

Minutes of the Ordinary meeting of Kirkbymoorside Town Council
Held at 7pm at Church House on 19 September 2011.

Present: Councillors C Dowie (Chairman), A Alexander, M Brampton, J Coughlan, D Marsden, S Ward and J Watson.

Also present District Councillor D Cussons, 8 members of the public, 1 member of the press and the Assistant Clerk, Mrs C Eve

The meeting started at 7pm

11079. Apologies were received and accepted from Councillor J Cossins.

11080 All Councillors present declared a personal interest in agenda items 18 and 19. All Councillors present who drive declared a personal interest in agenda item 20.

11081 Minutes and Matters Arising:

a The Town Council **approved** the minutes of the Meeting held on 18 July 2011.

b There were no matters arising.

c The Town Council **received** the minutes of the Planning Committee held on 5 September 2011.

d The Town Council did not receive the minutes of the Manor Vale Committee held on 9 September 2011. These will be received at the next Ordinary Meeting.

e The Town Council **received** a report from the Staffing Committee on the Appraisal of the Assistant Clerk.

f The Town Council **received** the minutes of the 5 Towns Meeting held on 15 March 2011.

11082 A member of the public requested information following an earlier query about motor vehicles in Manor Vale. He asked the Town Council if they thought that access granted to the owners of High Park Farm was reasonable and if the Town Council will enter into discussions about this access.

The Chairman replied that access rights were given when the Town Council bought Manor Vale and this is stated on the legal documents.

11083 Discussions with District and County Councillors

a Councillor Cussons stated that plans for a Tesco store at Russell's Yard have been received by the Planning department very recently.

b No urgent matters raised

c District and Town Councillor Ward had the following 3 points:

i. The District Council is beginning Kerbside collections for plastic bottles and cardboard in the area between

October and April. Posters are up on the Town Council noticeboard giving more information.

- ii. A Draft Site Selection Methodology Consultation for the Ryedale Plan can be downloaded and comments must be made by 28 Oct 11. This will be sent to Councillors.
- iii. There is a presentation this week for the Ryedale Economic Development Strategy which District Councillors will be attending and will report back to Town Council.

11084 Old Road Play Area

- a The Town Council **resolved to include** the insurance of the Old Road Play Area on the general council insurance policy from 28 September 2011.
- b The Town Council **resolved to set up** a Committee for the management of the Old Road Play Area. The Town Council **resolved to agree** the following:
 - i. The Terms of Reference (attached appendix 1)
 - ii. To advertise for members of the public to join the Committee on the noticeboard, via the blog and newspaper. Replies are expected no later than three weeks so the Council can look at responses at the next meeting.
 - iii. Councillors Brampton, Marsden and Watson will be representing the Town Council on this Committee.The Town Council will write to the Play Areas Association to express their appreciation for the hard work they have put into the Old Road Area.

11085 The Town Council **resolved to approve** the holding of Town Council surgeries on the first Tuesday of every month from 4 October in Church House. Councillors Brampton and Watson will begin in October and two Councillors will be requested to man these sessions once a month.

11086 The Town Council **deferred** this item until more information is available regarding the insurance of volunteers.

11087 Grants:

The Town Council **resolved to award** the History Group a grant for £600 as requested.

11088 The Town Council **resolved not to proceed** any further with changes to the speed limits in Kirkbymoorside as funding from the County Council is almost impossible at the present time.

11089 The Town Council **resolved to notify and be included** on the Data Protection Register. Councillor Brampton asked for his vote to be recorded as against this decision.

11090 Manor Vale

- a The Town Council **resolved to delegate** the management of the Town Pound to the Manor Vale Committee.

- b The Town Council **resolved to have the hedgerows cut back** in Manor Vale. The Town Clerk will request quotes.
 - c The Town Council noted that Creation Agreement must be drafted for a Public Right of Way for the footpath that links Gillamoor Road with the Golf Club Road.
- 11091 The Town Council **resolved to allocate** up to £200 for trees to be put into the metal tubs which NYCC will be providing. The Town Clerk will ask Wykeham Trees about delivery and planting them.
- 11092 Financial Matters
- a Cheque payments submitted by list for August were **approved**.
 - b Cheque payments submitted by list for September were **approved**.
 - c Bank interest rate information has been researched by the Chairman and Town Clerk. 0.05% will be paid on no notice accounts, the rate is slightly better for notice accounts.
 - d The Town Council **resolved to defer** this item and to also consider the amount to be moved at the next Ordinary Meeting, and whether to include a cemetery fund. More information is required, including penalty clauses if money is withdrawn early.
- 11093 Planning decisions from Ryedale District Council were noted
- a 1/00438/HOUSE for Mr Mark & Mrs Lisa Wake | **Approved** | Erection of 2 no. single storey extensions and extension of existing detached single garage to form a detached triple garage | Priory Lodge Village Street Keldholme, Kirkbymoorside York YO62 6LZ
 - b 11/00547/HOUSE for Camilla Wiley | **Approved** | Erection of single storey extension, replacement of first floor window and covered lobby area 3 Castlegate Kirkbymoorside York YO62 6BH
 - c 10/00892/LBC for Mr Matthew Robinson | **Appeal Dismissed** | Installation of replacement door to rear elevation | 14 Dale End Kirkbymoorside York YO62 6ED
 - d 11/00542/FUL for Mr A Bentley | **Approved** | Change of use of domestic study to a picture framing studio to include formation of front entrance door and replacement of 3no. windows | Ginger Hall 54A Piercy End Kirkbymoorside YO62 6DF
 - e 11/00517/FUL for Barclays Bank plc | **Refused** | Installation of external disabled access ramp | Barclays Bank 23 Market Place Kirkbymoorside YO62 6AA |
 - f 11/00260/FUL for Mr Clark | Considered by Ryedale Planning Committee 31 August 2011 | 11/00260/FUL | Erection of a three bedroom dwelling to include lowering of site levels and formation of parking/turning and amenity areas (revised details to refusal 10/00332/FUL) and change of use of paddock to form domestic amenity area | Land To South

Of 16 Church Street Kirkbymoorside York

The Chairman reported the **APPROVAL** of the planning application

- 11094 Town Mayor's Report
In August, the Town Mayor attended a ceremony for the new building which will house the Harrison Collection at Ryedale Folk Museum. She also went to the 5 Towns Meeting with the Town Clerk. On 14 September, the Mayor officially opened the Northern Ryedale Children's Centre in Kirkbymoorside.
- 11095 The Town Council **received** feedback from the Town Meeting on 5 September 2011. The Town Council **resolved to appoint** Councillors Alexander and Brampton to represent the Council at the Steering Committee and **resolved** to fund the meeting rooms for this Committee.
- 11096 The Town Council **considered** the Council's policy in respect of the community plan. The Council appreciates the efforts of the Steering Committee having viewed the draft action plan. Progress is being made and the Town Council looks forward to receiving more information.
- 11097 The Town Council **resolved to ask** the North Yorkshire Police and Highways to consider carrying out the following action during the two week closure of the Keldholme to Hutton-le-Hole road:
a. rigorously enforce parking restrictions in Kirkbymoorside town centre;
b. carry out vehicle speed enforcement in the 30 mph limit area on Gillamoor Road and Dale End in Kirkbymoorside, in both north and southbound directions and;
c. place a temporary ban on parking on the north side of Dale End between the roundabout and Manor Vale Lane.
- 11098 There were no reports from Members representing the Town Council at meetings of outside bodies.
- 11099 The Town Council **received** a report from the Councillor Dowie that the first quarterly audit has been carried out which highlighted that the forms need to be reviewed and a check must be made on petty cash.
- Councillors Dowie, Brampton and Coughlan have been in talks regarding Church House with North Yorkshire County Council (NYCC) and will be able to provide more information in the next few months
- 11100 The Town Clerk and Assistant Town Clerk are now back in the refurbished office on The Shambles.
A letter has been received from Tesco asking Councillors to attend a meeting in Church House on 26 September 2011.

- 11101 The Town Council **noted** that the Assistant Town Clerk went to a meeting organised by NYCC in Church House to learn more about the facilities in the building.
- 11102 The Town Council **noted** that the Playground Inspectors, ROSPA are carrying out an annual inspection of both Ryedale View and Old Road Play Area during September.
- 11103 The Town Council **noted** that the Town Clerk and her Assistant will be going on Society of Local Council Clerks' branch training on 29 September in Thirsk.
- 11104 The Town Council **noted** the date of the next meeting on 17 October 2011

The meeting closed at 8.35pm

Signed

Chris Dowie
Chairman