



## KIRKBYMOORSIDE TOWN COUNCIL

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### **Minutes of a meeting of the Kirkbymoorside Town Council held at Church House, Kirkbymoorside, on Monday 20 June 2016 at 7.30 pm**

The meeting started at 7.39pm, Cllr Brampton provided apologies for his delayed arrival.

**Present:** Councillors A Ashworth (Chairman), M Brampton and J Cossins.

**Also present:** Town Clerk L Bolland, County Councillor Val Arnold, District Councillor Gardiner and 1 member of the public.

Councillor Ashworth opened the meeting and welcomed all present.

#### **16030 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Coughlan, Dowie and Watson and District Councillor Cussons.

#### **16031 DECLARATIONS OF INTEREST**

None

#### **16032 TO RECEIVE REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

None

#### **16033 MINUTES & MATTERS ARISING**

The minutes of the ordinary meeting of the Town Council held on 16<sup>th</sup> May 2016 were **approved** and **signed**;

There were no matters arising.

#### **16034 PUBLIC SESSION**

No members of the public wished to speak.

#### **16035 DISCUSSIONS WITH DISTRICT AND COUNTY COUNCILLORS**

County Councillor Val Arnold confirmed that she had received the Town Council's application for funding from the Community Grant in respect of a contribution to the costs of the community defibrillator. This will be processed forthwith.

Both County and District Councillors offered their support and representation where possible to raise the profile of Kirkbymoorside.

#### **16036 FINANCIAL MATTERS**

- a) Cheque payments were **approved** and **signed**;
- b) The Financial Summary to 31 May 2016 was **received**.

**16037** Applications for the vacancies on the Town Council were **received**. No declarations of interest were made. It was **agreed**, by a unanimous vote, to elect, by co-option, Jill Wells to the Town Council.

#### **16038 Casual Vacancy**

It was **noted** that a by-election will not be held in respect of the casual vacancy as no electors requested an election and the vacancy will now be advertised for co-option.

The council **noted** that notice of the vacancy, to be filled by co-option: Section 87(2) of the Local Government Act 1972 was posted on the Town Council Noticeboards, Town Council website, and the town blog on 16<sup>th</sup> June 2016.

#### **16039 Street lighting**

It was **noted** that the pole mounted lantern unit no 5, pole box and bracket on Keldholme West outside Langsett/Meadow Court needs to be replaced

The replacement with a 20W Orange Tek Arialed LED lantern, pole box and bracket at a cost of £710 + VAT inclusive of charges to Northern Powergrid was **agreed**.

It was **noted** that in accordance with minute 15204 dated 21 March 2015 the contract for street lighting upgrades has been withdrawn from advanced leds ltd.

It was **agreed** to appoint NYCC as contractors for the street lighting upgrades using the Orangetek Arialed lantern.

Phase 1 of the street lighting upgrades to replace all concrete lighting columns in compliance with NYCC standards and installation of LED lanterns, (previously considered and approved at meetings dated 17th November 2014 and 20 July 2015) at a cost of £19,129.31 + VAT was **agreed**.

Cllr Brampton sought clarity on the means by which the anticipated energy savings of the led lanterns would be monitored/recorded and this saving reflected in the energy bill. Additionally it would be useful to have an understanding of the application of the dimming and timing options of the Arialed lanterns. The Town Clerk confirmed that she will pursue the matter with NYCC Business and Environmental Services and hope to provide a report at the next meeting.

#### **16040 Friends of Kirkbymoorside Library**

Information received from Cllr Dowie was shared with the members present confirming that a Steering Committee was set up in April and members met again in May and are continuing to work on the business plan. The next meeting will be held on 21<sup>st</sup> June at 7pm and items on the agenda include a SWOT analysis, the survey results, the marketing plan and business plan. One of the committee members is regularly posting information on the 'Friends of the Library' Facebook page and as the most recent post reached 76 people this is considered to be a good way to raise the profile of the Library and keep people informed of developments.

#### **16041** An update on progress with regards to flood management in Kirkbymoorside was received.

Information has been provided by the Ravenswick Estate confirming that an obstruction has been detected in the calvert to the north of Park Lane. This may have contributed to the damming and further investigation will determine its safe removal without causing a flood risk to other areas.

District Councillor Bob Gardiner shared information received from District Councillor Cousins that the drainage plans for Manor Vale have been located. These drawings will prove invaluable when addressing the flood issues.

#### **16042** Implementation of short term parking enforcement on Market Place

The Town Clerk reported that whilst signage was erected on Market Place on 13<sup>th</sup> June the road markings have yet to be made. Philip Sharp (NYCC Highways Authority) has confirmed that the road markings have been ordered, however, at this time they do not have a date for when the road markings will be laid. The lining crew are in the area catching up on various outstanding jobs, so it is hoped that it won't be too long. In the interim, the short term parking is not enforceable.

The Town Clerk suggested that additional signage be posted beneath each of the restriction notices, in Town Farm car park and the Post Office, explaining the parking options available and detailing the long and short stay permits available. This was agreed.

**16043** It was **noted** that the Town Mayor has been invited to join the 100th birthday celebrations of a Kirkbymoorside resident and pursuant to minute 15024 dated May 2015 a birthday card will be sent on behalf of the Town Council. County Councillor Val Arnold and District Councillor Bob Gardiner offered to accompany the Town Mayor to the celebration if it was agreeable.

**16044** The increase in reported incidents of dog fouling in the play areas was noted and the installation of additional signage at each of the entrances to the play areas, to read 'Please pick up after your dog' and 'All dogs to be kept on leads' was **agreed**.

**16045 TOWN MAYOR'S REPORT**

The Town Mayor reported that he attended the Procession and Service in Ripon Cathedral on Sunday 12th June in celebration of the Queen's 90<sup>th</sup> Birthday. He will also be attending the Yorkshire Day celebrations on 1<sup>st</sup> August to be held in Calderdale.

The Town Mayor also explained that concern had been raised about some youths who have taken up residence, in a tent, in the Millennium Garden. The matter has been reported to the police.

**16046 REPORTS FROM REPRESENTATIVES OF THE COUNCIL**

The Town Clerk reported that she and Cllr Watson attended the Parish Liaison meeting on 8<sup>th</sup> June.

**16047 REPORTS ON DELEGATED MATTERS**

None.

Cllr Brampton proposed that agenda items 16. 'Reports from representatives of the Council' and 17. 'Reports on delegated matters' be amalgamated to simplify the agenda. This proposal was approved.

**16048 TOWN CLERK'S REPORT**

The Town Clerk's Reports was **received**.

**16049 QUESTIONS TO THE CHAIRMAN**

None

**16050 NEXT MEETING**

The next Town Council meeting will be held on 18<sup>th</sup> July 2016 at 7.30 pm in Church House.

The meeting ended at 8.43 pm.