



KIRKBYMOORSIDE TOWN COUNCIL

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Minutes of a meeting of the KMS Sports Committee held at Church House, Kirkbymoorside, on Monday 23 September 2013 at 7.00 pm

Present: Councillors M Brampton, J Goodyear and J Coughlan and Stuart Temple

Also present: 5 members of the public including the following members of the recreation committee:
Richard Walker (Chairman); Martin Thompson (Treasurer); Audrey Allen and Paul Magson

SC13001 TO ELECT A CHAIRMAN

The KMS Sports Committee resolved to elect Councillor M Brampton as Chairman

SC13002 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr C Dowie and it was noted that Cllr Coughlan would be late due to a conflict of schedules.

SC13003 DECLARATIONS OF INTEREST

John Goodyear declared an interest in so far as he is a member of the Squash Club
Stuart Temple declared an interest in so far as he is a member of the Tennis Club

SC13004 MATTERS ARISING

None

SC13005 PUBLIC SESSION

No member of the public wished to speak

SC13006 It was **noted** that the shower valves in the Cricket/Football Away changing rooms need replacing as they are leaking causing flooding as well as water wastage.

SC13007 TO CONSIDER QUOTES RECEIVED FOR REPAIRS TO THE SHOWERS IN THE AWAY CHANGING ROOM

A verbal quotation A in the amount of £460 + VAT and a written quotation B in the amount of £194.86 + VAT were received and considered. It was **agreed** to accept the quotation provided by contractor B, Mark Simpson.

SC13008 TO ESTABLISH SOUND PROCEDURE FOR INVENTORY OF ALL PROPERTY PERTAINING TO THE SPORTS FIELD

It was established that the property owned by the Sports Field was minimal and subsequently an inventory could be taken by consultation with sports club members. The following items were recorded:

1. Gang Mower
2. Rotary Mower

3. Strimmer
4. Diesel storage tank
5. Various Hand Tools

SC13009 TO RECEIVE AN INVENTORY OF ALL FURNITURE AND EQUIPMENT IN THE RECREATION CLUB

An inventory of all fixtures and fittings at the Recreation Club was **received** from Richard Walker, Chairman. Appendix A

SC13010 TO RECEIVE A PRESENTATION FROM REPRESENTATIVES OF THE RECREATION CLUB ON PROPOSALS FOR MANAGEMENT OF THE FACILITIES

Paul Magson provided an update on the fund raising efforts made by the Junior Football Club raising in excess of £100 through sales of refreshments alone.

The importance of the Recreation Club facilities for use by the Football, Cricket and Pigeon Clubs, in addition to Dominos and Bingo was emphasised.

Reassurance was provided by the Recreation Club Committee members present that every effort would be made to ensure the smooth and responsible running of the Club facility.

SC13011 TO RECEIVE TERMS OF REFERENCE/CONSTITUTION FROM THE RECREATION CLUB COMMITTEE

The Constitution and Rule Book for the new Recreation Committee will be received at the next meeting upon receipt of advice concerning the licensing of the premises and clarification of standing with the Charity Commission. The Town Clerk agreed to liaise with members of the Recreation Club Committee in this respect.

Cllr Joe Coughlan arrived at 7.51pm

SC13012 TO RECEIVE A REPORT ON PROGRESS TO DATE CONCERNING THE MANAGEMENT OF UTILITIES

A report on the progress of the management of utilities was received from the Town Clerk. It was explained that final meter readings, both main and sub meters, had been taken and conveyed to the utility providers for gas, electricity and water and receipt of closing bills was pending. These would then be re-invoiced to each club according to usage. Negotiation of lower rates was in progress with the utility providers.

It was mentioned that the Bowls club have their own utility supplier.

It was established that additional sub-meters need to be installed for gas and electricity to ensure accurate apportioning of bills.

It is hoped to reduce the current insurance costs incurred by the Sports Field by adding the premises to the Town Council insurance cover. Progress in this respect will be provided at the next meeting. The Town Clerk agreed to enquire as to whether it would be possible to include the Squash facilities under the Town Council policy in an effort to reduce costs.

SC13013 TO BEGIN DISCUSSIONS TO DETERMINE A PRACTICAL APPROACH TO APPORTIONING OF FEES/CHARGES TO EACH SPORTS CLUB

The current levy structure was deemed to be sound however it was established that the sports clubs should only be liable for fees of services received and all efforts would be made to reduce costs as much as possible. The implementation of additional meters would ensure this as would pursuit of inclusion of the insurance costs for the common parts under the Town Council policy.

The possibility of adding the maintenance of the common grounds to the existing Town Council grass verges maintenance contract was raised. The Town Clerk will explore this possibility. Furthermore, representatives of the football and cricket clubs agreed that

responsibility for maintenance of the pitches would fall to their respective clubs and a detailed specification of works would be provided to the Town Clerk to explore the possibility of recruiting a contractor. The cost of which would fall to the cricket and football clubs.

SC13014

NEXT MEETING

The next meeting of the KMS Sports Committee will be held on 4 November 2013 at 7.00pm in Church House.

The meeting ended at 9.30pm.