



## KIRKBYMOORSIDE TOWN COUNCIL

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### **Minutes of the meeting of the Kirkbymoorside Town Council held at Church House, Kirkbymoorside, on Monday 18 November 2013 at 7.30 pm**

**Present:** Cllrs M Brampton, P Brewster, J Cossins, C Dowie (Chairman), and S Ward.

**Also present:** County Councillor Val Arnold and 1 member of the public

Councillor C Dowie opened the meeting and welcomed all present.

#### **13149 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs J Coughlan, D Turlington, J Watson and County Councillor David Cousins. County Councillor Val Arnold explained that she would need to leave the meeting following her address in item 5.

#### **13150 DECLARATIONS OF INTEREST**

None.

#### **13151 MINUTES**

- a) Minutes of the meeting of the Town Council that was not held on 21 October 2013 as the meeting had no quorum were **approved** and signed;
- b) Minutes of the extraordinary meeting of the Town Council held on 30 October 2013 were amended as follows:

**13134** The schedule is concerned with 2 zones: ~~(Malton) Norton and Wolds~~ being one zone and the rest of Ryedale another.

**13144** Concern was expressed about the lack of information regarding RDC services in the town.

Cllr ~~Ward~~ **Arnold** agreed to obtain details regarding alternative provisions on account of proposed stoppage to receipt of rubble and building waste at the household waste and recycling centres.

The revised minutes were **approved** and signed;

- c) Minutes of the meeting of the Sports Committee held on 4 November 2013 were **received**;
- d) Cllr Ward confirmed that RDC met on 31 October and decided not to contest the Judicial Review.

It was confirmed that members of the public are permitted to travel on school buses. The bus timetables are the sole responsibility of the bus companies and there is no authority by NYCC to dictate these.

#### **13152 PUBLIC SESSION**

Thanks were received from Rick Eve for the support provided by the Town Council to the 2013 10k Charity Run. A report was received detailing the progress of the event.

#### **13153 DISCUSSIONS WITH DISTRICT AND COUNTY COUNCILLORS**

Cllr Ward informed the council that Gladman Developments Ltd have submitted a new planning application for development at West Fields. In the new application the care apartments have been removed and substituted by 15 houses. The new application comprises a total of 225 houses.

Cllr Ward explained that she was meeting with Janet Waggot (CEO) and Gary Housden (Head of Service - Planning Services at RDC) on 19 November. It was agreed to ask Gary Housden to attend the meeting of the Town Council on 16 December and allocate 10 minutes to make representation and explain the ramifications of the new application particularly providing clarity on the conflict of the planning history with the adopted Local Plan.

#### 13154 FINANCIAL MATTERS

- α) It was agreed to consider items 9c) and d) relating to expenditure incurred by the Old Library development, as follows:
  - i) It was **agreed** to proceed with the Building Control application with Aedis Regulatory Services at a cost of £420 + VAT
  - ii) The cost of £48.50 for the discharge of planning conditions 02, 03, 04 and 05 was **approved**

It was commented that additional detail should be provided in order to more easily identify the cheque payments as follows:

Chq 102663 Description: Old Library - Building Control fees  
Chq 102664 Description: Old Library - discharge or planning conditions fees  
Chq 102669 Description: PAYE

Cheque payments were **approved** and signed:

- β) Financial Summary was **received** for November 2013. It was agreed that going forward the Summary of Receipts and Payments would be the primary financial summary received whilst additional budget summary and statement of account documents would remain available as supporting documents to the agenda on the website.
- χ) The Town Clerk was appointed as the Responsible Financial Officer
- δ) Authorisation was granted to the RFO to access internet banking for information and transfers between accounts.

#### 13156 In light of additional information received at the Five Towns meeting on 11th and in addition to the comments recorded at the extra ordinary meeting of the Town Council on 30 October, Minute 13134 it was agreed to include the following points in the response to the Community Infrastructure Levy Consultation:

Consultation should have been made earlier in the process in order to allow additional time to respond, especially for parish and town councils.

A SUBSTANTIAL MAJORITY of funds should be applied to the area that generates it.

The presentations given at the Parish Liaison and 5 Towns meetings were very useful and should have been incorporated, at the earliest opportunity, into the consultation process.

#### 13157 A suitable format for the Neighbourhood Plan was **not agreed**. The council did not feel that it was an appropriate time to consider a Neighbourhood Plan. It was agreed that it would be of benefit to receive a draft Community Led Plan. The Town Clerk agreed to pursue this in advance of the next meeting.

#### 13158 OLD LIBRARY

- a) An update was received regarding the progress of the works to the former library building.
  - b) It was **agreed** to appoint Rhys Thomas as Construction Design and Management Co-ordinator at a cost of approximately £600
- Items c) and d) were considered under Financial Matters, Minute 13154 a) i) and ii).
- e) It was agreed to delegate responsibility to the Town Clerk, in consultation with the Old Library Working Group, for authorisation of necessary works/orders/permits in order to meet the objectives of the specifications for the development of the former library building.

**13159** It was agreed to authorise the Town Clerk to seek legal advice on questions concerning Business Rates as they affect the Town Council for projects like the Old Library and Sportsfield

**13160** Submissions received for S106 funding to be considered by the RDC Commissioner's Board on 21 November were noted as follows:

# Group

**13161** It was agreed to contribute the £64 received from the Christmas tree scheme towards the provision of a Santa's Grotto at the Christmas Market on 30th November 2013

## **13162 GRANTS**

- a) The grant application submitted by Kirkbymoorside 10k in the amount of £1000 to contribute towards the Road Traffic Management costs and Medical Support for the Kirkbymoorside 10k Race was considered and approved on condition that the Kirkbymoorside Town Council logo and 'Supported by Kirkbymoorside Town Council' be included on all stationary including application forms and programmes, marketing material, publications and signage.
- b) Thanks from Next Steps for provision of funds to cover the facilitator costs was acknowledged.

## **13163 TOWN MAYOR'S REPORT**

The Town Mayor reported that she had attended the Remembrance Parade and Service on Sunday 10<sup>th</sup> November and the two minutes silence at Pump Hill on Monday 11<sup>th</sup> November.

The Mayor was also in attendance at the 5 Towns meeting in Norton on Monday 11<sup>th</sup> November.

## **13164 REPORTS FROM REPRESENTATIVES OF THE COUNCIL**

Cllr Dowie confirmed that subsequent to a report given by Gary Housden at the 5 Towns meeting in respect of the CIL, it was now clear that the S106 funds will not go entirely but the CIL funding will be site specific and timescales for enforcement may change from April 2014 to 2015 in light of Gladman Developments contesting the Local Plan. More money will be available for towns with a Neighbourhood Plan. For those areas without a plan in place the funding will be set at 15% and there will be a cap of £100 per dwelling through CIL. Therefore funding will be less than that provided by S106 Agreements. However, regardless of the 15 or 25% criteria, spending is decided by the Town Council.

## **13165 REPORTS ON DELEGATED MATTERS**

None

## **13166 TOWN CLERK'S REPORT**

The Town Clerk's report was received.

## **13167 QUESTIONS TO THE CHAIRMAN**

Cllr Cossins had been approached by several members of the public , whose identities were withheld, with regards to the cost implications of the Employment Tribunal. It was confirmed that approximately £3000 had been spent on legal fees prior to pursuing the matter through the insurers. This cost was not recoverable.

Cllr Brampton requested an update in respect of progress by Bramhalls Solicitors in respect of validation of the employment documents. Cllr Dowie confirmed that she had received confirmation from Phil Bramhall that the undertaking was complete.

Cllr Brampton explained that he had tried to make contact with Tesco in order to receive and update in respect of the proposed store at Russel's Yard, but to no avail. The Town Clerk agreed to contribute her efforts to this pursuit.

Cllr Dowie confirmed that RDC have agreed a concessionary parking rate of £1.50 for all day parking on Saturday 30<sup>th</sup> November. This was originally proposed for the market towns for Business Development Saturday on 7<sup>th</sup> December but it was felt that the day of the Christmas Market was the most beneficial day to have the parking concession in Kirkbymoorside. The Town Clerk agreed to contact Beckie Bennett to discern if there was the possibility of offering free parking to the public should a lump payment of £75, being £1.50 x 47 spaces plus 3 disabled parking bays, be paid to RDC by the Town Council.

Further complaints have been received regarding the number of Post Office vans parked on the cobbled areas in the evenings and weekends.

## **13168 NEXT MEETING**

The next Town Council meeting will be held on Monday 16 December at 7.30 pm at Church House.

The meeting ended at 9.30pm.