

Minutes of a meeting of the Kirkbymoorside Town Council held at Church House, Kirkbymoorside, on Monday 21 January 2013 at 7.30 pm

Present: Town Clerk L Bolland, Councillors M Brampton, J Cossins, J Coughlan, C Dowie (Chairman), D Turlington, S Ward, J Watson.

Also present: 15 members of the public: County Councillor V Arnold

The Chairman welcomed everyone to the meeting and introduced and welcomed the Town Clerk Mrs Lisa Bolland.

12074 APOLOGIES FOR ABSENCE

Apologies for absence were **received** from Councillor Paul Brewster

12075 DECLARATIONS OF INTEREST

None

12076 MINUTES

Minutes of the Meeting held on 17 December 2012 were **approved** and signed.
Minutes of the Planning Committee held on 17 December 2012 were **received**.
Draft minutes of the Staffing Committee held on 17 December 2012 were **received**.
Minutes of the Manor Vale Committee held on 11 January 2013 were **received**.

12077 PUBLIC SESSION

No members of the public wished to speak.

12078 DISTRICT AND COUNTY COUNCILLORS

County Councillor Val Arnold reported on budget consultations held in Pickering on 15 January 2013.
District Councillor Sarah Ward reported on the closure of the public convenience due to frozen pipes and the intermittent failure of Ryedale District Council to collect refuse and recycling due to extreme weather.
The issue of parking at West Pasture was raised however PC Steven Leach advised that no action could be taken

12079 APPOINTMENT OF MRS LISA BOLLAND AS PROPER OFFICER

The Council **resolved** to appoint Mrs Lisa Bolland as Proper Officer.
It was also discussed and **resolved** that Mrs Bolland would be permitted to work from home when the weather prevents travel to the Town Council Office.

12080 PLANNING APPLICATIONS

a) 12/00599/MOUT by Gladman Developments Ltd (Mr D Fisher)

It was agreed that the Council's submission following the extraordinary meeting of 6 August (Annex A) had not been addressed and subsequently an additional report

prepared by Councillor Ward (Annex B), with the addition of concerns about the allocation to the Primary School, provided by Ann Gray are to be submitted.

b) 12/00571/OUT by Ryedale Garages Ltd

The following points needed to be taken into consideration:

- The benefit of the development is that it will allow access to a supermarket north of the A170 so avoiding any danger of crossing the road by pedestrians.

Concern was raised for the following issues:

1. the safety of pedestrians around the loading bay
2. the impact of parking and loading on local traffic
3. the increase of noise pollution and air pollution resulting from the increased congestion
4. Residents of Duncombe Terrace will be greatly impacted by the increased vehicle movement close to their houses in addition to increased noise and disturbance of deliveries etc
5. the proximity of the entrance and loading bay to the roundabout and its impact on congestion on Piercy End, the A170 and Ings Lane

c) 12/01214/HOUSE by Mr & Mrs Holdroyd

It was **resolved** that no comment be made to the Planning Authority on this application

12081 PLANNING DECISIONS

Noted

12082 SNOW CLEARANCE SCHEME

It was **resolved** that the following alterations be made to the snow clearance scheme:

Request NYCC to upgrade A170 footpath to Priority 1

Remove the following locations from the scheme:

- Rivis Square
- Ryedale Crescent
- Ryedale View
- Springfield Lane
- Tinley Gardens
- Keldholme
- Oxcroft
- Queensway

These arrangements will be **reviewed** at the next meeting.

12083 FINANCIAL MATTERS

- a) Cheque payments according to the list provided were **approved**. The grant cheque itself will not be released until all criteria specified in the application form is satisfied.
- b) A revised standing order requested by the landlord of the council office was **approved**.
- c) The application to apply for an HSBC credit card for use of the town clerk was

approved.

- d) The precept was determined at £68,505.88, being the previously agreed precept of £76,500.00 less the grant of £7,994.12 to be received under the new system.

12081 KIRKBYMOORSIDE 10K

It was **resolved** that the grant of £1000 to support the Kirkbymoorside 10k run be mentioned as follows:

‘Supported by Kirkbymoorside Town Council on behalf of the Community’

12082 ALLOCATION OF FUNDING FOR SKATEPARK IMPROVEMENTS

It was **resolved** that up to £5000 be available for skate park improvements

12083 CEMETERY POLICIES AND PROCEDURES

It was **resolved** that the Town Clerk should review the policies and attend a cemeteries course at a suitable date.

12084 LEGAL REVIEW OF COUNCIL’S EMPLOYMENT DOCUMENTS

It was **resolved** that Bramhalls Solicitors will undertake the review of the Town Council’s discipline and grievance procedures and employment contract for £750 plus VAT.

12085 MANOR VALE ROAD

It was **resolved** that Kirkbymoorside Golf Course should be asked to reinstate the speed bumps and associated pillars. Town Clerk, Mrs Bolland to pursue the matter directly with the Golf Course.

12086 INTERNET SERVICES

It was **resolved** to proceed with services and related products as follows:

- a) Website content – in respect of the Town and Parish Councillors Q&A section a disclaimer is to be added. Councillor Brampton to action.
- b) Online directories – Councillors Brampton and Turlington will continue to develop the directories in line with the paper document already in circulation.

12087 COMMUNITY LED PLAN

Progress report provided by Councillor Dowie in the absence of Councillor Brewster:
A questionnaire will be available by the 25th January and delivered by the end of the month. The questionnaires must be returned by 2nd March at which point the data has to be collated. Councillor Brewster has emailed some of the businesses in the town to gauge their reaction about a working group, with the Town Council, to improve the social and business environment of the town.

The Environment group requested to plant some fruit trees along the North edge of the play area. It was resolved that due to the Yorkshire Water pipes being located subterranean at this site it would not be possible. An alternative location is to be proposed.

12088 TOWN MAYOR'S REPORT

The Mayor reported that she had no civic engagements to report.

12089 REPORTS FROM REPRESENTATIVES OF THE COUNCIL

- Councillor Turlington reported on the progress of the Kirkbymoorside walks. A presentation will be given at the next Town Council meeting.
- The Volunteer Event was held at the Library on Saturday 19th January where 9 volunteers were recruited and a second event was to be held on Wednesday 23 January.

12090 REPORTS ON DELEGATED MATTERS

Councillor Brampton reported on the most recent site visit to the Old Library and provided an update on proposed works to the building.

The council agreed to continue the meeting beyond 2 hours 15 Minutes

12091 OFFICER'S REPORT

The (Proper) Officer's report was **received**. Councillors thanked Mrs Bolland for her report.

12092 QUESTIONS TO THE CHAIRMAN

Councillor Coughlan expressed concern about the parking alongside the play area in Old Road and asked if NYCC Highways could be asked to tarmac the area. Councillor Ward asked that Richard Marr from Highways, who attended a meeting about parking in the town last year, be asked for his proposals about parking in the Market Place so that the Town Council can consider the matter further.

12094 NEXT MEETING

It was noted that the next meeting will be on 18 February 2013 at 7.30 pm in Church House.

The meeting closed at 10.15 pm.

Signed.....Chairman

Date.....