



## KIRKBYMOORSIDE TOWN COUNCIL

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### **Minutes of the Annual meeting of the Town Council held at Church House, Kirkbymoorside on Monday 21 May at 7.30 pm.**

**Present:** Councillors C Dowie (Chairman), M Brampton, J Coughlan, J Cossins, J Watson and S Ward

**Also Present:** County Cllr V Arnold and District Cllr D Cussons, 14 members of the public and R Gibbeson (Assistant Clerk)

11291 Cllr Dowie welcomed those present to the meeting.

11292 There were no declarations of interest in items on the agenda

#### **11293 Election of the Town Mayor**

The Town Council resolved to elect Councillor C Dowie Mayor for the year 2012-13.

#### **11294 Declaration of Office**

The Town Mayor undertook to sign the Declaration of Acceptance of Office at the earliest opportunity.

#### **11295 Report of the Mayor**

Cllr Dowie reported on the Norton Civic Dinner, the Kirkbymoorside 10K Run, meetings with the County Council regarding the library and planning for the Jubilee celebrations. She thanked Councillors for their support.  
(see full report at Appendix A)

#### **11296 Vote of Thanks to Cllr Dowie**

A vote of thanks was given by Councillors to Cllr Dowie for all her work during the year 2011-12.

#### **11297 Vote of Thanks to Resigned Cllr Alexander**

A vote of thanks was given by Councillors to former Cllr Alexander for all the work he carried out during his period of office.

#### **11298 Election of Deputy Mayor**

The Town Council elected Cllr J Watson Deputy Mayor for the year 2012-13.

11299 **Apologies for Absence**

Apologies were received from Cllr D Marsden.

11300 **Town Mayor's Annual Allowance**

The annual allowance for the Mayor was **agreed** at £250 to be claimed as and when expenditure was incurred.

11301 **Membership and Quorum of Committees and Delegated Teams**

It was **agreed** that membership of committees and delegated teams remain unchanged for the coming year except as follows:

Cllr Dowie to join the Play Areas Committee  
Cllr Ward to join the Planning Committee  
Mr J Clayton and Mr N Richardson had resigned from the Manor Vale Management Committee.

(The full list of committee membership and delegated teams is at Appendix B).

11302 **Reports from Representatives on Outside Bodies**

No reports were received.

11303 **Appointment of Members to serve on Outside Bodies**

This matter was covered in minute 11301.

11304 **Schedule of Meetings 2012-3**

The Schedule of meetings for 2012-3 was **received**. (Copy at Appendix C).

11305 **Minutes and Matters Arising**

- a) The Minutes of the meeting held on 16 April were approved
- b) The Minutes of the extraordinary meeting held on 25 April were approved
- c) The Minutes of the Planning Committee meeting held on 16 April were received
- d) The Minutes of the Staffing Committee held on 16 April were received
- e) The Minutes of the Manor Vale Management Committee meeting held on 20 April were received
- f) The Minutes of the Finance Committee meeting held on 14 May were received.
- g) Matters Arising: Cllr Brampton requested that subsequent to minute 11281 of the previous meeting there should be a discussion about the new Town Guide in relation to whether this should contain information mainly to benefit residents or visitors.
- h) Presentation by Mr Paul Gilmore of RDC regarding streetlights: matters discussed included:
  - The problems experienced by residents with poor eyesight under the yellow lighting favoured by the County Council. Mr Gilmore explained that the County's policy had been to install low pressure sodium lights since 1968 but that in 1995 there had been a move towards high pressure sodium. The cost difference between these and the white lights was significant with white

- lights also needing more frequent replacement.
- The cost of replacing concrete lighting posts was now significantly below £1000 each
- If the Town Council were to replace its existing concrete posts upgrading them from footway to highway standard, the County would be obliged to adopt them but there was no certainty this would be the case if white lights were installed. Mr Gilmore agreed to supply the specification for upgrading.
- Mr Gilmore agreed to supply an updated list of those lights within the County's responsibility
- There was no legal obligation for the Town or County Council to provide any street lighting
- Decorative lights tended to produce more light pollution than standard fittings. White light also tended to increase insect life in the vicinity of lamps.

11306 **Public Session**

No matters were raised by members of the public.

11307 **Discussions with District and County Councillors**

a) A170 Footpath.

Cllr Brampton referred to a letter received from a resident concerning extension of the footpath and addition of a crossing on the A170 between Weighbridge Close and New Road to assist those with mobility difficulties. County Cllr Arnold took note of the concern raised and agreed to take this up with the County.

b) Signage for Car Park

It was noted that the present signs designated the car park as 'Long Stay' which deterred short stay shoppers from using the spaces provided. It was **agreed** to raise the matter with the District Council again when parking policy was to be reviewed later in the year. The District Council would also be asked to publicise the possibility of using parking discs.

c) Tesco Planning Application

Cllr Dowie had spoken to District Cllr Cussons proposing that the District Planning Committee hold a site meeting to review all issues which had arisen during the course of discussions. Cllr Cussons agreed to support this request at the forthcoming meeting.

d) New Homes Bonus

Cllr Ward reported that a working group was to be set up to consider this matter. It had been agreed that a number of wards should be brought together to submit joint bids and that an event be put on to raise awareness of the funding.

11308 **Grant Applications**

- a) All Saints' Church – application for £2,000 **approved**.
- b) Ryedale Special Families – application for £2,000 deferred pending consideration at the next meeting of a policy regarding approval of grant applications.

11309 **Financial Matters**

- a) The cheque payments were approved subject to cheque no 102532 being held until 6 June.
- b) The statement of Income and Expenditure was received.
- c) A report on the Councillors' audit for the 3<sup>rd</sup> and 4<sup>th</sup> quarters was received
- d) Amendments to the Financial Standing Orders as recommended by the Finance Committee were approved (Copy at Appendix D).

11310 **Amendment of Standing Orders to Permit Council Meetings to be Filmed**

It was agreed that current Standing Orders allowed for filming of meetings subject to written consent being given consequently no change was required. It was also agreed that consent would be withdrawn in the event, for example, that extracts were to be used in a manner considered unfair or biased.

11311 **Temporary Responsible Financial Officer**

Cllr Brampton was appointed as temporary Responsible Financial Officer.

11312 **Temporary Proper Officer**

Mr Gibbeson was appointed temporary Proper Officer.

11313 **Office Opening Hours**

Following agreement with the County Council regarding opening and staffing of the library It was agreed that the Town Council office would open from 1 June on Tuesdays 9.15 – 11.15am. Council services would otherwise be available through the library.

11314 **Old Library Maintenance Works**

Six quotations had been received covering essential basic maintenance works required for the Old Library. The proposed work was such that possible uses of the building emerging from the Community-led plan would not be prejudiced.

It was agreed to accept quotation no 6 items 1-5 (excluding works to the cellar).

11315 **Old Library – Potential Community Media Centre**

It was suggested that the building could have a number of concurrent complementary uses including as a community media centre, base for the History Group and home for part of the Harrison Collection. Use as a community media centre would unleash new technology into the community and support growth in local trends already seen to be developing including blogging.

Members **agreed** to re-constitute the Old Library contracts group to consider the building's use as a Community Media centre, meeting with appropriate contacts locally and examining the possibilities for use in a charitable context.

11316 **Staff Cover**

It was **agreed** to accept a recommendation from the Staffing Committee that additional working hours for staff be authorised to cover holiday and sickness

absence as it arose.

11317 **Reports from Members on Delegated Matters**

No reports were received.

11318 **Planning Application 11/01203/MFUL (Tesco)**

Discussions held previously at the Town Council Planning Committee were reported to Council and noted.

Cllr Dowie was to speak at the District Council Planning Committee meeting the following day and it was **agreed** that a number of points be put to this committee:

- The Tesco building should be positioned to the front of the site. In order to do so, Tesco would be obliged to procure a non-standard design.
- Duration of car parking at the Tesco site should not be limited to 3 hours. No limit should be imposed.
- A Section 106 obligation should be placed on Tesco to provide a footpath from the new Weighbridge Close development to New Road. There should also be a crossing provided.
- A requirement should be placed on Tesco to support the local minibus financially.
- Tesco should be asked to justify their claim that 100 jobs would be created through the building of the store.
- A requirement should be placed on Tesco to protect all of the trees to the north side of the site (bordering the road) not solely those currently benefitting from TPOs.
- Tesco should be required to review their stated aim of delivering to this store no later than 11pm daily. Last deliveries should be completed earlier than this.
- Members noted that a limit had been agreed in relation to the size of delivery vehicles.

Having taken all these points into account and noted that there had been some changes in the District Council Planning Committee membership since discussions began about the Tesco project, Councillors also proposed that there should be a site meeting by the District Council Planning Committee together with representatives from the Town Council. The purpose of this would be to review all current aspects of the planning application and in particular the issues set out above. The Town Council continued to support the Tesco application in principle but was keen to see the matters it had raised were incorporated into any approval, to the benefit of the town and its residents.

11319 **Officers' Report**

No matters were raised.

11320 **Questions to the Chairman**

- a) Cllr Brampton raised concern about cars being driven at excessive speed along West end. It was **agreed** that the police be contacted about the matter
- b) Concern was also raised about lack of parking enforcement at the point

where traffic entered Piercy End from the A170. It was **agreed** that this also be brought to the attention of the police.

- c) It was **noted** that occasional concerns were being raised in relation to the new bus stop but that this was generally seen to be an improvement.
- d) Councillors **voted** to exclude the public in order for discussion of a confidential question. The council then **agreed** that the Chairman should continue to take legal advice regarding the disciplinary matter which was currently in hand.

1321 The next Ordinary meeting of the Town Council would take place on 18 June 2012 at 7.30pm in Church House.

The meeting closed at 9.45pm

**Chairman**

**Date**