



KIRKBYMOORSIDE TOWN COUNCIL

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Minutes of a meeting of the Kirkbymoorside Town Council held at Church House, Kirkbymoorside, on Monday 19 May 2014 at 7.30 pm

Present: Councillors M Brampton, P Brewster, J Cossins, J Coughlan, C Dowie (Chairman), S Ward and J Watson.

Also present: County Councillor Val Arnold and 1 member of the public

14001 The Town Council **resolved** to elect Councillor C Dowie Chairman and Town Mayor for the year 2014-15.

14002 The Town Mayor **signed** the Declaration of Acceptance of Office.

14003 Councillor Dowie's report of her engagements since the Ordinary Meeting of the Town Council in April and comments on her period of office was **received**.

Cllr Dowie reported that, accompanied by Councillor Coughlan and his son, she attended the performance of 'Starlight Express' at the Milton Rooms in April, which was fantastic. The 3rd and 4th of May proved to be a marvellous showcase of Kirkbymoorside with the official opening of the Moorside Room in conjunction with the 'Made in Kirkby' event on 3rd May and , the Kirkbymoorside 10k charity run and other races held on 4th May. On 5th May Cllr Dowie attended an exhibition at the Ryedale Folk Museum and the Annual Town Meeting on 7th May, being the first official Town Council engagement held in The Moorside Room, at which there were 9 residents in attendance.

Cllr Dowie thanked members of the Town Council for their support throughout 2013-14 and expressed that she was looking forward to the year ahead.

14004 A vote of thanks was given by Cllr Watson on behalf of the Town Council commending Cllr Dowie's considerable efforts and thorough commitment to the role of Mayor and the excellent way that she has represented the council to the town throughout 2013-14 and long may it continue.

14005 The Town Council **resolved** to elect Cllr J Watson Vice Chairman and Deputy Mayor for the year 2014-15.

14006 APOLOGIES FOR ABSENCE

None.

14007 DECLARATIONS OF INTEREST

Cllr Dowie expressed an interest in item 8.

14008 It was **agreed** to maintain the annual allowance for the Mayor at £500 to be claimed as and when expenditure was incurred. Members of the Council noted and expressed appreciation to Cllr Dowie for the minimal costs incurred and claimed against the annual allowance for 2013-14.

14009 To agree membership and quorum for Committees listed below and to appoint Members to Committees, delegated teams and representatives:

It was **agreed** that the Play Areas and Sports committee should be amalgamated. Membership of committees, delegated teams and representatives for the coming year will be as follows with the quorum being maintained at 3 members including 1 Councillor:

COMMITTEES

i) FINANCE COMMITTEE

Councillor Joe Coughlan (Chair)

Councillor Martin Brampton

Councillor Chris Dowie

Councillor David Turlington

Councillor Judy Watson

Councillor Sarah Ward

ii) MANOR VALE MANAGEMENT COMMITTEE

Councillor Martin Brampton (Chair)

Councillor Paul Brewster

Councillor Jeanne Cossins

Councillor Chris Dowie

iii) PLANNING COMMITTEE

Councillor Paul Brewster

Councillor Jeanne Cossins

Councillor Chris Dowie

Councillor David Turlington

Councillor Judy Watson

iv) PLAY AREAS & SPORTS COMMITTEE

Councillor Judy Watson

Councillor Martin Brampton

Councillor Jeanne Cossins

Councillor Joe Coughlan

Councillor Chris Dowie

Councillor Sarah Ward

John Goodyear

Judy Langham

Stuart Temple

v) STAFFING COMMITTEE

Councillor J Watson

Councillor Martin Brampton

Councillor Chris Dowie (Chair)

Councillor David Turlington

vi) DISCIPLINARY PANEL

Councillor Martin Brampton

Councillor Chris Dowie

Councillor David Turlington

vii) APPEALS PANEL

Councillor Joe Coughlan (Chair)

Councillor Sarah Ward

DELEGATES TEAMS

i) INTERNAL CONTROL - COUNCILLORS AUDIT

Councillors Joe Coughlan, Chris Dowie and Sarah Ward

ii) CEMETERY DUTIES

Councillor Judy Watson

iii) FUTURE OF CHURCH HOUSE

Councillors Joe Coughlan, Chris Dowie and Sarah Ward

iv) MOORSIDE ROOM

Councillors Martin Brampton, Joe Coughlan, and Sarah Ward

REPRESENTATIVES

i) FIVE TOWNS MEETING

Councillors Joe Coughlan and Chris Dowie

ii) JOHN STOCKTON TRUST FOUNDATION

Councillor Jeanne Cossins

iii) NORTH RYEDALE PUBLIC TRANSPORT GROUP

iv) POLICE – KIRKBYMOORSIDE COMMUNITY CONSULTATION GROUP

Councillors Sarah Ward and Judy Watson

v) KIRKBYMOORSIDE ENVIRONMENT GROUP

Councillor Paul Brewster

vi) COMMUNITY LED PLAN STEERING GROUP

Councillor Martin Brampton and Paul Brewster

14010 TO RECEIVE REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

Cllrs Ward commented that since the Community and Police Consultation Group amalgamated with Helmsley there have been very few meetings.

14011 MINUTES

- a) Minutes of the Council Meeting held on 14 April 2014 were approved and signed;
- b) Cllr Brampton confirmed that parts had been purchased for the Town Clerk's new computer, in accordance with 13264f). The Kirkby Digital team will be involved in building the computer.

It was noted that prior to completion of the redevelopment of the Moorside room a snagging list needs to be compiled of any/all aspects of the project that need address . The Town Clerk will liaise with members of the council to meet at The Moorside room for this purpose. A meeting will then be arranged with Buffoni Hemingfield.

Proposed development of the Old Highways Depot at Manor Vale – Cllr Dowie explained that the application 14/00177/OUT for the erection of replacement depot building with associated parking and access has been withdrawn by the applicant. Information provided by RDC Planning Officer Alan Hunter confirmed that details specifying the usage of the proposed depot must be provided for the application to be valid and considered regardless of its previous use as a depot

Made in Kirkby – The Town Clerk confirmed that letters of thanks have been sent to all parties involved in the Made in Kirkby event.

S106 Funds – Cllr Ward confirmed that she had spoken with Gary Housden who confirmed that details of the success of the S106 bids had been delayed due to additional information sought relating to the In Bloom bid. It was expected that confirmation would be issued forthwith.

14012 PUBLIC SESSION

No members of the public wished to speak.

14013 DISCUSSIONS WITH DISTRICT AND COUNTY COUNCILLORS

District Cllr Ward confirmed that RDC have now debated the Community Investment Levy Draft Plan and approved it so it will now go to consultation. CIL changes will not be reduced despite requests from developers. The initial CIL rate will be considered in the consultation.

County Cllr Arnold reiterated the target cuts by NYCC of £74m by 2020 and confirmed that consultations will take place prior to the implementation of cuts. Cuts will include restructuring within NYCC.

14014 FINANCIAL MATTERS

- a) Cheque payments were **approved** and **signed**;
- b) The Financial Summary was **received** for May 2014.

14015 ANNUAL ACCOUNTS AND RETURN TO 31 MARCH 2014

- a) The Accounts for the year to 31 March 2014 were **approved**;
- b) The report on variances in the accounts beyond the permitted 10% was **approved**;
- c) The figures to be included in Section 1 (Accounting Statements) of the Annual Return for year ending 31 March 2014 were **approved**;

- d) The Bank Reconciliation for inclusion in the Annual Return for year ending 31 March 2014 was **approved**;
- e) The Annual Governance Statements as set out in Section 2 of the Annual Return for year ending 31 March 2014 were considered and **approved**;
- f) Minute 14015 of items a-e above were **approved**.

14016 The response provided by NYCC Highways in respect of the implementation of a pedestrian crossing on Market Place was noted. It was suggested that the next course of action would be to establish if it would be possible to introduce a 20mph speed limit for the length of High Market Place, Market Place and Piercy End from junction with Castlegate and Dale End to the A170 roundabout without the need for implementation of traffic calming measures.

14017 It was **agreed** to replace the litter bin located next to the Memorial benches on the cobbles on Market Place at a cost of £272 incl VAT and delivery charges.

14018 TOWN MAYOR'S REPORT

The Town Mayor's Report had been received earlier at minute 14003.

14019 REPORTS FROM REPRESENTATIVES OF THE COUNCIL

None

14020 REPORTS ON DELEGATED MATTERS

None

14021 TOWN CLERK'S REPORT

The Town Clerk's Reports was **received**.

14022 QUESTIONS TO THE CHAIRMAN

Cllr Coughlan explained that the Town Team bank account, with a deposit of £3000, has been closed due to inactivity and posed the question of whether it would be feasible for the funds to be held in the Town Council account. The Town Clerk will investigate the feasibility of this proposal.

14023 NEXT MEETING

The next Town Council meeting will be held on 16 June 2014 at 7.30 pm in Church House

The meeting ended at 8.35 pm.