



KIRKBYMOORSIDE TOWN COUNCIL

The Shambles  
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**Minutes of the Ordinary meeting of the Town Council held at  
Church House, Kirkbymoorside on Monday 21 November 2011 at  
7pm.**

Present: Councillors C Dowie (Chair) A Alexander, M Brampton, J Cossins and D Marsden and S Ward.

Also present County Councillor V Arnold, District Councillor D Cussons, 30 members of the public, 1 member of the press, the Clerk, Miss S Brown and Assistant Clerk Catherine Eve

The meeting started at 7pm

- 11135      Apologies for absence were received and accepted from:  
Councillors Coughlan and Watson
- 11136      No declarations of interest were received.
- 11137      Minutes and matters arising:
- a) After amendment the Minutes of the Ordinary Meeting held on 17 October 2011 were **approved**
  - b) The Draft Minutes of the Play Areas Committee Meeting held on 3 November 2011 were **received**
  - c) The Town Clerk apologised that the Draft Minutes of the Extra Ordinary Meeting of 7 November 2011 were not available owing to staff illness – the item was **deferred** to the next meeting
  - d) The Draft Minutes of the Staffing Committee of 7 November 2011 were **received**
  - e) The Draft Minutes of the Planning Committee of 7 November 2011 were **received**
  - f) The Draft Minutes of the Manor Vale Committee Meeting of 11 November 2011 were **received**
  - g) There were no matters arising.

11138 Members of the public made representation in respect of Agenda Item 10.

Submissions were given in respect of the following points:

1. Impact on resident parking.
2. Possible requirement of purchasing resident permits would be viewed as an additional tax
3. No consideration appears to have been given as to the impact of the proposals on the surrounding areas
4. Query as to who will police the changes and the budget impact
5. Suggestion to make the Car Park both short and long stay
6. Parking is a problem UK wide
7. Yellow lines are not fully visible
8. Inconvenience both to residents and traders
9. Positive response and a suggestion that the restriction applies between shorter hours each day thus dissuading commuters leaving cars in town for long periods

Members of the public made representation in respect of Agenda Item 11.

1. Speeding on West End
2. Post Office vans parking
3. Bottle neck of vehicles restricting access at Crown Square
4. Complaint regarding the wording of the agenda item

Members of the public made representation in respect of Agenda Item 14.

1. Concern was raised due to the suggested changes to an area which is a blind spot
2. Concern was raised as the wall under discussion is a supporting wall

11139 Discussions with District Councillors and County Councillors:

- a) Councillor Cussons reported that the drains at Manor Vale were still being looked into and continued talks with Yorkshire Water were occurring

Councillor Cussons was in the process of looking into a query forwarded in response to Local Housing – he would report back at a later meeting

Councillor Cussons commented that with regard to comments made earlier in respect of parking in the town and reference to that in Malton car park is not owned by Ryedale District Council

- b) No items were raised by Town Councillors in respect of urgent matters
- c) Councillor Arnold reported that recommendations in respect of Library Services were to be presented to the Executive “tomorrow”. The current proposal is that Kirkbymoorside will lose 2 hours per week.

11140

#### Committees

- a) Draft Terms of Reference in respect of the Planning Committee were **received** from Councillor Brampton and after a slight amendment **approved** by Council
- b) Draft Terms of Reference in respect of the Finance Committee were **received** from Councillor Brampton and after slight amendment **approved** by Council
- c) Revised Terms of Reference Staffing Committee were agreed

11141

#### Financial Matters

- a) Cheque payments according to the list provided were **approved**
- b) The framework for discussion in respect of the Budget 2012/13 was delegated to the Finance Committee
- c) **No decision** was made in respect of a requirement to have an additional Town Council meeting for preparation of the budget. This decision was **deferred** until after the first meeting of the Finance Committee

11142

Terms of Reference for the Steering Committee for the Community Led Plan were **received for information** and Councillors again wished the Steering Committee continued success in their endeavours

11143

#### Old Library

- a) It was agreed that the Town Clerk could arrange for necessary remedial works in respect of “earthing”, heating and lighting to enable the Council to obtain a Certificate of Electrical Safety so that the storage heaters can be switched on.  
  
The Council noted that the previous quote for this work (as part of a larger package of repairs) was £750
- b) The Council requested that the Clerk obtain more information from the Insurers prior to authorising the work on the boarded up window area

- 11144      Parking Changes in Kirkbymoorside
- a)    The Town Council **considered** a request for application to be made to NYCC for the central part of the Market Place (north of Church Street and West End) to be made free but restricted parking, with a 2 hour limit based on the use of standard parking discs.
- A vote was requested and the outcome was **against** the request
- b)    As agenda 10 a) was not withheld this item was mute.
  - c)    As agenda 10 a) was not withheld this item was mute.
- 11145      Parking Enforcement
- a)    The Clerk was asked to write to the police asking them to continue the enforcement of parking violation. She was further asked to include in the communication the public comment made in respect of the access of trade vehicles to Crown Square and the possible impact should this be an emergency vehicle
  - b)    It was **noted** that the Council felt that the police were non responsive to requests in respect of problems on Gillamoor Road and Dale End
  - c)    It was **noted** that complaints have been received in respect of the parking of Post Office vans in the vicinity of Town Farm Car Park and the residential areas.
- 11146      The council are responsible for running the Kirkbymoorside Town Council website
- 11147      Councillor Dowie volunteered to assist in the preparation of the Risk Assessment for the Christmas Lights.
- 11148      The Town Council **resolved not to** consider investigating the feasibility of moving part of the boundary wall and hedge of the Old Road Play Area approximately ten feet to the east at its northern end, so as to create parking spaces at right angles to the road, thus increasing parking space both for users of the Play Area and for the nearby town centre at busy times.
- 11149      Play Areas
- a)    The applications **received** from the members of the public to join the Play Areas Committee were received and the applicants **appointed**
  - b)    The following items were ratified by Council:
    - i.    3 quarterly checks at a cost of £45 per check being carried out by a Play Inspector from Park Lane Playgrounds and that ROSPA will continue to carry out the annual inspection at a cost of

£237.

- ii. To delegate the changing of the wording on the main noticeboard at Old Road to the Assistant Clerk who will instruct a sign writer.
- iii. To replace the broken fence along one side of the Play Area with a wooden one at a cost £480.
- iv. To allow the under planting of 25 shrubs in the newly cleared area bordering gardens in Ryedale Crescent at a cost of £160 by Allgardens and to agree that they are consistently maintained to avoid overgrowth
- v. To allow the tidying up in the middle area of the woodland walk, the cutting back of brambles by the path and the clearance of fallen leaves on the path at a cost of £140 by Allgardens.

- 11150 Councillor Brampton is to investigate the outsourcing of the reprint of the Town Guide
- 11151 The Town Council **declined** to vary the existing contract
- 11152 To consider creating a working party in order to review Standing Orders and Financial Standing Orders. **Deferred** to New Year
- 11153 Council **noted** that a request has been received from North York Moors National Park Authority (NYMNP) for consultation of their review of the Management Plan.
- 11154 The Town Council **resolved to approve** the purchase of a salt bin for Manor Vale Road at a cost of £125 for the 200kg bin and 2 salt refills
- 11155 The Town Mayor submitted her report – attached as appendix
- 11156 Reports from Members representing the Town Council at meetings of outside bodies
- Councillor Alexander submitted a report on his attendance at The Winter Partnership Agreement Training day and his subsequent findings – attached as appendix
- Councillor Cossins submitted her reports on attendance at the Southern Area Parish Forum and the Parish Liaison Committee
- 11157 Councillor Brampton reported to council regarding on-going discussion in respect of the Library
- 11158 The Town Council **resolved** to continue the meeting past 2 ¼ hours
- 11159 The Council **noted** that the Christmas lights would be illuminated for the Christmas market on 10 December
- 11160 The Town Council **considered** how the Town Council would like

to be involved in the Diamond Jubilee Celebrations.

The Council **noted** that there was to be tree planting in Manor Vale.

The Town Council are requesting submission of ideas.

- 11161 The Town Clerk submitted her report advising Council that:  
RoSPA report has been received and will be presented at the next Play Areas Committee  
A letter from Kirkby History Group has been received thanking the council for the Grant bestowed earlier this year.  
The footpath winter maintenance schedule has been received (17 Nov) and comments are requested by 25/11  
The Clerk reported that the request submitted to RDC for a Christmas Lights Grant advertised in the Yorkshire Post was turned down.  
The Town Clerk has attended the first three modules of WWYC and is looking forward to reviewing the notes.  
An offer to supply a Community Notice Board has been received to the office – at the Chair's request this will be circulated by email for future discussion
- 11162 There were no questions to the Chair
- 11163 To **note** the date for opening of Tesco questionnaire response on the 12th December at 7pm in Church House
- 11164 To **note** the date of the next Full Council meeting on 19th December 2011 at 7pm in Church House.
- 11165 To note the date of the next Finance Committee Meeting on 12th December 2011 at 6pm in Church House.

The meeting finished at 9.21 pm