



KIRKBYMOORSIDE TOWN COUNCIL

The Shambles
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Minutes of the Finance Committee Meeting held on Monday 8th July 2013 at 7.40pm at Church House, Kirkbymoorside.

Present: Councillors M Brampton, J Coughlan (Chairman), C Dowie, D Turlington, J Watson, and S Ward.

Also present: one member of the public.

F13012 Councillor Coughlan welcomed Councillor Ward to the committee.

F13013 APOLOGIES FOR ABSENCE

None.

F13014 DECLARATIONS OF INTEREST

Councillor Brampton declared a prejudicial interest in item 6.

Councillors Dowie and Ward declared personal interests in item 6.

F13015 MINUTES AND MATTERS ARISING

a. The minutes of the Meeting held on 17 May 2013 were approved and signed by the Chairman

b. There were no matters arising.

F13016 PUBLIC SESSION

No member of the public wished to speak

F13017 COUNCILLORS' AUDIT

a. The committee reviewed the current arrangements for internal control and agreed to recommend that the finance committee carry out the audit as part of the meeting.

b. The committee agreed that if the Town Clerk wishes to arrange a meeting with Moore Stephens she would have their support.

The committee also agreed that future agenda items would include a review of the monthly financial reports, business continuity and the risk assessment section of the annual return.

F13018 PENSION PROVISION

A report on the NYPF was received from Councillor Brampton.

The committee agreed to recommend to Council:

i) that the clerk's stated preference for a SIPP scheme from Hargreaves Lansdown

Asset Management be supported.

- ii) that provision of 14.3% (as per NYPF) be made to cover the period since the commencement of the Town Clerk's employment in January and then monthly.

F13019 REGULAR PAYMENTS

The following regular payments were reviewed and it was agreed they should be recommended to Council with the exception of item a. I. for which there is a minute from 17 December 2012:

- a. The Shambles
 - I. £130 per month rent for The Shambles paid to JDF MacDonald approved by minute 12056b) dated 17 December 2012
 - II. Electricity and associated bills
- b. Old Library Building, Church Street
 - I. Southern Electric
 - II. Business Rates
 - III. Monks Security Alarm
- c. £65+VAT per month, paid by Standing Order for Storage Facilities at Christopher Atkinson Associates. (The committee agreed to recommend to Council that this arrangement be terminated and options be considered for the storage of the Christmas lights.)

F13020 SPORTSFIELD ASSOCIATION

Councillor Brampton reported on the Sportsfield Association meeting that he attended on June 18. He had suggested three possible outcomes to the Association:

- i) recruit the necessary officers to the committee and continue as at present;
- ii) outsource the onerous parts of the treasurer's work, optionally seeking funding from the council;
- iii) hand responsibility for the Sportsfield back to the Town Council with the sports clubs operating independently.

The committee agreed that it would be premature to make any specific recommendations before the SFA has made a decision

F13021 QUESTIONS TO THE CHAIRMAN

None

F13022 The committee noted that the next meeting will be held at 7.40pm on Friday 13 September 2013.

The meeting closed at 9.20pm

Signed.....Chairman

Date.....