

- 1 The group's name is the Kirkbymoorside History Group
- 2 The aims of the group are to provide greater awareness for its residents, past, present and future, of the history of the market town of Kirkbymoorside in the county of North Yorkshire, England since the last detailed guide to the town was compiled over one hundred and twenty five years ago.
- 2.2 To promote and encourage the study of local history and to assist in research with particular reference to persons living in or associated with the Kirkbymoorside area and to promote the preservation, security and accessibility of archival material
- 3 Officers

The group shall be managed by a committee of officers who are appointed at the Annual General Meeting (AGM) of the group.
- 4 Carrying out the aims of the group

In order to carry out the charitable purposes, the officers have the power to:

 - (1) raise funds, receive grants and donations
 - (2) apply funds to carry out the work of the group
 - (3) co-operate with and support other groups/charities with similar purposes
 - (4) do anything which is lawful and necessary to achieve the purposes
- 5 MEMBERSHIP

The group shall have a membership. People who actively support the work of the group and are aged 18 or over, can apply to the committee to become a member. Once accepted by the committee, membership lasts for 3 years and may be renewed. The committee will keep an up-to-date membership list.

The committee may remove a person's membership if they believe it is in the best interests of the group. The member has the right to be heard by the committee before the decision is made and can be accompanied by a friend.
- 6 ANNUAL GENERAL MEETING - AGM
 - (1) The AGM must be held every year, with 14 days notice given to all members telling them what is on the agenda. Minutes must be kept of the AGM.
 - (2) There must be at least five members present at the AGM.
 - (3) Every member has one vote.
 - (4) The committee shall present the annual report and accounts.
 - (5) Any member may stand for election as a committee member.
 - (6) Members shall elect six committee members to serve for the next year. They will retire at the next AGM but may stand for re-election.

7 Committee Meetings

- (1) The committee must hold at least 3 meetings each year. At their first meeting after the AGM they will elect a chair, treasurer and secretary. The committee may act by majority decision.
- (2) At least 3 committee members must be present at the meeting to be able to take decisions. Minutes shall be kept for every meeting.
- (3) If the committee members have a conflict of interest they must declare it and leave the meeting while this matter is being discussed or decided.
- (4) The committee members may make reasonable additional rules to help run the group. These rules must not conflict with this constitution or the law.

8 MONEY AND PROPERTY

- (1) Money and property must only be used for the group's purposes.
- (2) Committee members must keep accounts. The most recent annual accounts can be seen by anybody on request.
- (3) Committee members cannot receive any money or property from the charity, except to refund reasonable out of pocket expenses.
- (4) Money must be held in the group's bank account. All cheques must be signed by 2 committee members.

9 GENERAL MEETINGS

If the committee members consider it is necessary to change the constitution, or wind up the charity, they must call a General Meeting so that the membership can make the decision. Committee members must also call a General Meeting if they receive a written request from the majority of members. All members must be given 14 days notice and told the reason for the meeting. All decisions require a two thirds majority. Minutes must be kept.

- (1) Winding up - any money or property remaining after payment of debts must be given to a charity/group with similar purposes to this one.
- (2) Changes to the Constitution - can be made at AGMs or General Meetings. No change can be made that would make the organisation no longer a charity.
- (3) General Meeting - called on written request from a majority of members.
- (4) Committee members may also call a General Meeting to consult the membership

This constitution was adopted on 17th February 2011 by the people whose signatures appear below. They are the first members of the group and will be the committee members until the AGM, which must be held within one year of this date.

Signed

Print name and address

R Butler	4 Stuteville Close Kirkbymoorside
C Boddy	12 Springfield Lane, Kirkbymoorside
E Denney	Moorend Rudland, Gillamoor, Kirkbymoorside
R Gibson	37 Piercy End, Kirkbymoorside
L Mudd	Crown Inn Cottages, 10 Crown Square, Kirkbymoorside
J Barker	Owl House, Pockley, Helmsley
A Wilson	11 Queensway, Kirkbymoorside