

Minutes of a meeting of the Kirkbymoorside Town Council held at Church House, Kirkbymoorside, on Monday 19 November 2012 at 7.30 pm.

Present: Councillors M Brampton, P Brewster, J Coughlan, C Dowie (chairman), D Turlington, S Ward, J Watson

Also present: County Councillor V Arnold, District Councillor D Cussons. (Councillor Ward is also a District Councillor)

12020 APOLOGIES FOR ABSENCE

Apologies for absence were **received** from Councillor Cossins.

12021 DECLARATIONS OF INTEREST

There were no Declarations of Interest in items on the agenda.

12022 MINUTES

Minutes of the Meeting held on 15 October 2012 were **approved** and signed. Minutes of the Finance Committee held on 14 May 2012 were **received** and it was noted that in item 11157(f) there is an amount that has a full stop where it should have a comma. Minutes of the Staffing Committee held on 15 October and the draft minutes of the meeting held on 24 October 2012 were **received**. There were no matters arising.

12023 PUBLIC SESSION

Mrs Louise Mudd asked whether grant application forms were available. A form is to be sent to her. Mrs Mudd asked about the result of the CIF public consultation, and Councillor Ward stated that the final outcome was not yet known.

12024 DISTRICT & COUNTY COUNCILS

Discussions with District and County Councillors

- County and District Councillors to respond to questions already posed - none
- Town Councillors to raise urgent matters recently arisen – Councillor Turlington said he had received a complaint about street sweeping from Mr Alexander, who was particularly concerned about the state of Tinley Garth, but also thought there was a lack of attention to detail and a problem of no staff to make effective use of the street sweeper. (District) Councillor Ward suggested that the clerk should keep contacting Ryedale District Council to seek improved street cleaning. District Councillor Cussons pointed out that street cleaning is carried out very early in the morning and would not be seen by everyone, but he promised to talk to Streetscene.
- County and District Councillors to advise the Town Council on any new matters – District Councillor Cussons remarked that temporary parking restrictions at the bottom of Piercy End had made the area safer and improved traffic flow.

12025 PLANNING DECISIONS

It was **agreed** that no comment be made on the planning application for installation of hardwood cills to 3 no. windows on the north elevation of 79 West End Kirkbymoorside YO62 6AD. It was also agreed that councillors did not wish to hold a meeting to comment

on other applications received too late for the agenda.

12026 MOORSIDER

Payments of £100 per edition for assembly and format of copy to Ms Sandra Oakins were **agreed**. It was also **agreed** that the quotation from In-Print for the Moorsider should be accepted from the three quotations put forward, and it was **agreed** that the exact amount can be varied if the number of copies needed is higher.

12027 FINANCIAL

Financial statements for the preceding month were **received**. The list of cheque payments was **approved**. It was **confirmed** that it is the council's policy to make three term investments of just under £50,000 on a rolling basis. It was **agreed** to delegate cash management to the finance committee, in accordance with council policies. It was **agreed** to accept the finance committee's recommendation to establish a £35,000 cemetery income fund.

It was **agreed** to accept the finance committee's recommended (subject to review at financial year end) capital budget:

- General Reserve £40,000
- Staff Sickness Provision £5,000
- By-election Provision £4,000
- Manor Vale Provision £6,000
- Streetlight Upgrade Provision £55,000
- Council Asset Improvement Provision £55,000

The finance committee's proposed budget for 2013-14 was **agreed** with the following amendments. Grants to be increased by £1,000 and provision for new services to be eliminated. A figure of £1,500 to be split out of staff costs for book keeping, carried out by Moor Stephens. A figure of £1,500 to be split out of office costs for the fee payable to NYCC for front office services.

12028 PRECEPT

The council **decided** to set the precept for 2013-14 at £76,500

12029 RECRUITMENT OF TOWN CLERK

In the light of Councillor Cossins absence and Councillor Watson being on holiday on the date for interviewing candidates for town clerk, the council **resolved** to appoint Councillor Brewster to the shortlisting team (with Councillor Brampton in reserve) and to appoint Councillor Brampton to the interview panel (with Councillor Brewster in reserve)

12030 INTERNET SERVICES

The council studied the report on internet services and a brief demonstration of the prototype of a new site. It was **resolved** that the new site should be adopted and services purchased in line with the report.

12031 TOWN GUIDE

It was **resolved** that 300 copies of the town directory should be printed to a basic standard to be available on request. More would be printed if necessary. Emphasis should be placed on making the directory available electronically.

A publication to promote the town – a function formerly fulfilled by the “Town Guide” - is to be on next month's agenda.

12032 BRIDLEWAY THROUGH MANOR VALE

The council **noted** that NYCC has approved the changed route for the bridleway that runs through Manor Vale

12033 TOWN MAYOR'S REPORT

The Town Mayor reported that she had attended the Remembrance Day Parade and Service, and was joined by Councillor Coughlan.

12034 REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE BODIES

Councillor Dowie had attended a meeting with NYCC and Ryedale DC concerning the withdrawal from the library of Ryedale DC staff. There will be a need for volunteer help if library opening hours are to be maintained, and a meeting will be held at 10 am on 30 November 2012 to discuss holding a recruitment event.

Councillor Ward reported that she had been talking to the Ryedale Folk Museum about the possibility of exhibiting in the old library.

12035 REPORTS ON DELEGATED MATTERS

Councillor Coughlan mentioned that although there had been positive input from NYCC and the Fire & Rescue Service, no progress had been made on community resilience. The only local interest was from Rhys Thomas, and as this is not a council responsibility, it was suggested that he might be willing to take responsibility for further progress.

12036 OFFICER'S REPORT

The written report was accepted without comment. An additional matter subsequent to the report was that it had been agreed that an ongoing employment matter should be handed over to solicitors appointed by the council's insurers. There was brief discussion and then it was agreed that fuller discussion required confidentiality, and was left until the end of the agenda.

12037 MEETING EXTENSION

It was **resolved** to continue the meeting beyond the limit of 2 hours 15 minutes

12038 QUESTIONS TO THE CHAIRMAN

Councillor Turlington expressed concern over vehicles using the bridleway through Manor Vale in the light of ash disease. It was thought that it might be helpful to ask NYCC about the possibility of restrictions.

12039 DATE OF NEXT MEETING

It was **noted** that the date of the next meeting is 17 December 2012 at 7.30 pm in Church House.

12040 LEGAL REPRESENTATION

Further discussion of legal representation for employment matters took place. An extraordinary council meeting will be called by the chairman when fuller information is available, at which time it is expected that the council can make a policy decision.

Signed.....Chairman

Date.....

Accounts for payment:

Vchr.	Cheque	Cd	Name	Description	Amount
104	102598	16	Johnston Publishing	Job Advert	238.80
105	102599	8	Southern Electric	Quarter 3	22.87
106	102600	7	Park Lane Services (Knaresborough) Ltd	Two Play Area Site Inspection	54.00
TOTAL					315.67

Vchr.	Cheque	Cd	Name	Description	Amount
107	102401	7	P&A Gospel	Maintenance of Play Areas	505.00
108	102402	4	Ryedale District Council	Supply and fit dog bin	1,050.00
109	102403	19	North Yorkshire County Council	Hire of Room & Cover	150.00
110	102403	16	North Yorkshire County Council	Hire of Room & Cover	147.02
			Subtotal No. 102403		297.02
111	102404	10	Allgardens	Gounds maintenance November	726.00
112	102405	16	Mr R Gibbeson	Adjustment to October Pay	265.92
113	102406	16	Post Office Ltd	Adjustment to October Pay	179.10
114	102407	16	NY Pension Fund	November Salary	110.00
TOTAL					3,133.04

Vchr.	Cheque	Cd	Name	Description	Amount
119	102408	25	WPS	Comercial Combined Policy	2,641.82
120	102409	6	R V Rogers Limited	Bulbs	41.00
121	102410	1	KMS Environment Group	Grant	200.00
122	102411	16	North Yorkshire County Council	Front of Office Service	420.00
123	102412	7	Ryedale District Council	Annual Rent	10.00
124	102413	10	Allgardens	September /October Maintenance	1,452.00
TOTAL					4,764.82