



KIRKBYMOORSIDE TOWN COUNCIL

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Minutes of a meeting of the Kirkbymoorside Town Council held at Church House, Kirkbymoorside, on Monday 17 June 2013 at 7.30 pm

Present: Councillors M Brampton, J Coughlan, J Cossins, C Dowie (Chairman), D Turlington, S Ward, and J Watson.

Also present: Town Clerk L Bolland, County Councillor Val Arnold, 2 members of the public and 1 member of the press

13033 To elect the Town Mayor for the coming year

The Town Council **resolved** to elect Councillor C Dowie Mayor for the year 2013-14.

13034 To record the Declaration of Office of the Town Mayor

The Town Mayor **signed** the Declaration of Acceptance of Office.

13035 APOLOGIES FOR ABSENCE

None.

13036 DECLARATIONS OF INTEREST

Cllr Dowie declared an interest in item 13a.

Cllr Coughlan declared a business interest in item 13a. and would therefore be prejudicial.

13037 MINUTES

- a) Minutes of the Council Meeting held on 20 May 2013 were amended as follows:

13009 i) PLANNING COMMITTEE - Cllr Judy Watson replaced Cllr Sarah Ward

13014 DISCUSSIONS WITH DISTRICT AND COUNTY COUNCILLORS

Cllr Ward reported on the allocation of funds ~~by~~ **in the** Sports Strategy and confirmed that there would be the opportunity for funding via Section 106/CIL/CIF applications, **however CIL and CIF do not exist**. Further she expressed that , in the article to which Cllr Brampton referred, Kirkbymoorside had ~~not~~ been omitted from the allocation of funds ~~but that mention had been made of the towns where sporting facilities such as pools are located, which will continue to receive support under the scheme.~~ **but the facilities that already receive funding will continue to do so.**

Cllr Ward also addressed a number of queries regarding the Gladman applications.

A breakdown of the revenue of Town Farm Car Park was provided by Cllr Ward as follows:

Income: approx £10,000 pa
Costs - patrolling: £2,000 pa
Ticket machine: £1,000 pa

Repair & maintenance: £500 pa

potential cost of resurfacing, lining, etc: £5,000 pa when averaged out (not done for a few years)

So costs are approx £8,500 pa, leaving approx profit of £1,500 pa. Fixed overheads e.g. (on costs, rates, insurance, other overhead costs etc) to come off this, so this makes KMS car park cost neutral.

County Cllr Val Arnold commented on the Service Level Agreement at Church House and was asked to raise this matter later in the meeting.

Cllr Joe Coughlan wished to extend thanks to the District and County Councillors for their efforts over the past year.

Civil Parking Enforcement (CPE) will be ~~adopted~~ **provided** by Scarborough on behalf of RDC on Thursday 23rd May and will come into effect on 1st June. Introducing countywide CPE means that the powers to enforce existing criminal parking offences would be transferred from the police to the County Council who would be able to issue PCN's for contraventions of on-street parking and waiting restrictions.

The proposal is to have one on street FTE Civil Enforcement Officer serving Ryedale.

It was clarified that ~~no funds had been allocated from the New Homes Bonus~~ **money had been moved to an unspecified capital fund and was not available for grants.**

The revised minutes were **approved** and signed.

- b) The minutes of the Finance Committee meeting held on 17 May 2013 were **received**.
- c) The minutes of the Play Areas Committee meeting held on 17 May 2013 were **received**.
- d) The minutes of the Manor Vale Management Committee meeting held on 30 May 2013 were **received**.
- e) **MATTERS ARISING**

Cllr Ward presented pictures of the existing Kirkbymoorside sign together with suggestions of a new sign format based on feedback from the Parish Liaison meeting and previous consultations with the council. The format was widely appreciated and it was noted that the Town Clerk would investigate options for print methods and materials, costs etc in order to put forward a more detailed proposal for consideration at the next meeting. If councillors had suggested amendments they were asked to send them to the Town Clerk no later than 5 July.

13038 PUBLIC SESSION

A representative of In Bloom expressed the following concerns:

- i) the state of the pavements and car parks namely the surge of weed growth and presence of litter and cigarette ends on the pavements;

- ii) the upkeep of the Town Farm car park;
- iii) The sheep pound is considerably overgrown;
- iv) Presence of large potholes on Manor Lane in proximity to the Old Highways Depot
 - a. The Town Clerk confirmed that Highways had already been contacted with regards to spraying the cobbled areas. This will include the area at the junction of Dale End and Manor Close. Removal of the dead weeds will fall to Street Scene.
 - b. It was explained that maintenance of the Town Farm car park falls to RDC, however, the Town Clerk will contact the relevant personnel to request that due diligence be made.
 - c. Phil Gospel will be asked to address the pound taking care not to disturb the wild flowers
 - d. It is suggested that there is mention in the property details that responsibility of the upkeep of the section of Manor Vale Lane is included in the recent purchase of the Old Highways depot. The Town Clerk will contact NYCC to confirm.

13039 DISCUSSIONS WITH DISTRICT AND COUNTY COUNCILLORS

Cllr Ward advised that she had checked with the RDC image library for photos of Kirkbymoorside and there are none on record.

Further to minute 13014 at the meeting on 20th May 2014 Cllr Ward explained that the money raised from fines issued by the CPE would be used to offset costs.

Cllr Ward revealed that the collective provision of the Section 106 funds provided by approved planning applications in Kirkbymoorside means that theoretically there is a fund of £96,843.16 available. Details as follows:

- Russell's Yard Site, David Wilson Barrett - £62,000 for sport and leisure provision. Start Date: December 2011. Must be spent within 5 years.
- Moorside Nurseries site, Yorkshire Housing - £25,625. No time limit.
- Westend Garage site, Westfield Mews - £15,000 of which approximately £6000 had been spent some years ago by Kirkbymoorside Town Council on public open space leaving £9,218.16. No time limit.

Total £96,843.16 available to spend

Future amount of £19,000 from the Wainds Field development which will be available on completion.

A comprehensive report of these funds will be provided by RDC.

County Cllr Val Arnold agreed to clarify the status of the proposed footpath from the Tesco site to New Road.

Cllr Cossins expressed concern about the depth of the verge cutting west along the A170 between Kirkbymoorside and Wombledon as much of the wild flowers along the hedgerow had been cut. County Cllr Arnold will investigate the conditions of the verge cutting contract and provide a response at the meeting on 15th July.

Cllr Turlington reported that a number of motorists were complaining about the traffic calming measures on the C20 connecting from A170 east of Kirkbymoorside to B1257 to Malton. County Cllr Arnold explained that the trial had been conducted by NYCC highways at the request of the residents of each village and that full details are available from Melanie Farnham at Area 4, Highways & Transportation.

Cllr Brampton raised the issue of the Tesco site and whether there was any news about the progress of the development. No new information was known.

13040 TO CONSIDER FINANCIAL MATTERS:

- a) Cheque payments were **approved** according to the list provided.
- b) Financial Summary was **not received** and will be presented at the meeting on 15 July 2013.

13041 ANNUAL ACCOUNTS AND RETURN TO 31 MARCH 2013

- a) The Accounts for the year to 31 March 2013 were **approved**.
- b) The report on variances in the accounts beyond the permitted 10% for 2012-2013 was **approved**.
- c) The figures to be included in Section 1 (Accounting Statements) of the Annual Return for year ending 31 March 2013 were **approved**.
- d) The Bank Reconciliation for inclusion in the Annual Return for year ending 31 March 2013 was **approved**.
- e) The Annual Governance Statements as set out in Section 2 of the Annual Return for year ending 31 March 2013 were **approved**.
- f) The Minutes of agenda items 13041 a)-e) above were **approved**.

13041 PARKING

It was agreed to submit a proposal to NYCC Highways for the implementation of short stay parking restrictions in 3 separate areas as follows, to be considered independently of each other:

- i) 70m on the cobbled area outside the shops on Market Place northbound from Goody's hair salon to Kirkby News
- ii) 100m roadside parking on Market Place southbound from the junction of Crown Square, outside the Methodist Hall to Natwest bank
- iii) 30m² on the cobbled area outside the Spar shop on the junction of Crown Square and Market Place

It was agreed to propose short term parking restrictions of 2 hours from 9am to 5pm, Monday to Saturday.

13042 STREET LIGHTING

It was agreed to install new post top lanterns on the 7 no. columns on Westfield at a cost of approx £235 per column (excluding VAT).

13043 It was **not agreed** to renew the current lease agreement of the 424HS Green Machine pavement sweeper with Ryedale District Council. Concern was expressed at to the efficiency of the machine and the frequency of use, relative to the allocation of cost to each town. The town clerk agreed to collate further information for consideration at the meeting on 15th July.

13044 PLANNING

Recommendations were received from the Planning Committee in respect of planning application 12/00884/MFUL. It was **agreed** that a response of **no comment** would be made.

13045 SPORTSFIELD ASSOCIATION

The request for administrative support by the Sportsfield Association in view of the resignation in May 2013 of the Chairman, Secretary and Treasurer was **not agreed** as it was considered to be too vague. Representatives of the council will attend the Sportsfield Association meeting on Wednesday 19th June and request a clear statement of their requirements from the Council to be put to forward for consideration at the next Town Council meeting on 15th July.

The Council resolved to create a Sportsfield Committee and appointed Cllrs Brampton, Cossins, Coughlan, and Dowie as members. The purpose of the committee is to support the Sportsfield and to negotiate any arrangements necessary to ensure its best interests.

13046 It was **agreed** to extend the meeting beyond 2 hours 15 minutes.

13047 UNITED CHARITIES TRUST

It was **agreed** to appoint Mrs Jo Towler as successor to Dr A Moulson as Representative Trustee.

13048 GRANTS

Receipt of thanks from All Saints Church for the £2500 grant awarded for maintenance of the churchyard was acknowledged with appreciation

13049 It was **agreed** to allow a bouncy castle to operate at the Old Road play area on Thursdays 8th July, 15th July and 22nd August

13050 Minute 11280 of the meeting of the Town Council on 16 April 2012 was **revisited** and it was **agreed** that anonymous requests for information were not compliant with the Freedom of Information Act and should not be responded to

13051 In Bloom's opposition to installing a litter bin at Chisholm's Monument was **noted**.

13052 CHRISTMAS MARKET

a) It was **noted** that the Christmas market will be held on November 30th 2013

b) It was **agreed** to install the lights and Christmas tree before this date

13053 TOWN MAYOR'S REPORT

The Mayor reported that she had attended a meeting arranged by Ryedale District Council at Pickering on 5 June. The aim of the meeting had been to explore the potential for the 5 Market Towns in Ryedale to work collectively to "market the towns to local people, visitors and tourists." The District Council are hoping to have a strategy drawn up by 2014 and are keen for businesses in the 5 Towns to be involved in the process. The Totally Locally campaign in Malton and Norton could be considered for the other towns. Additional items discussed were, interpretation boards, mobile

apps and responsive websites, (a website that adapts to whatever device it is being viewed on, desktop computer, tablet or smartphone. Representatives from RDC are keen to discuss the project with business owners in Kirkbymoorside.

13054 REPORTS FROM REPRESENTATIVES OF THE COUNCIL

CLlr Ward provided the following report from the Parish Liaison Meeting held on 29 May 2013

- i) It is a legal requirement of RDC to show the register of interests for all Parish Councils on its website.
- ii) Police Crime Commissioner, Julia Milligan, wants feedback on the 101 service.
- iii) 3 speed camera vehicles have been deployed in areas of greatest need as ascertained by data on severity of accidents etc.
- iv) Superfast – the new BT green cabinet should provide the area with superfast broadband.
- v) A significant number of complaints were made to Richard Marr concerning potholes. Mr Marr clarified that where there is a yellow line, enforcement is the responsibility of the CPE, where there is no line and an obstruction is caused this falls to the police to enforce.
- vi) Community Grants report – decisions from the community board on 6 June 2013. Support in principal for a grant scheme, criteria being devised to include max amount and match funding requirements. Decisions in September (5th).
- vii) It may be possible to pursue grant funding through the Police & Crime Commissioner Community Safety Grant.

13055 REPORTS ON DELEGATED MATTERS

None

13056 TOWN CLERK'S REPORT

The Town Clerk's report was **received**.

13057 QUESTIONS TO THE CHAIRMAN

None

13058 NEXT MEETING

The next Town Council meeting will be held on 17 June 2013 at 7.30 pm in Church House.

The meeting ended at 10.18 pm.

Cheques approved:

Vchr.	Cheque	Cde.	Name	Description	Amount
41	102498	17	C Grumbley	Window cleaner	17.50
42	102499	6	Paul Gamble	Signs	40.00
43	102500	26	Graham & Co	Internal Audit	144.00
TOTAL					201.50

Vchr.	Cheque	Cde.	Name	Description	Amount
45	102601	7	Park Lane Services (Knaresborough) Ltd	Play Area inspection	54.00
44	102602	10	Adam Jackson	Shrubs around round-about	99.00
46	102603	1	Kirkbymoorside Sportsfield Association	Grant	1,160.00
47	102604	11	Daryl Cattaneo	Delivery of Moorsider	109.80
48	102605	17	Dayfield Graphics	Wire Kit for window	262.80
49	102606	4	Ryedale District Council	Street Sweeper	750.00
54	102607	16	Ms Louise P Bolland	June Salary	946.46
55	102608	16	NY Pension Fund	June Salary	235.00
TOTAL					3,617.06

Additional Cheque approved:

102610	10	Kirkbymoorside In Bloom	Sponsorship	£40.00
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