



KIRKBYMOORSIDE TOWN COUNCIL

The Shambles
Crown Square
Kirkbymoorside
York
YO62 6AY

Tel: 01751 432217

town.clerk@kirkbymoorsidetowncouncil.gov.uk

Minutes of a meeting of the Kirkbymoorside Town Council held at Church House, Kirkbymoorside, on Monday 21 July 2014 at 7.30 pm

Present: Councillors M Brampton, M Clarke, J Cossins, J Coughlan, C Dowie (Chairman), D Turlington, S Ward and J Watson.

Also present: County Councillor Val Arnold; Guests Gill Garbutt, Kevin Linfoot and Richard Dykes; member of the press David Jeffels; and 6 members of the public.

14045 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Brewster.

14046 DECLARATIONS OF INTEREST

Cllr Coughlan declared an interest in item 7 in his capacity as Chair of Ryedale District Scouts.

Cllr Dowie declared an interest in item 12 as a nominated candidate.

Cllr Ward declared an interest in item 7 in her capacity as District Councillor(declared at item 7).

14047 MINUTES

- a) The minutes of the meeting of the Town Council held on 16 June 2014 were **approved** and **signed**;
- b) the minutes of the meeting of the Planning Committee held on 16 June 2014 were **received**;
- c) the minutes of the meeting of the Play Areas & Sports Committee held on 26 June 2014 were **received** and it was noted that the minutes need to be revised to note that there were 0 members of the public present;
- d) Cllr Coughlan welcomed Mr Clarke to the Town Council and requested clarification of comments made by him at the meeting dated 15 July 2013, Minute 13071. Mr Clarke explained that his remarks did not relate to any specific councillors but were intended as cautionary advice of problems that are prevalent in other councils.

Pursuant to Minute 14029d) Cllr Dowie requested that clarification be sought as to whether any of the funds in the Town Team account were contributed by Yorkshire Forward. Cllr Coughlan will provide verification of this.

Pursuant to Minute 14031 Cllr Dowie requested that the date of the Appeal hearing be added to the website for public information.

Pursuant to Minute 14032b) the response from Alan Hunter was noted (Appendix A).

Pursuant to Minute 14034 it was explained that there would be insufficient time to include the Neighbourhood Plan on the July agenda and this subject will be considered at the September Meeting.

14048 The Declaration of Acceptance and Annex 2 documents were **received** from Councillor Clarke.

Mayor Dowie welcomed Cllr Clarke to the Town Council and expressed that she looked forward to working with him.

14049 PUBLIC SESSION

No members of the public wished to speak.

Cllr Ward arrived at 7.20pm.

14050 An address was received from Gill Garbutt, Education Manager for Ryedale at North Yorkshire County Council, regarding a project that involves a lottery grant application to be submitted by the Town Council. The Town Council agreed to look in more detail at the grant application form in September and were in favour of the project in principal.

A request was made by Cllr Coughlan and supported by the Council that thanks to Gill Garbutt for her contributions to Kirkbymoorside in her role in supporting the development of Church House be recorded.

14051 Planning Applications ~~14/00177/OUT~~ ~~14/00151/FUL~~ ~~14/00153/FUL~~ by Ms V Greetham

- a) Information was **received** from representatives of the applicant regarding draft revised plans for development at the Old Highways Depot, Manor Vale. Richard Dykes responded to questions raised by the council and members of the public present and assurances were given that all concerns would be addressed.

Cllr Ward made a declaration of interest in item 7 in her capacity as District Councillor and substitute member of the RDC Planning Committee.

The content of a letter received by Cllr Dowie from James Holt outlining a proposal for a public hall to be erected on the Manor Vale site was disclosed for consideration.

- b) It was agreed:
- i) to communicate with all interested parties to encourage cooperation to progress the matter;
 - ii) to formally record thanks to James Holt for the offer detailed in his letter dated 8 July 2014;
 - iii) to respond to correspondence from Alan Hunter reiterating that in view of the importance of the development to the town as a whole it was felt that consideration by the planning committee would be most appropriate.

14052 DISCUSSIONS WITH DISTRICT AND COUNTY COUNCILLORS

County Councillor Val Arnold reported that following a request by the Town Clerk she had contacted NYCC Highways Authority with regard to the parking enforcement in Kirkbymoorside. A response was subsequently received from Philip Sharpe confirming that consultation with emergency services was already in progress and consultation with the local businesses and residents would commence imminently.

County Councillor Val Arnold also provided details of carriageway repairs within Ryedale confirming that prior notification of any works and road closures would be provided.

In response to County Councillor Arnolds reports Cllr Turlington expressed dissatisfaction of the works carried out to the C20 and associated disruptions and Cllr Clarke voiced concerns over the significant delay by NYCC Highways Authority to action the request of the Town Council in respect of short term parking enforcement.

14053 FINANCIAL MATTERS

- a) Cllr Brampton queried the charges by Moore Stephens for processing the Annual return. The Town Clerk will make enquiries as to the reason for the increase in fee. Cheque payments were **approved** and signed.
- b) Financial Summary was **received** for July 2014.

14054 It was **agreed** to enter into discussions with NYCC with a view to moving the Town Council Office to the library when the lease for the current office runs out on 20th August 2015

14055 Ryedale District Council

- a) It was **noted** that the Community Infrastructure Levy Draft Charging Schedule has been prepared for consultation.
- b) It was **agreed** to enquire if there are comparative values of the CIL charges for previous years.
- c) It was **agreed** not to contribute to the RDC Chairman's Charity Fund
- d) Correspondence received from Steven Richmond, Health and Environment Manager at RDC regarding fixed penalty notices issued for dog fouling was **noted**.

Cllr Dowie left the meeting room whilst discussions of item 12 took place.

14056 Ryedale Area Committee - It was agreed to cast a vote for candidate Dowie to fill the vacancy for co-opted member on the Ryedale Area Committee.

14057 It was agreed that the Town Clerk would submit the response to the Rural Housing Policy Review upon consultation with RDC statistics.

14058 Street Lighting

- a) A report from the Town Clerk on progress of high priority repairs to street lighting in Kirkbymoorside was received. Included in the report was confirmation provided by Richard Trow, NYCC Street Lighting Department, that a street lighting column will be erected by NYCC, at their cost, in situ of the existing electricity pole on the High Market Place, Castlegate, Dale End roundabout, when this is removed by the electricity board (date not available).
- b) Changes in EU Legislation that may impact on Footway Lighting were noted. The suggestion by NYCC Street Lighting Department to replace existing lanterns with high pressure sodium lanterns was not agreed. It was suggested that the cost of white light/LED lanterns be investigated as a preferred alternative.

14059 It was agreed to extend the meeting beyond 2 ¼ hours

14060 The Moorside Room

- a) The options for phone line and internet packages by various providers was briefly considered. It was agreed that further consideration was needed and that a package with unlimited data was required. **This item was deferred**
- b) To consider and agree the installation of a loop system – **This item was deferred**
- c) Cllr Brampton raised concerns that the reverberation times, ranging between 0.86 and 1.44, achieved by the 2 proposed options would not be optimal. According to acoustic reports it is argued that a 1.5s to 2.5s reverberation time is optimal for a general purpose auditorium for both speech and music. The Town Clerk agreed to make further investigations for consideration at the next meeting.
- d) It was **agreed** to offer the Moorside Room to local charities for one Wednesday each month, for use as a fundraising venue on condition that it does not interfere with bookings.
- e) It was **agreed** not to site two cycle stands outside the Moorside Room

14061 A request from Steve Shaw, Local Works to submit a proposal under the Sustainable Communities Act asking for the government to give all parish and town councils the right to sell electricity that they generate from local schemes was considered and it was **agreed** not to respond.

14062 TOWN MAYOR'S REPORT

The Town Mayor reported that she had not attended any functions since the last meeting and thanked Cllr Watson and the Town Clerk for attending the Northern Ryedale Children's Centre Steering Group meeting in her absence.

14063 REPORTS FROM REPRESENTATIVES OF THE COUNCIL

None

14064 REPORTS ON DELEGATED MATTERS

None

14065 TOWN CLERK'S REPORT

The Town Clerk's Reports was **received**.

14066 QUESTIONS TO THE CHAIRMAN

None

14067 It was agreed to exclude members of the public from discussion of item 23.

14068 Recommendations regarding a review of the Town Clerks salary were **received** from the Staffing Committee and **agreed**.

14069 NEXT MEETING

The next Town Council meeting will be held on 15 September 2014 at 7.30 pm in Church House

The meeting ended at 10.02 pm.