



KIRKBYMOORSIDE TOWN COUNCIL

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Minutes of a meeting of the Kirkbymoorside Town Council held at Church House, Kirkbymoorside, on Monday 17th July 2017 at 7.30 pm

Present: Councillors A Ashworth (Chairman), M Brampton, D Chapman, J Cossins, C Dowie, J Watson and J Wells.

Also present: Town Clerk L Bolland, County Councillor Val Arnold and District Councillor Bob Gardiner, guests Melanie Farnham and James Malcolm, NYCC Highways Office and 1 member of the public.

Councillor Ashworth opened the meeting and welcomed all present.

17046 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Coughlan.

17047 DECLARATIONS OF INTEREST

Cllr Chapman declared an interest in agenda item 7a as his daughter goes to Ryedale School.

Cllr Dowie declared an interest in item 9 as a member of the Northern Ryedale Public Transport Group.

Cllr Wells declared an interest in item 7a as a member of the Ryedale Federation.

17048 MINUTES & MATTERS ARISING

- a) The minutes of the Meeting held on 19th June 2017 were **approved** and signed.
- b) The minutes of the Play Areas and Sports Committee meeting held on 29th June 2017 were **received**.
- c) The minutes of the Manor Vale Management Committee meeting on 10 July 2017 were **received**.
- d) There were no matters arising.

17049 PUBLIC SESSION

A member of the public wished to summarise the benefits of the Repair Cafe to be considered at agenda item 24. The Repair Cafe offers the following benefits: sharing skills; socialising; recycling and cost saving.

Cllr Ashworth proposed to revise the order of the agenda to consider item 8 after the public session.

- 17050** Information was **received** from Melanie Farnham, Highways Improvement Manager, North Yorkshire County Council Highways Office on the proposed works to upgrade Ings Lane, including alterations to the A170 roundabout. The works are facilitated by the successful bid for £475,000 from the National Productivity Investment Fund to promote economic growth which will be achieved by improving road safety and access to the industrial site on Ings Lane. The timescale for the project is very tight. The closing date for local consultation is 24th July 2017, the closing date for tenders is the end of September 2017 and all works must be complete by the end of March 2018. If the project is not progressed within the timescale there is every likelihood that the funds will be diverted. The project will involve modifications to the A170 roundabout with a reduction to the east aspect to

allow a greater turning space for HGVs. The works will include relocation of the light standard, redesign and landscaping of the roundabout to the specifications agreed by the Town Council.

Cllr Dowie expressed concern that the Town Council had not been included in any form of consultation with regards to the bid. Information on the project was first received by press release upon successful completion of the bid in April. Whilst the Town Council is now being included in consultation by NYCC Highways office, the closing date for consultation of 24th July affords little opportunity to offer a satisfactorily detailed response. Furthermore the consultation process seems unnecessary as the extent of works has already been decided and the Town Council is merely being consulted on the design of the roundabout and not the necessity and scope for the project. Pedestrian access on Ings Lane is an ongoing concern and it would be advisable to address this as part of the project to ensure pedestrian safety. It is important that residents on Ings Lane are included in the consultation as they are directly affected by the project.

A member of the public raised concern about the lack of provision of cycle access on the length of Ings Lane and passage across the A170 and subsidiary roads. It is important that there is improved safety provision for cyclists and this should be a consideration in the local traffic management plan.

Information relating to the proposed increase in traffic and therefore the necessity of the project was requested.

Assurance was provided that the Town Council will be consulted with regards to the redesign and landscaping of the roundabout. The significance of the roundabout as an opportunity to showcase Kirkbymoorside and offer the best first impression was acknowledged and every effort will be made to enhance this feature.

17051 DISCUSSIONS WITH DISTRICT AND COUNTY COUNCILLORS

County Councillor Val Arnold enquired as to whether the Town Council had registered with the Parish Portal. The Town Clerk confirmed that this had been done and all future reports will be made using this avenue. (agenda item 13)

District Councillor Bob Gardiner raised concerns about the state of the cycle-footway on New Road and the poor quality of the works. He confirmed that he has conveyed to same to the Director at NYCC. A member of the public present, and representative of the Ryedale Cycle Forum confirmed that arrangements were already underway with NYCC Highways and relevant subcontractors to undertake necessary repairs.

District Councillor Bob Gardiner enquired as to how the 1 hour free parking came to be implemented in Kirkbymoorside when it is not offered in the other market towns. The Town Clerk explained that Kirkbymoorside Town Council had specifically requested RDC to provide at least 1 hour free parking and made a sound and successful argument to validate its necessity. However, it is the clerks opinion that due to the poor publicity and inadequate programming of the ticket machines the incentive is doomed to failure as it is unlikely there will be any increase in revenue for RDC (which will be the measure of success of the 12 month trial) as motorists have to return to their vehicles to get another ticket once the free time ends, which is likely to result in them moving their vehicle to an alternative free parking space. It would be more successful if RDC would issue notices in the Handy Mag or Go Local publications, detailing the merits of having a parking permit and the free parking available, and with the appropriate programming of the ticket machines to allow for the free hour to be added to any parking charge paid.

17052 Financial matters:

- a) The cheque payments were **approved** according to the list provided.
- b) The Financial Summary to 30 June 2017 was **received**.

- c) It was **noted** that the VAT claim has been submitted to HM Revenue & Customs for refund in the amount of £8,697.25 for the period 01/04/2016 to 31/03/2017
- d) It was **agreed** to authorise payment by standing order to Clannet for monthly charges associated with the public wi-fi of £78.40
- e) It was **agreed** to continue paying for the Yorkshire Post at a quarterly subscription charge of £71.76.
- f) The purchase of a long stay parking permit for the town clerk at a quarterly cost of £52.00 was **agreed**.

17053 Grant Applications

- a) The grant application submitted by Ryedale School Parent Teacher Association in the amount of £1,425.00 (no VAT) for the purchase of an Epsom-EB-696 Ui Projector was **rejected**.

Cllr Dowie expressed her concerns stating that it is a bad sign of the times if a local secondary school must apply to the Town Council for school supplies when the Local Education Authority has an obligation to make such provisions.

Cllr Brampton reinforced concerns raised and reiterated that it is the responsibility of the Local Education Authority to fund the schools and it is not appropriate for the Town Council to be subsidising other authorities.

Cllr Wells suggested that approval of the grant would set a precedent for other local authorities to apply to the Town Council for funding of projects that they (other authorities) have a statutory obligation to provide.

The Town Council wished the Ryedale School PTA every success with their fund raising and are pleased that the school is expanding.

- b) The grant application submitted by Kirkbymoorside Football Club in the amount of £1,808.33 + VAT to cover the cost of supply and installation of replacement flooring in the cricket and football clubhouse as part of the refurbishment project was **agreed**.
- c) The schedule of deadlines in respect of RDC Grants 2017/18 was **noted**.

17054 Bus Shelters

- a) Information received from Northern Ryedale Public Transport Group in respect of the purchase of 2no. bus shelters to be installed on the A170 was **considered**.
- b) The cost to purchase 2no. bus shelters to be sited on the A170 was **not agreed**. It was **agreed** to purchase 1no. bus shelter to be sited on the A170 eastbound at a cost of £3,790.00 + VAT to include a suitable base at a cost of £ 730.00 + VAT
- c) The bus shelter specifications/design were considered and the B&C 3-Bay Corner Opening Enclosed Bus Shelter was agreed, in accordance with the recommendation of Northern Ryedale Public Transport Group.

17055 Regarding the sites designated for residential development on the Local Plan that have not yet been developed, Cllr Dowie proposed the following position statement:

‘In view of the number of sites in the town that have planning permission but that remain undeveloped, the Town Council would wish to see these sites developed before any further sites are given planning permission.’

The proposal was approved by all present and it was agreed to communicate this to the Planning Authority and request a response. Additional information will also be sought to clarify the validity/expiry of planning applications once development has begun on site, with particular reference to the site at Wainds Field and the potential ramifications if the site remains undeveloped.

- 17056** The Town Council considered elaborating on the Fracking Policy and it was consented that the policy could be elaborated once further information is received as presently there are concerns about the regulatory regime and the practicality of enforcing it. Cllr Brampton proposed that until specific proposals are received from a group that has the capacity to move forward, no decisions can be made by the Town Council. Cllr Chapman requested the agenda item 'to consider and agree to elaborate on the Fracking Policy' be deferred until a later meeting at which time information will be available for consideration in respect of a proposed Environmental Monitoring Plan. The agenda item was **deferred**.
- 17057** Information on the Reform of Data Protection Legislation and the introduction of the General Data Protection Regulations 2018 to apply to local authorities from 25 May 2018 was **received**.
- 17058** It was **noted** that the Parish Portal is now available to report and track highways and street lighting issues online.
- 17059** It was **noted** that Ryedale District Council have signed up to the North Yorkshire Community Messaging service <https://www.northyorkshirecommunitymessaging.org>
- 17060** It was **agreed** to initiate a Dementia Awareness campaign in Kirkbymoorside. Cllr Wells proposed to lead the initiative and will liaise with local businesses to gauge interest in the project. Further information will be received as the initiative progresses.
- 17061** The findings of the service provision assessment carried out by Clannet on Friday 7th July 2017 in response to complaints about the public wi-fi were **received**. Cllr Brampton commented that a better band frequency should have been determined at the point of initialising the system and likewise a more suitable link to the Privacy Policy.
- 17062 Christmas Lights**
- a) It was **noted**, with much appreciation, that a member of the public has offered to purchase, on behalf of the town, Christmas lights for the A170 roundabout
 - b) The proposed design and specification of the Christmas lighting was considered. On the basis that positive feedback has been received with regards to the Christmas trees decorated with white lighting on the roundabout, and in order to set Kirkbymoorside apart from Pickering, it was agreed that a single colour scheme using white bulbs only would be preferable to the multi coloured lighting system. Feasibility of the proposed lighting will need to be determined once renovations are made to the A170 roundabout and subject to a site meeting with Rosedale lighting, the volunteers and electrician involved with the installation of the towns Christmas lights, to determine the logistics of the proposal.
- 17063** It was **noted** that the Town Council's Rural Action Yorkshire & Community First Yorkshire membership is due for renewal and renewal of the same **agreed** at a cost of £35.00.
- 17064** It was **noted** that the Town Clerk's SLCC membership is due for renewal and renewal of the same **agreed** at a cost of £177.00.
- 17065** It was **noted** that the Town Clerk's ALCC membership is due for renewal and renewal of the same **agreed** at a cost of £10.00.
- 17066** It was **noted** that the NYCC Hazardous Household Waste Consultation will run until 2 October 2017, participation is online via www.northyorks.gov.uk/hhwconsultation
- 17067** Receipt of thanks from Next Steps for the grant of £1,040 which will support the 'Kirkbymoorside Hub' and continue to reduce the stigma of mental health and reduce isolation and loneliness in Kirkbymoorside, was acknowledged.

17068 Information received from the York & North Yorkshire Play and Recreation Association was **noted**.

17069 A request by the Kirkbymoorside Environment Group for use of the Moorside Room (free of charge) to host a monthly Repair Café was **agreed** with a contribution being made towards the running costs of the building to be agreed at the clerk's discretion.

17070 TOWN MAYOR'S REPORT

The Town Mayor confirmed that he has had no civic engagements since the last meeting. He accompanied the Town Clerk and Cllr Coughlan at the sportsfield for a site inspection on 29th June together with other representatives of the cricket and football club and local tradesmen.

The Town Mayor has been in correspondence with several local businesses and there is an interest in initiating a co-operative approach to business within the town.

Correspondence has been received confirming the conditional offer of grant funding for the outdoor half basketball court at Old Road Play area. It is hoped that all the criteria will be satisfied and the success of the grant award will be confirmed at the earliest opportunity.

17071 REPORTS FROM MEMBERS REPRESENTING THE TOWN COUNCIL AT MEETINGS OF OUTSIDE BODIES AND ON DELEGATED MATTERS

Cllr Chapman confirmed that the 'Tidy Up' exercise of the town, led by the Scouts will take place on Tuesday 18th July.

17072 TOWN CLERK'S REPORT

The Town Clerk's Report was **received**.

It was **noted** that on the weekend of 29th June there was an incident at Ryedale View play area whereby an unaccompanied youth broke some glass in the play area. The incident was reported to the police by a member of the public. As it was out of Town Council office hours a message with the police reference was left on the Town Council answer phone and the police referred the matter to RDC Streetscene. On Monday 31st July the Town Clerk responded to the answer phone message by contacting RDC to ascertain that appropriate steps had been taken by Street Scene to attend site and remove any broken glass. The Town Clerk confirmed that she has been liaising at considerable length with the member of the public who reported the incident, the local PCSO, RDC Community Officers and Street Scene operatives. All broken glass has been removed from the play area at Ryedale View and all aforementioned parties satisfied that the matter has been resolved.

17073 QUESTIONS TO THE CHAIR

Cllr Chapman reported that a number of residents have complained about the lack of cash available in the town since the removal of the HSBC cash machine and asked which businesses offered cash back? It was suggested that it would be useful if any local business prepared to offer cash back could make this clear with appropriate signage.

Cllr Dowie had received a request from a member of the public to plant a sapling 'In memory' in Manor Vale Woodland. The Town Clerk confirmed that she was already in contact with the same member of the public and confirmed that there is an 'In Memory Policy' adopted by the Manor Vale Management Committee.

17074 The date of the next ordinary meeting of the Town Council on 18th September 2017 at 7.30pm in Church House was **noted**.

The meeting ended at 9.47 pm.