



KIRKBYMOORSIDE TOWN COUNCIL

The Shambles
Crown Square
Kirkbymoorside
York

YO62 6AY

Tel: 01751 432217

email: town.clerk@kirkbymoorsidetowncouncil.gov.uk

Minutes of the ordinary meeting of the Town Council held at Church House, Kirkbymoorside on Monday 17 September at 7.30 pm.

Present: Councillors J Watson (Chairman), P Brewster, M Brampton, J Coughlan, D Turlington, and S Ward

Also Present: 13 members of the public and R Gibbeson (Acting Clerk)

11403 Cllr Watson welcomed those present to the meeting.

11404 Apologies for absence were received from Cllrs Dowie, Cossins, District Cllr Cussons and County Cllr Arnold.

11405 There were no declarations of interest.

11406 **Minutes and Matters Arising**

- a) The Minutes of the extra-ordinary meeting held on 31 August 2012 were approved after the addition of wording as follows in the appropriate places:
'It was agreed that the meeting be extended beyond the limit set out in Standing Orders in order to complete discussions' and
'Cllr Brampton expressed his concern as Councillor and RFO that the Council had not made formal decisions over the manner and cost of taking legal advice for staffing matters'.
- b) The Minutes of the Play Areas Committee of 6 August 2012 were received. It was noted that the date of the next meeting was to be changed from 26 September due to there being no meeting room available on that date.
- c) Matters Arising
 - i) Procedure for booking Church House for meetings – deferred until County Councillor Arnold was able to update Councillors
 - ii) Library staff concerns regarding handling out of hours benefits claims – Cllr Ward to investigate and advise the next meeting
 - iii) 'Welcome to Kirkbymoorside' signs – the Acting Clerk reported that prices were still awaited.

11407 **Public Session**

- a) In respect of benefit claims (above) it was pointed out that a 24-hour helpline was available to claimants
- b) Recent damage to mosaics at Ryedale View Play area was reported and it was agreed that the Acting Clerk would investigate this and report back on repairs required.

11408 **Discussions with District and County Councillors**

a) New Homes Bonus Funding (Community Investment Fund)

Cllr Ward reported that a participatory budgeting event for the Kirkbymoorside Ward was to be held on 18 October 5 - 7.30pm in the school hall when it was expected that there would be a display of proposals received. Members of the public would be able to vote for proposals which would then go forward to Ryedale District Council for consideration. Funding application forms were available from Cllr Ward and the Town Council office.

It was also noted that the most popular bid under £300 would be go forward. Institutions would be eligible to apply for funds but not private companies. £800 had already been awarded for nursery/after school equipment.

11409 **Financial Matters**

- a) The financial statements for the preceding month were received. The inclusion of storage costs for the Christmas lights was noted and it was agreed that an alternative, cheaper, place for storage be investigated.
- b) The list of cheque payments was approved.
- c) It was agreed to transfer £2,000 from the deposit account to the current account to meet September expenditure
- d) The re-investment of funds currently in a high interest bond in a further HSBC High Interest Deposit Bond was approved.

11410 **Bus Services**

The contents of a report to the Council ('Bus Services Briefing' previously circulated) were noted.

Mrs H Gundry on behalf of Kirkbymoorside Environment Group Transport Team requested funding from the Council of £200 to provide further research on bus service requirements in the area, acknowledging also that the returns from the Community-led Plan Questionnaire would assist in gathering information. It was agreed that this would be considered following receipt of an official grant application from KMEGTT. It was noted that other towns and Town Councils in the area were less engaged than Kirkbymoorside in the public transport issue and that as a consequence there was no clear picture of the joint requirements of local towns. In other areas some bus services operated with volunteer drivers but this could lead to problems of reliability.

The proposal by the National Park Authority to withdraw the Moorsbus service in 2013 was noted and it was agreed that the Council would write to the National Park supporting its continuation on the grounds of its importance to residents as much as visitors.

11411 **Old Library**

a) **Repair Works**

It was reported that all building work had been completed and had been approved subject to rectification of some minor plastering defects. The decorator was expected to commence work within days. In addition to the original specification of works, additional work had been carried out to repair rotten window frames at the rear of the building and rotten timbers on the porch.

Two further maintenance issues had arisen during the course of the present work:

- The possible need to install a 'french drain' adjacent to the rear wall of the building to arrest damp causing deterioration of the fabric and an unpleasant

- smell in the building (estimated cost £5,000+VAT) and
- The need to repair the wooden floor, removing carpet tiles, sanding and sealing the floor.

It was agreed that contact be made with the Vicar and PCC regarding the mechanics of installing the 'french drain' and to obtain quotations for repairing the wooden floor.

11412 Broadband, Website & E-mail Hosting Arrangements

The contents of a report of a meeting held between Cllrs Brampton and Brewster and the Acting Clerk setting out present arrangements and some options for the future were noted.

The relative advantages and disadvantages of subscribing to an inclusive package arrangement or managing services such a domain registration, web and mail services separately were considered and it was agreed that prices and service options be obtained for both for evaluation at the next meeting.

11413 NALC Code of Conduct and Register of Interests

Following receipt of further information from the Ryedale District Council Solicitor, it was agreed to adopt the NALC Code of Conduct and that Councillors sign the related Register of Interests. The Acting Clerk would supply the necessary forms for completion and signature by Councillors.

11414 Street Lighting

It was agreed to defer this matter to the next meeting pending receipt of all tenders and reports requested.

11415 Town Guide

Cllr Turlington reported that work was in hand to assemble a definitive list of local organisations and to categorise them in the Guide. The categorisation would have to meet the requirements of residents and visitors as a single Guide had been agreed to service both groups. It had also become apparent that the print and circulation requirements had been underestimated and that 4 - 4,500 would be required instead of the 1,250 previously estimated. Sponsorship was being sought to cover the cost, advertising having done so for the last edition.

It was agreed that Cllrs Turlington and Brampton would meet with Mr R Stuip to discuss how to resolve these matters and would report back to a future Council meeting with proposals.

11416 Parking & Waiting Restrictions

The contents of a circular from Highways Area 4 concerning the extension of restrictions, circulated previously, were noted. It had been understood that the sole purpose of the related County Council Order had been to transfer responsibility for parking from one authority to another but it appeared that extension of restrictions was also being sought.

It was agreed that drawings of the changes would be obtained and clarification requested from Highways before the next meeting.

Cllr Ward reported that on-street enforcement had been adopted by Ryedale District Council.

11417 Planning Matters – Gladman Developments Application

The contents of a written report from Cllr Dowie were noted regarding a site meeting which had taken place Recently. During the visit District Councillors had commented on the size of the proposed development, potential access issues and its relationship to existing properties. The application itself had not been discussed during the visit.

It was understood that the application would not be discussed by the Planning Committee at its September meeting but would be on the agenda in October. Cllr Dowie would speak on behalf of the Town Council and Cllr Ward also expected to speak.

11418 Employment Matters

- a) The appointment of Bramhall's (solicitors) to advise the Council on current employment matters was approved.
- b) It was agreed that Bramhall's costs be determined by the amount of work involved and that while this should be kept to a minimum, it was necessary for the Council to receive legal services on employment matters.
- c) It was further agreed that the Chairman be the primary contact with Bramhall's and that she would co-ordinate representations by the Council and advice to the Council.

11419 Town Mayor's Report

In a written report submitted to the Council, the Mayor reported that she had attended one event recently, representing the town at the Yorkshire Day Celebrations on 1 August, which were held in Scarborough.

The day had begun with a parade along the sea front, from the Spa to the West Pier, led by the Yorkshire Volunteers Band. This had been followed by a service in St Mary's church.

All those attending had then returned to the Spa for lunch followed by a talk by Gary Verity, Chief Executive of Welcome to Yorkshire.

11420 Reports from Members Representing the Town at Meetings of Outside Bodies

Cllr Watson reported attending a meeting of the 5 Towns at which the following items had been discussed:

- Improving the usage of the street sweeping machine to whose cost all 5 towns contributed. Streetscene had undertaken to work with the 5 towns to improve present poor utilisation which had amounted to only 200 hours in more than 2 years.
- Road safety at the Forest and Vale roundabout junction in Pickering
- The need to make the traffic lights brighter at the crossing on the A170 in Kirkbymoorside
- The Community investment Fund, Kirkbymoorside apparently being the only Town Council in the area which was engaging with it
- Town Council Agendas and the merits and demerits of including such items as Matters Arising and Any Other Business and
- Malton Council apparently wishing to dispense with its skate park due to the annual £10,000 running cost.

11421 Reports on Delegated Matters

No matters were raised.

11422 **Officer's Report**

The contents of a written report from the Acting Clerk were noted. In addition he reported that:

- There had been complaints by residents on West Pasture when Streetscene had tried to install a dog bin on behalf of the Town Council. He had met the residents in the area and the installation had been postponed. Streetscene had agreed to do some additional cleaning in the area.
- Replacement of Railings and Notice Board – a claim would be lodged with insurers within a few days. The Council's insurers would then claim from the insurer of the vehicle which had caused the damage. It was not absolutely clear who owned the railings: Cllr Turlington agreed to seek more information on this matter.

11423 **Questions to the Chair**

- a) Cllr Ward asked if there had been any progress on enquiries to Mr R Marr at Highways regarding ownership of the cobbles and parking enforcement. The Acting Clerk reported that a reply had been received and that he would pass this on to Cllr Ward. In respect of other enquiries to Mr Marr, it was agreed that a progress report be requested on upgrading traffic light brightness and the addition of a speed restriction sign at Kirby Mills.

Cllr Turlington asked for matrix boards to be used as a deterrent to speeding traffic from Gillamoor into Dale End and it was agreed that a request be made to Highways.

- b) A member of the public alerted Councillors to traffic going the wrong way along Tinley Garth.
- c) In response to a question from a member of the public it was confirmed that Bramhalls were solicitors acting on behalf of the Council in respect of a continuing employment-related matter.
- d) Cllr Brampton asked that Minutes of an extra-ordinary meeting held on 6th June 2011 be brought to the next Council meeting for approval.

11424 The date of the next ordinary meeting was noted as 15 October 2012 at 7.30pm in Church House.

The meeting closed at 9.10pm

Chairman

Date