



KIRKBYMOORSIDE TOWN COUNCIL

The Shambles
Crown Square
Kirkbymoorside
York
YO62 6AY

Tel: 01751 432217

town.clerk@kirkbymoorsidetowncouncil.gov.uk

Minutes of the extraordinary meeting of the Kirkbymoorside Town Council held at Church House, Kirkbymoorside, on Wednesday 30 October 2013 at 7.30 pm

Present: Cllrs M Brampton, P Brewster, J Cossins, C Dowie (Chairman), D Turlington, S Ward and J Watson.

Also present: County Councillor Val Arnold and 5 members of the public

Councillor C Dowie opened the meeting and welcomed all present.

13128 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs J Coughlan and D Marsden.

13129 DECLARATIONS OF INTEREST

None.

13130 MINUTES

- a) Minutes of the meeting of the Town Council held on 16 September 2013 were **approved** and signed;
- b) Minutes of the Manor Vale Management Committee Meeting held on 10 October 2013 were **received**;
- c) Minutes of the Staffing Committee Meeting held on 11 October 2013 were **received**;
- d) Minutes of the Finance Committee Meeting held on 11 October 2013 were **received**;
- e) There were no matter arising.

13131 PUBLIC SESSION

One member of the public wished to make the following points in respect of the CIL:

- Cycle tracks and capital projects relating to bus services e.g. bus shelters to be included on the S123;
- To note the 25% reduction of levy for town with a Neighbourhood Plan.

A member of the public raised concerns about the reductions to the bus service subsidy with particular reference to the charges proposed for school children over 16 and the financial implications this would have.

An invitation was extended to the Council to attend the Adela Shaw Book Launch and Exhibition on Saturday 2nd November at the British Legion Club, Shaw Drive.

13132 DISCUSSIONS WITH DISTRICT AND COUNTY COUNCILLORS

District Councillor Sarah Ward explained that a full meeting of RDC was to be held on 31 October at which clarity would be given in respect of the judicial review pertaining to the Gladman Development at Westfields.

County Councillor Val Arnold supported responses to the bus service subsidy cuts and encouraged as much feedback as possible in order to ensure that the consultation was representative. Cllr

Arnold clarified that the cuts would not affect passengers below the age of 16 years.

13133 FINANCIAL MATTERS

- α) Cheque payments were **approved** retrospectively as these were signed by Cllrs M Brampton and P Brewster at the meeting on 21 October, according to the list provided
- β) Financial Summary was **received** for October 2013
- γ) Comments recorded by the Auditors of the Annual Return for the year 2012-13 were **noted**
- δ) Recommendations from the Finance Committee in respect of insurance provision were **received**. In view of a revised premium received by WPS Insurance Brokers, subsequent to the meeting of the Finance Committee on 11 October it was agreed to retain the services of WPS Insurance Brokers and accept the renewal premium, including sports field with the 3 year Agreement at £2,462.88 inclusive of 6% insurance premium tax. It was noted that this premium was less than the existing premium of £2641.82.
- ε) The cost of repairs to the Christmas lights@ £499.51 + VAT was **approved**.

13134 Consideration was given to the Community Infrastructure Levy Preliminary Draft Charging Schedule and in particular the proposed priorities for expenditure. The following comments were made;

The CIL applies to residential and commercial development;

The schedule is concerned with 2 zones: ~~(Malton) Norton and~~ **Wolds being one zone and the rest of Ryedale another.**

The structure of the consultation was considered to be 'undigested' and therefore the point of the consultation is defeated. It was agreed that it would have been more effective to specifically ask for the council's requirements in order to get an accurate representative response;

It was agreed that as large a proportion of the funds as possible should be applied to the area that generates it. Furthermore justification should be made as to when/why costs are not centralised;

It is imperative that genuine consultation be undertaken within the area to discern actual spending priorities;

Use of an umbrella term to determine expenditure in sports, leisure, play and open space was favoured.

13135 Consideration was given to the Consultation on County Council proposals re subsidised bus services in North Yorkshire. Statistics provided by the Community Led Plan will be submitted to the Town Clerk for inclusion in the response.

Concern was raised in respect of conflicts of bus schedules and the impact this has on connections to onward travel. County Councillor Val Arnold agreed to pursue this point with NYCC. It was noted that recent changes to the Coastliner timetable has a detrimental impact on residents of Kirkbymoorside. This information will similarly be included in the Town Council's response to the consultation.

It was agreed that a second draft response be circulated to the council for final approval prior to submission.

13136 It was agreed that upon completion of the development works the former library building would offer a central location which would be suitable for use as a polling station. This would benefit the community as it would incur no charge. The Town Clerk will pass on this suggestion for consideration.

13137 STAFFING

Recommendations were **received** from the Staffing Committee and it was noted that the Town Clerk would be on annual leave on 25 October (retrospectively), w/c 4 November, w/c 9 December and

13138 OLD LIBRARY

- a) Cllr Brampton provided a report on the progress of the development of the former library building. To date there had been 2 meetings with Paul Buffoni of Buffoni Hemmingfield. The Working Group were suitably impressed with Mr Buffoni's professionalism and approach to the project. A number of suggestions had been received and approved for modifications to the proposed works with a reduction in cost of approximately £1500.

Contracts were signed with Buffoni Hemmingfield on 30th October with a proposed start date of 8th November.

A member of the public mentioned that there were 2 cycle racks currently in storage that might be placed in front of the building for public use upon completion of the works.

- b) The proposal to submit a request to RDC for £20,000 in Section 106 funds to contribute to the cost of development of the Old Library was discussed.

It was agreed to remind all groups within Kirkbymoorside about the opportunity to apply for S106 project funding. The details would be made available via notifications on the blog, website, noticeboards and email distribution to all known groups and associated members. All submissions must be received at the Town Council office by Monday 18th November for consideration by the RDC Commissioning Board on Thursday 21st November.

13139 THE ROYAL BRITISH LEGION

Receipt of an invitation by The Royal British Legion to take part in the Remembrance Service and Parade on Sunday 10th November was acknowledged and accepted with thanks by Cllr Dowie

It was agreed to allocate £30 to the purchase of a remembrance wreath and a donation to the Poppy Appeal, under s137 of the Local Government Act 1972.

13140 STREET LIGHTING

It was **agreed** to authorise urgent repairs to light columns 1,4, 5 & 6 on Swineheard Lane involving the replacement of the lanterns, boxes and brackets at an approximate cost of £810.00 excluding VAT per column

The feasibility of erecting a new light column to illuminate the entrance to Castlegate at a cost of approximately £1200(including electricity board new connection) plus future annual costs for electricity and maintenance charges was considered and **rejected**.

13141 COMMUNITY AWARD

It was **agreed** to invite nominations for the Community Award via the Gazette & Herald, Town Council website, Town Blog, and notice boards.

It was **noted** that nominations for the Community Award are required by 30 January 2014

13142 PLANNING

13/00904/FUL | Sub-division of existing three bedroom dwelling to form 2no. one bedroom dwellings to include erection of part two-storey/part single-storey rear extensions | 75-77 West End Kirkbymoorside YO62 6AD

No Comment

The following planning decisions were noted:

13/00645/FUL | by War Memorial Hall Committee | Memorial Hall Market Place Kirkbymoorside YO62 6DA | Erection of rear extension to house a wheelchair accessible lift to the ground and first floors **Approved**

13/00646/LBC | by War Memorial Hall Committee | Memorial Hall Market Place Kirkbymoorside YO62 6DA | External and internal alterations to include erection of rear extension to house a wheelchair accessible lift to the ground and first floors, 2 no. external notice boards, installation of external uplights and downlights, internal partitioning, revised toilet facilities to include wheelchair accessible toilets, removal of stairlift, formation of first floor kitchen and levelling of internal access
Approved

13/00768/FUL | by Mr S Bosworth | Change of use of grassland for the siting of 2no. timber clad static holiday chalets with parking area and landscaping. | Ings Lane Scrap Yard Ings Lane Kirkbymoorside YO62 6DN **Approved**

13/00826/HOUSE | by Mr & Mrs Gold | Erection of part single/part two storey rear extension following part demolition of existing extension. | 26 Piercy End Kirkbymoorside YO62 6DF
Approved

13/00830/HOUSE | by Mr William Breakell | Moorcroft Village Street Keldholme Kirkbymoorside YO62 6ND | Erection of glazed porch to front elevation **Approved**

13/00847/FUL | by Mr Craig Harvey | Co Operative Supermarket Piercy End Kirkbymoorside YO62 6DQ | Replacement shop front to include replacement of manual front entrance door with automatic sliding door, replacement ATM machine, widening of entrance ramp and installation of 4 no. full height shop windows (retrospective application) **Approved**

13/00876/FUL | by Forum Subsea Technologies Ings Lane Kirkbymoorside YO62 6DN | Erection of two-storey temporary office block and single-storey extension to existing welding workshop
Approved

13143 TOWN MAYOR'S REPORT

The Town Mayor had no engagements to report on.

13144 REPORTS FROM REPRESENTATIVES OF THE COUNCIL

Cllr Ward reported on the recent Parish Liaison meeting.

Submission of projects to the Community Pay Back team was encouraged as this strategy has been most effective across Ryedale, to date.

It was noted that there is poor representation/information available in Kirkbymoorside in relation to services available e.g. use of school bus services by members of the public. Cllr Ward agreed to raise this with representatives of NYCC. [Concern was expressed about the lack of information regarding RDC services in the town.](#)

Cllr ~~Ward~~ Arnold agreed to obtain details regarding alternative provisions on account of proposed stoppage to receipt of rubble and building waste at the household waste and recycling centres.

13145 REPORTS ON DELEGATED MATTERS

None

13146 TOWN CLERK'S REPORT

The Town Clerk's report was received.

13147 QUESTIONS TO THE CHAIRMAN

Cllrs Brewster provided a summary on progress to the Community Led Plan. A preliminary draft report will be forthcoming.

13148 NEXT MEETING

The next Town Council meeting will be held on 18 November 2013 at 7.30 pm at Church House.

The meeting ended at 9.30pm.