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Minutes of a meeting of the Kirkbymoorside Town Council held at Church House, Kirkbymoorside, on Monday 15 September 2014 at 7.30 pm

Present: Councillors M Brampton, P Brewster, M Clarke, C Dowie (Chairman), D Turlington and J Watson.

Also present: County Councillor Val Arnold; Guests Jill Thompson and Kathryn Jukes; member of the press David Jeffels (arrived at 8.05pm and left the meeting at 9.07pm); and 4 members of the public.

Councillor C Dowie opened the meeting and welcomed all present. It was agreed that the order of the Agenda would be amended to consider Agenda item 5. in respect of Neighbourhood Planning PRIOR to the Public Session.

14070 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Cossins, Coughlan (arrived at 9.15pm) and Ward.

14071 DECLARATIONS OF INTEREST

Cllr Brampton declared an interest in item 10e) as a member of Kirkbymoorside Digital.

14072 MINUTES

a) The minutes of the meeting of the Town Council held on 21 July 2014 were **approved** and **signed**;
b) the minutes of the meeting of the Manor Vale Management Committee held on 30 July 2014 were **received;**
c) Matters Arising
Pursuant to Minute14047d) confirmation had been provided by Cllr Coughlan (absent) that the funds in the Town Team account originated with the RDA, Yorkshire Forward, and some were routed through NYCC, some RDC.
Pursuant to Minute 14053a) the Town Clerk provided a report on the breakdown of the charges by Moore Stephens for processing the Annual return. Appendix A.

14073 Neighbourhood Planning

Cllr Dowie welcomed both Jill Thompson, Forward Planning Manager at Ryedale District Council and Kathryn Jukes, Director of Directions Planning Consultancy and thanked them in advance for being available to provide information to the Town Council.
Information was received dually from Jill Thompson and Kathryn Jukes on the implications of adopting a Neighbourhood Plan.
A presentation was received from Kathryn Jukes on the processes involved in creating a Neighbourhood Plan and the support available from Directions Planning Consultant in the preparation of a Neighbourhood Plan. Appendix A.
The Site allocation process was discussed and it was agreed that due to the complexity of the subject matter it would be conducive to hold an extraordinary meeting to receive further information. The Town Clerk will liaise with Jill Thompson and the Town Council to coordinate this meeting.

14074 PUBLIC SESSION

A brief report was provide by Helen Gundry on progress made on the Local Community Transport Report. It was suggested that this matter be included on the October agenda for further attention. A member of the In Bloom Group requested an indication of support for a proposal to install water butts at various locations throughout the town to collect run off rain water to be used for watering the In Bloom planters. It was suggested that costings be investigated and the matter be pursued via a grant application for consideration at the October meeting.

14075 DISCUSSIONS WITH DISTRICT AND COUNTY COUNCILLORS

County Councillor Val Arnold confirmed that she had received consultation documents in respect of the proposed parking restrictions and loading bay in Kirkbymoorside Town Centre.

14076 FINANCIAL MATTERS

a) Cheque payments were **approved** and signed.
b) Financial Summary was **received** for September and August 2014.

14077 It was **agreed** to appoint Cllr Clarke as representative of the Town Council for the North Ryedale Public Transport Group

14078 The grant application for funding from Awards for All to set up a Words Wizards Club in the library was discussed. Concern was raised with regard to potential liability of the Town Council as an employer of staff involved in the Words Wizards Club. Further clarification needs to be sought with regards to the extent of involvement and responsibility of the Town Council and associated liabilities. Cllr Dowie will seek clarification of the concerns raised from Gill Garbutt.

14079 The Moorside Room

a) It was agreed to install sound absorbing panels as detailed in Option 1 at a cost of £3,135.80 excl VAT.

Cllr Coughlan arrived at 9.15pm and declared an interest in item 10e) as a member of Kirkbymoorside Digital

b) the options for phone line and internet packages by various providers was considered. It was agreed to engage Zen as the internet provider, on a monthly contract with the minimum package of 200GB with the option to review this contract at a later date.
c) it was agreed to install a loop system and accept the quotation of £1,250.00 provided by Cormeton.
d) the purchase of receiver and audio input equipment was considered and it was agreed to defer this item for further consideration at a later date.
e) a request by Kirkbymoorside Digital to install cabling for surround sound speakers, the cost to be paid for by KMS Digital was **agreed**.

14080 Recommendations were received from the Manor Vale Management Committee that the management of the shrub belt and woodland trail at Ryedale View be adopted by the committee and **agreed**.

14081 It was **noted** that Tesco are no longer planning to build on the site at Russells Yard and the site will be put up for sale.

14082 It was **agreed** to delegate a group of councillors to review the latest Standing Orders. The team will comprise of Councillors Brampton, Clarke and Dowie.

14083 It was agreed to extend the meeting beyond 2 ¼ hours

14084 It was **noted** that Councillor Dowie has been elected to the Ryedale Area Committee, pending ratification on 17 September 2014.

14085 Christmas lights – It was **agreed** to dispose of the faulty Christmas lights if further attempts to donate them are unsuccessful. It was suggested that arrangements be made for RDC to collect these.

14086 TOWN MAYOR'S REPORT

Mayor Dowie confirmed that since the meeting in July she had attended the World War 1 Commemoration at Pump Hill, Yorkshire Day festivities and the Methodist Church re-dedication.

14087 REPORTS FROM REPRESENTATIVES OF THE COUNCIL

Cllr Clarke reported on the Market Towns meeting on Tuesday 9th September.

14088 REPORTS ON DELEGATED MATTERS

None

14089 TOWN CLERK'S REPORT

The Town Clerk's Reports was **received.**

14090 QUESTIONS TO THE CHAIRMAN

None

14091 NEXT MEETING

The next Town Council meeting will be held on 20 October 2014 at 7.30 pm in Church House

The meeting ended at 10.00 pm.