



KIRKBYMOORSIDE TOWN COUNCIL

The Shambles
Crown Square
Kirkbymoorside
York
YO62 6AY

Tel: 01751 432217

town.clerk@kirkbymoorsidetowncouncil.gov.uk

Minutes of a meeting of the Kirkbymoorside Town Council held at Church House, Kirkbymoorside, on Monday 20 July 2015 at 7.30 pm

Present: Councillors A Ashworth, M Brampton, J Cossins, L Smeaton and J Watson.

Also present: County Councillor Val Arnold, District Councillor Bob Gardiner, 2 members of the public and 1 member of the press.

In Councillor C Dowie's absence Cllr Watson agreed to chair the meeting. Cllr Watson opened the meeting and welcomed all present.

15049 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Coughlan and Dowie.

15050 DECLARATIONS OF INTEREST

None.

15051 MINUTES

- a. The minutes of the ordinary meeting of the Town Council held on 15 June 2015 were **approved** and **signed**;
- b. The minutes of the Planning Committee meeting held on 15 June 2015 were **received**;
- c. The minutes of the Manor Vale Management Committee held on 14 July were **received**;
- d. There were no matters arising.

15052 PUBLIC SESSION

District Cllr Gardiner introduced himself to the Town Council and expressed his intention to make representation on behalf of Kirkbymoorside in his capacity as Vice Chair of Ryedale District Council. Cllr Watson welcomed Cllr Gardiner and thanked him for his introduction.

15053 DISCUSSIONS WITH DISTRICT AND COUNTY COUNCILLORS

County Cllr Arnold confirmed that she would liaise with NYCC Highways Authority to determine if there had been any progress of the proposal to implement short term parking.

15054 FINANCIAL MATTERS

- a. Cheque payments were **approved** and signed;
- b. Financial Summary was **received** to 30 June 2015;
- c. It was **agreed** to continue paying for the Yorkshire Post at a quarterly subscription charge of £59.28, increased from £55.64 in November 2014. It was commented that provision of the Yorkshire Post by the Town Council is a service that is well received and appreciated by the Kirkbymoorside residents.

15055 The grant application submitted by Kirkby On Camera in the amount of £1000 to set up a channel to host the oral histories of Kirkbymoorside was considered and **declined** as the grant criteria had not been met due to the absence of banking statements for the last 3 months. It was suggested that the

application could be re-submitted in 3 months at which time the grant criteria could be satisfied.

15056 Phase 1 of the street lighting upgrades to replace all concrete lighting columns in compliance with NYCC standards and installation of LED lanterns as approved at the meeting on 17th November 2014 was **approved**. It was recommended that the matter of third party underwriting and the cost implications should be considered. The Town Clerk is presently awaiting further information in this respect and the matter will be considered at the September meeting. Cllr Brampton suggested that the option of handing over the lighting columns to NYCC once they have satisfied the adoption criteria, should be kept open, particularly in light of the Council's (NYCC) current commitment to service provision.

15057 Church House and Library

- a. Further information pertaining to the proposal to move the Town Council office to Church House was received and it was agreed that no further action is necessary at present and that the Town Council office will remain at The Shambles.
- b. Information from NYCC with regards to the future of the library was **received**.
- c. It was **agreed** that the council should to be represented in library negotiations by the 'Future of Church House' delegated team.
- d. The composition of the 'Future of Church House' delegated team was reviewed and will now comprise Cllrs Ashworth, Brampton, Cossins, Coughlan, Dowie, Smeaton and Watson.

15058 Moorside Room

- a. It was **noted** that the blinds will be installed at the Moorside Room on Tuesday 21st July at a total cost of £1250.
- b. An update from the Town Clerk on management of the Moorside Room was **received**.
- c. It was **agreed** that exhibitions will be subject to a 25% commission charge with a minimum fee of £30 to cover running costs.
- d. It was **agreed** that the 'Moorside Room' delegated team is no longer required. Thanks were expressed to Sarah Ward, as a valuable member of the delegate team for her considerable contribution throughout every stage of the development of the Moorside Room.

15059 It was **agreed** to make representation to RDC in respect of leasing the Town Farm car park. District Cllr Gardiner offered his support in this matter.

15060 It was **noted** that the Ryedale District Community Infrastructure Levy – Draft Charging Schedule document was submitted by RDC for examination on Friday 10th July.

15061 It was **noted** that the Town Council's RAY membership expires on 22 July 2015 and it was **agreed** to renew the same at a cost of £35.

15062 The membership to SLCC at a cost of £12 joining fee and £167 annual charge was considered and **agreed**.

15063 The training and professional development (CiLCA) fees for the Town Clerk to 'become a qualified clerk' at a cost of £250 <http://www.slcc.co.uk/content/cilca-2015/525/> were considered and **agreed**.

15064 It was **agreed** to renew the three year contract for the annual service of the church clock at a cost of £456 plus VAT.

15065 In response to concerns raised about the speed of vehicles in Kirkby Mills it was **agreed** to make representation to each of the businesses in the Industrial Estate, requesting that their staff and

visitors drive with care and reduce their speed.

15066 It was **noted** that the Long Distance Walkers Association (LDWA) annual 100 mile walk will take place in North Yorkshire in May 2017. The Town Clerk proposed to liaise with the 5 market towns, RDC, NYCC and the Rambles Association to use the event as a tool to address the state of repair and access to the PRoW.

15067 Receipt of thanks from Next Steps Mental Health Resource Centre for the grant awarded in the amount of £1,070 was **noted**.

15068 Receipt of thanks from Ryedale Citizens Advice Bureau was **noted**.

15069 TOWN MAYOR'S REPORT

The deputy Mayor attended Norma Davey's retirement service at the Methodist Church on Sunday 19th July.

15070 REPORTS FROM REPRESENTATIVES OF THE COUNCIL

None.

15071 REPORTS ON DELEGATED MATTERS

None.

15072 TOWN CLERK'S REPORT

The Town Clerk report was **received**.

It was **noted** that the Town Council office will be open for 18 hours per week, from 9.30am to 3.30pm Tuesday, Wednesday and Thursday for the 5 weeks of the summer holidays, from the last week in July to the end of August. The office will be closed in the first week of September. From 7 September to Friday 9 October the Town Council office will be open for 28 hours per week, from 9.00am to 3.00pm Monday to Thursday and 9.00am to 1.00pm on Fridays.

15073 QUESTIONS TO THE CHAIRMAN

None

15074 NEXT MEETING

The next Town Council meeting will be held on 21 September 2015 at 7.30pm in Church House. The meeting ended at 8.40pm.

Signed.....Chairman

Date.....