address	CLIC @ Kirkbymoorside 7 High Market Place Kirkbymoorside YO62 6AT
Telephone	[REDACTED]
Email	[REDACTED]
Provide a <ul style="list-style-type: none"> detailed description of the project evidence of the need for your project, and show who will benefit from it 	<p>We are applying for funding to cover the cost of cleaning the Library building. As a community library we receive a subsidy from the county council towards the rent and utility costs but need to raise money through grants and fundraising events to cover the other running costs.</p> <p>The library remains an essential part of Kirkbymoorside, providing computer access and local information as well as meeting rooms that are increasingly used by local groups on a regular basis. Much effort is being devoted to activities for children such as the summer reading challenge and regular story times and crafts.</p> <p>Please see the annual report for 2018/19 for information about the contribution the Library is making to the town.</p> <p>We employ a local person to clean the building for five hours each week. Library users often comment on the cleanliness of the building.</p> <p>In 2018/19 we had 712 active borrowers and issued 23,394 books. The number of PC hours used by visitors to the Library was 1,378. There were 25,299 visits to the Library (an increase of 491 on last year).</p>
What are the full costs of the project (including VAT if applicable)	£2,600 (based on agreed rate of £10/hr)
Where is other funding from the project to come from?	None
Please tell us the stage at which your other applications are at	N/A
What contribution to these costs would you like from the Town Council?	£2,600

Is this contribution for a specific element of the project?	No
What is the structure of your organisation?	Informal group <input type="checkbox"/> Registered charity <input checked="" type="checkbox"/> Other <input type="checkbox"/> Please give details below

Supporting information checklist

Where relevant please ensure that the following documents are submitted with your application (accounts and bank statements must always be submitted).

	Tick to confirm enclosure
Group constitution or set of rules	✓
To qualify all applicants must provide a FULL financial disclosure which are as follows:	
i. 3 months copies of statements from ALL Bank accounts and statements of monies held in funds ETC	✓
ii. Must include a statement from the applicant of what applications to other bodies have or had been applied for and awarded to fund this project.	Detailed above
Copy of the most recent/audited accounts	✓
Evidence of planning permission (if necessary)	N/A
Quotes for capital items and works over £500	✓
Twelve month forward plan: activities and finance (applications less than £5,000)	✓
Business plan for the next three years (applications over £5,000)	N/A

Please return to:

Lisa Bolland, Kirkbymoorside Town Council
 Town Clerk, Church House, 7 High Market Place
 KIRKBYMOORSIDE YO62 6AT

Tel: 01751 432217

email: town.clerk@kirkbymoorsidetowncouncil.gov.uk
www.kirkbymoorsidetowncouncil.gov.uk

Kirkbymoorside Community Library - Annual General meeting held on the 3rd April 2019

Financial report for the year April 2018 to March 2019

	April 18 to March 19 Actual	Budget	Variance Last Year	Next Year Budget
INCOME				
Adult Book Sales	£373.49	£143.87	£111.61	£300.00
DVD, Photocopying, Fines, Fees, Computer use, Reservations and Printing	£2,989.16	£102.17	(£29.08)	£2,900.00
Room Rental	£3,630.00	(£370.00)	(£231.50)	£4,000.00
Sponsorship	£0.00	(£500.00)	£0.00	£500.00
Friends Scheme	£600.00	£200.00	£210.00	£600.00
Fundraising	£4,512.20	£2,512.20	£3,012.72	£4,000.00
Donations	£1,253.98	£853.98	£643.38	£450.00
Grants	£3,932.04	£932.04	(£481.92)	£2,500.00
Merchandise sales	£1,310.70	£1,267.15	£1,071.79	£1,200.00
Coffee Sales	£369.97	£119.37	£78.37	£300.00
NYCC Subsidy	£8,472.00	£0.00	£0.00	£8,472.00
Other Income	£692.78	£692.78	£678.28	£240.00
TOTAL INCOME	£28,136.32	£5,953.56	£5,063.65	£25,462.00
Rent	£9,000.00	£0.00	£0.00	£9,000.00
Utilities	£1,731.94	£268.06	£16.23	£2,200.00
Repairs and maintenance	£1,989.20	(£789.20)	(£937.78)	£1,600.00
Cleaning Contract	£2,475.00	(£115.00)	£45.00	£2,500.00
Cost of Merchandise	£174.36	(£174.36)	£410.64	£400.00
Refurbishment	£861.04	(£861.04)	£2,277.92	£0.00
Rates	£0.00	£0.00	£0.00	£0.00
Water rates	£298.21	£21.79	(£59.89)	£350.00
Waste Collection	£216.25	£3.75	(£7.45)	£250.00
Insurance	£250.48	(£50.48)	(£50.90)	£300.00
Coffee M/c Rental	£721.28	£0.00	£107.89	£721.28
Coffee Supplies	£285.87	(£45.87)	(£10.99)	£250.00
Other Costs	£557.59	£477.41	£951.43	£926.00
Total Expenditure	£18,561.22	(£1,264.94)	£2,742.10	£18,497.28
Annual Surplus	£9,575.10	£4,688.62	£7,805.75	£6,964.72
Surplus carried forward	£17,639.99			

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THE OFFICIALS
FRIENDS OF KIRKBYMOORSIDE LIBRARY
KIRKBYMOORSIDE TOWN COUNCIL
THE SHAMBLES
CROWN SQUARE
KIRKBYMOORSIDE YORK
YO62 6AY



Your Community Account

At a glance








12 Apr - 10 May 2019

Start balance	£21,589.08
Money out	£1,684.33
► Commission charges	£0.00
Money in	£1,802.00
► Gross interest earned	£0.00
End balance	£21,706.75

Your deposit is eligible for protection by the Financial Services Compensation Scheme.

Date	Description	Money out £	Money in £	Balance £
12 Apr	Start Balance			21,589.08
	On-Line Banking Bill Payment to Ryedale District C Ref: 70386851	224.95		21,364.13
	Giro Direct Credit From Pulse Finance Ref: Kirkbymoorside Com		90.00	21,454.13
15 Apr	Deposit at Barclays Post Office Credit Ref: 100214		10.00	21,464.13
16 Apr	On-Line Banking Bill Payment to J Thompson Ref: Invoice 36	80.00		21,384.13
	Deposit at Barclays Post Office Credit Ref: 100215		40.00	21,424.13
	Deposit Re Post Office 100216 Kirkbymoorside		466.00	21,890.13
18 Apr	On-Line Banking Bill Payment to Corona Energy Ref: 20430916	68.09		21,822.04
	On-Line Banking Bill Payment to Hcs Mechanical Ref: Kirkbym1	174.16		21,647.88
23 Apr	On-Line Banking Bill Payment to Upton Group Ref: Kir006	11.92		21,635.96
30 Apr	On-Line Banking Bill Payment to Nycc Ref: 380003368	132.00		21,503.96
	Deposit Re Post Office 100217 Kirkbymoorside		200.00	21,703.96
1 May	DD Direct Debit to Investec Asset Fin Ref: 21736967714518571	180.32		21,523.64

Continued

Date	Description	Money out £	Money in £	Balance £
Balance brought forward from previous page				21,523.64
1 May	 On-Line Banking Bill Payment to Hcs Mechanical Ref: 49331	688.78		20,834.86
	 STO Standing Order From Dineen M&E Ref: Dineen		5.00	20,839.86
2 May	 STO Standing Order From Kirkby Council		130.00	20,969.86
7 May	 On-Line Banking Bill Payment to Evergreen Dairy LT Ref: Kirkby Library	2.68		20,967.18
	 Deposit at Barclays Northampton Lpc 1 Ref: 100218		311.00	21,278.18
8 May	 Deposit Re Post Office 100219 Kirkbymoorside		550.00	21,828.18
10 May	 On-Line Banking Bill Payment to Npower Ltd Ref: 37580854	121.43		21,706.75
10 May	Balance carried forward			21,706.75
Total Payments/Receipts		1,684.33	1,802.00	

Reconcile 17/5/19.

Anything wrong? If you notice any incorrect or unusual transactions, see the next page for how to get in touch with us.

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Your Community Account

At a glance

12 Mar - 11 Apr 2019

Start balance	£19,962.27
Money out	£656.29
► Commission charges	£0.00
Money in	£2,283.10
► Gross interest earned	£0.00
End balance	£21,589.08

Your deposit is eligible for protection
by the Financial Services
Compensation Scheme.

Date	Description	Money out £	Money in £	Balance £
12 Mar	Start Balance			19,962.27
	Giro Direct Credit From Nycc General Accou Ref: 445134		100.00	20,062.27
	— Deposit Re Post Office 100208 Kirkbymoorside		600.00	20,662.27
14 Mar	Giro Direct Credit From Easy Fundraising Ref: 163507 Q4 2018		55.45	20,717.72
18 Mar	Giro Direct Credit From Mr C P Helliwell Ref: Sale: Laptops Etc		76.65	20,794.37
20 Mar	□ On-Line Banking Bill Payment to Corona Energy Ref: 20430916	97.52		20,696.85
	👤 Deposit at Barclays Post Office Credit Ref: 100209		121.00	20,817.85
25 Mar	DD Direct Debit to BT Group PLC Ref: G821679802-000001 This is A New Direct Debit Payment	20.00		20,797.85
	STO Standing Order From Dineen Erica Ref: Donation		5.00	20,802.85
26 Mar	👤 Deposit at Barclays Post Office Credit Ref: 100210		27.50	20,830.35
	— Deposit Re Post Office 100211 Kirkbymoorside		200.00	21,030.35
28 Mar	Giro Direct Credit From N Yorks Co Council Ref: 449333		600.00	21,630.35
	☎ Transfer From DDR Rfcbt PLC		20.00	21,650.35

Continued

Date	Description	Money out £	Money In £	Balance £
Balance brought forward from previous page				21,650.35
1 Apr	On-Line Banking Bill Payment to C W Strickland Ref: Invoice 33	163.43		21,486.92
	On-Line Banking Bill Payment to J Thompson Ref: Invoice 33	208.13		21,278.79
	STO Standing Order From Dineen M&E Ref: Dineen		5.00	21,283.79
	Deposit Re Post Office 100212 Kirkbymoorside		110.00	21,393.79
2 Apr	STO Standing Order From Kirkby Council		130.00	21,523.79
5 Apr	On-Line Banking Bill Payment to Npower Ltd Ref: 37580854	105.64		21,418.15
	Giro Direct Credit From North Yorkshire MO Ref: 01M5000714000		20.00	21,438.15
8 Apr	On-Line Banking Bill Payment to Yorkshire PO Ref: PP022131	38.39		21,399.76
9 Apr	Giro Direct Credit From N Yorks Co Council Ref: 453214		80.00	21,479.76
10 Apr	DD Direct Debit to British Gas Serv Ref: 911003197939 This is A New Direct Debit Payment	20.50		21,459.26
	On-Line Banking Bill Payment to Evergreen Dairy LT Ref: Kirkby Library	2.68		21,456.58
	Unpaid Direct Debit British Gas Serv 911003197939		20.50	21,477.08
11 Apr	Deposit at Barclays Northampton Lpc 1 Ref: 100213		112.00	21,589.08
11 Apr	Balance carried forward			21,589.08
	Total Payments/Receipts	656.29	2,283.10	

Deposited in Hatch

Reconcile
21/4/19.

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Your Community Account

At a glance

12 Feb - 11 Mar 2019

Date	Description	Money out £	Money in £	Balance £
12 Feb	Start Balance			20,142.01
15 Feb	Direct Credit From Pulse Finance Ref: Kirkbymoorside Com		157.50	20,299.51
18 Feb	Deposit at Barclays Northampton Lpc 1 Ref: 100205		40.00	20,339.51
19 Feb	On-Line Banking Bill Payment to Corona Energy Ref: 20430916	85.48		20,254.03
22 Feb	On-Line Banking Bill Payment to Upton Group Ref: Kir006	49.63		20,204.40
26 Feb	Direct Credit From North Yorkshire MO Ref: 01M5000714000		10.00	20,214.40
1 Mar	On-Line Banking Bill Payment to J Thompson Ref: Invoice ADV	200.00		20,014.40
	Standing Order From Dineen M&E Ref: Dineen		5.00	20,019.40
4 Mar	Standing Order From Kirkby Council		130.00	20,149.40
	Deposit at Barclays Post Office Credit Ref: 100206		296.22	20,445.62
6 Mar	Deposit at Barclays Post Office Credit Ref: 100207		50.00	20,495.62
8 Mar	On-Line Banking Bill Payment to Evergreen Dairy LT Ref: Kirkby Library	8.04		20,487.58
	On-Line Banking Bill Payment to Yorkshire Water ME Ref: 9111628501	112.99		20,374.59

Start balance	£20,142.01
Money out	£868.46
► Commission charges	£0.00
Money in	£688.72
► Cross interest earned	£0.00
End balance	£19,962.27

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Compensation Scheme.

Continued

Date	Description	Money out £	Money in £	Balance £
Balance brought forward from previous page				20,374.59
8 Mar	On-Line Banking Bill Payment to Derventio F+S Ref: 37580854	293.40		20,081.19
11 Mar	On-Line Banking Bill Payment to Npower Ltd Ref: 37580854	118.92		19,962.27
11 Mar	Balance carried forward			19,962.27
Total Payments/Receipts		868.46	688.72	

✓ 18/3/19.

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