



KIRKBYMOORSIDE TOWN COUNCIL

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Minutes of a meeting of the Kirkbymoorside Town Council held at Church House, Kirkbymoorside, on Monday 18 May 2015 at 7.30 pm

Present: Councillors A Ashworth, M Brampton, C Dowie (Chairman), J Coughlan, L Smeaton and J Watson.

Also present: Town Clerk L Bolland and 1 member of the public.

All Councillors signed the Declaration of Acceptance of office in the presence of the Proper Officer.

Councillor C Dowie opened the meeting and welcomed all present.

15001 The Town Council **resolved** to elect Councillor C Dowie Chairman and Town Mayor for the year 2015-16.

15002 The Town Mayor **signed** the Declaration of Acceptance of Office.

15003 Councillor Dowie's report of her engagements since the Ordinary Meeting of the Town Council in April and comments on her period of office was **received**. Cllr Dowie reported that she had started the races on the day of the 10K Run and presented trophies to the winners of the children's races. Once again this was a wonderful town event. Catherine and Rick Eve are now standing down as race organisers and Cllr Dowie wanted to thank them for their work in recent years and for developing the event to include toddlers and teenagers.

REPORT ON EVENTS OF THE PAST YEAR

The Mayor reported that since the Moorside Room was opened just over a year ago it has been used by a variety of groups and there have been very interesting exhibitions by the History Group and Camera Club. There are now plans for a Film Club which will be a great addition to the Town.

Challenges during the past year have been the inspectors decision in favour of the large residential development to the west of the town, the news that Tesco will not be building a store here and most recently the proposal by NYCC that our Library be funded by the community. This is something that the Town Council strongly opposes.

The Town Council Committees have worked well and much has been achieved. There have been significant improvements to Manor Vale Woodland and the Skatepark and promising discussions are now taking place with regard to developments at the Sportsfield.

Cllr Dowie thanked members of the Town Council for their support throughout 2014-15 and expressed that she was looking forward to working with the new Council in the year ahead.

15004 A vote of thanks was given by Cllr Watson on behalf of the Town Council commending Cllr Dowie's hard work and dedication to the role of Mayor and the excellent way that she has represented the council to the town throughout 2014-15 concluding that she would be a hard act to follow.

15005 The Town Council **resolved** to elect Cllr J Watson Vice Chairman and Deputy Mayor for the year 2015-16. Cllr Dowie expressed her thanks to Cllr Watson for her support and commitment shown in her capacity as vice chairman.

15006 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Cossins and District Councillors Cussons and Gardiner.

15007 DECLARATIONS OF INTEREST

Cllr Dowie expressed an interest in item 8.

15008 It was **agreed** to maintain the annual allowance for the Mayor at £500 to be claimed as and when expenditure was incurred.

15009 Membership of committees, delegated teams and representatives for the coming year were **agreed** as follows with the quorum being maintained at 3 members including 1 Councillor:

COMMITTEES

i) FINANCE COMMITTEE

Councillor Martin Brampton

Councillor Joe Coughlan (Chair)

Councillor Chris Dowie

Councillor Judy Watson

ii) MANOR VALE MANAGEMENT COMMITTEE

Councillor Angus Ashworth

Councillor Martin Brampton (Chair)

Councillor Jeanne Cossins

iii) PLANNING COMMITTEE

Councillor Angus Ashworth

Councillor Jeanne Cossins

Councillor Chris Dowie

Councillor Judy Watson

Councillor Lorna Smeaton

iv) PLAY AREAS & SPORTS COMMITTEE

Councillor Martin Brampton (Chair)

Councillor Jeanne Cossins

Councillor Joe Coughlan

Councillor Chris Dowie

Councillor Lorna Smeaton

Councillor Judy Watson

v) STAFFING COMMITTEE

Councillor Angus Ashworth

Councillor Martin Brampton

Councillor Chris Dowie (Chair)

Councillor Judy Watson

vi) DISCIPLINARY PANEL

Councillor Martin Brampton

Councillor Chris Dowie

Councillor Judy Watson

vii) APPEALS PANEL

Councillor Joe Coughlan (Chair)

Councillor Lorna Smeaton

DELEGATES TEAMS (DELEGATED?)

i) INTERNAL CONTROL - COUNCILLORS AUDIT

Councillors Joe Coughlan, Chris Dowie and Judy Watson

ii) CEMETERY DUTIES

Councillor Judy Watson

iii) FUTURE OF CHURCH HOUSE

Councillors Joe Coughlan and Chris Dowie

iv) MOORSIDE ROOM

Councillors Martin Brampton, Joe Coughlan and Chris Dowie

REPRESENTATIVES

i) FIVE TOWNS MEETING

Councillors Joe Coughlan and Chris Dowie

ii) RYEDALE MARKET TOWNS WORKING GROUP

Councillors Angus Ashworth and Chris Dowie

iii) NORTH RYEDALE PUBLIC TRANSPORT GROUP

Councillors Chris Dowie and Lorna Smeaton

iv) POLICE – KIRKBYMOORSIDE COMMUNITY CONSULTATION GROUP

Councillors Angus Ashworth and Judy Watson

v) KIRKBYMOORSIDE ENVIRONMENT GROUP

Councillor Martin Brampton

vi) JOHN STOCKTON TRUST FOUNDATION

Councillor Jeanne Cossins

15010 TO RECEIVE REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

None

15011 MINUTES & MATTERS ARISING

- a) Minutes of the Council Meeting held on 20 April 2015 were amended to note that Cllr S Ward was present and apologies had been given for her lateness. The minutes were **approved** and **signed**;

- b) Cllr Coughlan enquired as to progress of marketing the Moorside Room and the Town Clerk confirmed that she had compiled a database of local artists and exhibitors and provided then with information of the 25% commission fee agreed by the council at the April meeting. It is hoped that the database will continue to expand and details of any/all interested parties are very welcome.

15012 PUBLIC SESSION

No members of the public wished to speak.

15013 DISCUSSIONS WITH DISTRICT AND COUNTY COUNCILLORS

None

15014 FINANCIAL MATTERS

- a) Cheque payments were **approved** and **signed**;
- b) The Financial Summary to 30 April 2015 was **received**.
- c) It was **noted** that Quarter 4 of the Councillors Audit has been carried out by Councillors Coughlan and Dowie. Councillor Coughlan expressed his thanks to the clerk for ensuring that all papers were in good order so making the exercise very efficient.

15015 ANNUAL ACCOUNTS AND RETURN TO 31 MARCH 2015

- a) The Accounts for the year to 31 March 2015 were **approved**;
- b) The figures to be included in Section 1 (Accounting Statements) of the Annual Return for year ending 31 March 2015 were **approved**;
- c) The Bank Reconciliation for inclusion in the Annual Return for year ending 31 March 2015 was **approved**;
- d) The report on variances in the accounts beyond the permitted 10% was **approved**;
- e) The Annual Governance Statements as set out in Section 2 of the Annual Return for year ending 31 March 2015 were considered and **approved**;
- f) Minute 15015 of items a-e above were **approved**.

- 15016** The draft Heads of Terms document provided by NYCC in respect of the proposed Town Council occupancy at Church House was **considered**. Councillor Brampton expressed his concerns regarding the expense of the proposal and the bureaucracy of the procedures proposed by NYCC.

The following amendments were noted:

Term - it was considered unnecessary to specify a term period as the termination of the agreement is specified as 'subject to three months written notice.'

Licence Fee - to be paid bi-annually, in advance.

Legal Fees - agreed that an indication of the costs that would be incurred was needed and clarity of the appropriation of costs to the licensor (NYCC) and the freeholder (Diocese). A ceiling figure would need to be agreed. It was also felt that clarity needed to be provided as to the arrangements between NYCC and the Diocese as it was apparent that if these were better and the terms of the lease incorporated the right to sublet on restricted terms subject to not operating any right that would be a burden on the Diocese then the requirement for additional licences would be avoided.

Rights Granted – agreed that the use of the rooms should be amended to 'between the hours of 0900 and 1700 and additional times in the event of necessity.'

Cllr Coughlan suggested that the Parochial Church Council be contacted to make representation on behalf of the Town Council to the Diocese in support of the proposal and highlight the financial assistance given by the Town Council in the form of annual grant funding awarded to All Saints Church.

- 15017** The grant application submitted by Next Steps Mental Health Resource Centre in the amount of £1,070 to cover 50% of the complete project costs for 1 year in light of additional information received, was considered and **approved**.
- 15018** Receipt of correspondence from the John Stockton Educational Foundation was **noted** and it was agreed that the funding should be publicised via The Moorsider.
- 15019** Receipt of information from NYCC regarding the renewal of subsidised local bus services in the areas of Ryedale and Craven was **noted**. It was **agreed** that a suitable response would be to request clarity as to how it was determined that services should be partially or wholly subsidised.

15020 TOWN MAYOR'S REPORT

The Town Mayor's Report had been received earlier at minute 15003.

15021 REPORTS FROM REPRESENTATIVES OF THE COUNCIL

Cllr Dowie reported that on 30th April, together with Cllr Watson, the Town Clerk and a local business representative she met with Jos Holmes and Craig Nattress of the Economy and Community Team at RDC to discuss design ideas for the proposal for an information board. The design format will be included for consideration at a future meeting.

15022 REPORTS ON DELEGATED MATTERS

None

15023 TOWN CLERK'S REPORT

The Town Clerk's Reports was **received**.

15024 QUESTIONS TO THE CHAIRMAN

Cllr Watson had received queries regarding the 100th Birthday card that had previously been given to residents by the Town Council. It was consented that this would be a very good tradition to revive and the Town Clerk agreed to investigate the possibility of having cards printed. Details of any recipients would need to be provided to the Town Council by members of the public as the Town Council does not have access to this information.

15025 NEXT MEETING

The next Town Council meeting will be held on 15 June 2015 at 7.30 pm in Church House.

The meeting ended at 8.30 pm.