



## KIRKBYMOORSIDE TOWN COUNCIL

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### **Minutes of a meeting of the Kirkbymoorside Town Council held at Church House, Kirkbymoorside, on Monday 18<sup>th</sup> March 2019 at 7.30 pm**

**Present:** Councillors J Coughlan, D Chapman, C Dowie and N Holroyd.

**Also present:** PC 1047 Holly Hornsby Neighbourhood Policing Team – Ryedale, PC 21 Katie Walker Beat Manager, County Councillor Val Arnold, District Councillor Bob Gardiner, the Town Clerk L Bolland and 3 members of the public.

**18234** In the absence of the Chair and Vice Chair councillors present at the meeting chose Cllr Coughlan to preside. Cllr Coughlan welcomed all present and thanked the two police constables for attending.

**18235** Apologies for absence were **received** from Cllrs Ashworth, Brampton, Cossins and Watson.

**18236** Cllr Chapman declared an interest in agenda items 7 and 9.

Cllr Coughlan proposed that the order of the agenda be revised to receive information from PC 1047 Holly Hornsby (Neighbourhood Policing Team – Ryedale) and PC 21 Katie Walker (Beat Manager) in relation to agenda item 9a signage at the play areas. **Agreed**

**18237** Minutes and Matters Arising

- a) The minutes of the Meeting held on 18<sup>th</sup> February 2019 were **received** and **signed**.
- b) There were no matters arising.

**18238** Members of the public were invited to present any matters at the respective agenda item of interest.

**18239** County Cllr Arnold reported that there was no update from NYCC about the priority status of traffic concerns raised by the Town Council.

District Cllr Bob Gardiner provided feedback in respect of enquiries made with businesses on the industrial estate relating to roadside signage. The A boards sited on the A170 verge advertising job vacancies generate more interest than other means of advertising.

District Cllr Gardiner expressed his interest in the creation of an artistic icon in Kirkbymoorside that would draw more visitors to the area. Cllr Chapman explained that he had discussed the idea with the arts bodies in town who had expressed an interest in participating in the project. Cllr Coughlan proposed that the matter be submitted as an agenda item with supporting documentation for consideration at a meeting.

**18240** Old Road play area

Information was received from PC's Hornsby and Walker in respect of the signage at the play areas as follows:

- i. There have been no further incidents reported at the play areas since September 2018.
- ii. In September there were 5 reports of anti-social behaviour at Ryedale View play area.

- iii. The signage is an advisory tool, it is not enforceable. In incidents of considerable anti-social behaviour, if of a young age the youths would be taken home to their parents. The nature of the anti-social behaviour would determine the response by the police.
- iv. The signs are not necessary to support the police in their role. The signs would assist in the absence of the police.
- v. The regularity of patrols is dependent on activity in the area. Due to constraints on resources it is not possible to increase the frequency of police presence in the absence of incidents requiring a response. During periods when there are increased incidents reported there will be a responsive increase in police presence.
- vi. The anti-social behaviour encountered most frequently is loud music, loud behaviour, drinking, suspected smoking of cannabis.
- vii. It is good to have signage to say that the play area is closed however it is not enforceable so it does not assist the police. The signage is only advisory to state that the local council would prefer if people were not present after dark.
- viii. It is important that residents reports any incidents of concern to 101.

Cllr Coughlan proposed that the order of the agenda be revised to consider item 7 Traffic Concerns to allow PC 1047 Holly Hornsby (Neighbourhood Policing Team – Ryedale) and PC 21 Katie Walker (Beat Manager) to respond to any queries. **Agreed**

#### **18241 Traffic Concerns**

- a) The traffic survey reports in respect of West End and Westfields were **received**.

A member of the public raised concern about the speed of vehicles on West End and the volume of traffic recorded on West End.

PC Holly Hornsby impressed the importance that all incidents of speeding or traffic violations should be reported to 101 providing details of the vehicle registration, location of the incident and if possible photos or videos should be taken to evidence the incidents. Videos of vehicles driving on the pavement are more useful than photos as a single image does not demonstrate that the vehicle is moving. If reports are submitted through 101 the frequency and timing of the incidents will be passed to the Safer Neighbourhood Team and they will be able to respond accordingly. Not all officers are qualified to issue traffic penalties so the response to traffic violations will be appropriate to the resources available.

Cllr Coughlan thanked PCs Hornsby and Walker for their attendance.

- b) It was **noted** that pursuant to Minute 18217d the survey reports have been submitted to NYCC Highways Authority for determination.
- c) Additional information in respect of the evaluation of 20mph speed limits was **noted**.
- d) The response provided to MP Kevin Hollinrake by David Bowe, Corporate Director, NYCC pursuant to concerns raised by the Town Council regarding the 20mph criterion, detailed in Minute 18195 b. dated 21st January 2019 was **noted**.
- e) The advisory poster designed by the Kirkbymoorside Traffic Group was received.

A member of the public raised concern about the Town Council considering to support 'in principal' the One way system, 20mph and HGV restrictions detailed on the poster designed by the Traffic Group.

Cllr Chapman explained that he had submitted the agenda item as a member for the Traffic Group to ask whether the Town Council would work with the Traffic Group to support their aims.

Cllr Dowie explained that the Town Council has asked NYCC Highway Authority for a trial One-way system and this was rejected. The Town Council is now pursuing the introduction of a 20mph speed restriction. She expressed concern that any group would think it is acceptable or good practice to say that their initiatives are supported by the Town Council without first determining the support of the Town Council.

Cllr Chapman accepted that the request had not been submitted in accordance with procedure.

Cllr Holroyd acknowledged that the submission by the Traffic Group had not been presented in the right way however the Town Council have responded to concerns by residents about traffic in the town. Cllr Coughlan reiterated that the Town Council have clearly been supportive of residents' concerns and have made repeated interventions with the Highway Authority.

Cllr Chapman explained that the Traffic Groups request for support by the Town Council would be to take the onus off the residents, gives authenticity to the group and demonstrates that it is compliant with the council.

Cllrs Coughlan, Dowie and Holroyd all agreed that the Town Council has been very supportive of residents' concerns about traffic and continues to pursue the appropriate authority for a solution.

The wording 'supported by the Town Council' was **not agreed** as a demonstration of the Town Council's support in principal of the groups objectives

- 18242** The hardstanding on the verge of the A170 westbound to accommodate a police speed van was considered not to be necessary.

Cllr Dowie requested that NYCC be asked to provide the data collated from the temporary Vehicle Activated Sign, in the same locality of the proposed hard standing.

The cost of installing a suitable hardstanding on the verge of the A170 westbound to accommodate a police speed van was **not agreed**.

Cllr Coughlan reverted to the original order of the agenda returning to consideration of agenda item 9. And explained that consideration of agenda item 6 Financial Matters will be addressed after item 13 to allow due consideration.

**18243** Old Road play area

- a) In response to information provided by police in respect of the signage at the play areas Cllr Dowie proposed that the exiting signage be removed and retained. Furthermore caution should be given when reacting to suggestions by the police to determine if it what is being asked is an actual requirement. **Agreed**
- b) Information about the Keynsham Memorial Park lighting project was **received**.
  - i. Consideration was given to an initial localised consultation to determine neighbours views on the proposal for lighting in Old Road play area. Cllr Dowie did not agree, explaining that she does not support the installation of the lighting in the play area. Cllrs Coughlan and Holroyd agreed that the Town Council should undertake an initial consultation with neighbouring residents to Old Road play area. **Agreed**.
- c) Quotations for the following improvements to the half basketball court were **received**:
  - ii. curved gallery wall constructed of galvanised steel posts and heavy duty mesh netting
  - iii. repair the surface to improve the bounce
- d) It was agreed to engage with the Primary School children to determine their interest in additional features; varied height hoops and educational panels, to enhance the outdoor Basketball court.
- e) It was **noted** that there remains £4,787 in S106 funds and the deadline for the first round of applications is 10th May 2019 with determination on 25th July 2019

- f) It was agreed to revise the agenda item to consider and agree to submit an application for S106 funding for the cost of the works detailed in 9c.i and d. **Agreed.**

It is not possible for the Town Council to make any decisions in respect of the expense of repairs to the surface of the basketball court due to the value of the quotations and the coincidence of 'purdah'. It was noted that there are insufficient S106 funds to allow application for the surface repairs in addition to the gallery wall and additional features. The earliest time for further consideration will be at the June meeting, after purdah.

**18244 Sports Field**

- a) Correspondence was **received** from the Kirkbymoorside Tennis Club detailing the proposal to renovate the Club premises to include the provision of water and drainage. It was **agreed** to respond in support of the Clubs intention to improve the facilities.
- b) The 2019/20 Levies were **agreed**.

**18245** Consideration was given to undertake a management review of the Moorside Room. Cllr Coughlan proposed that it was not appropriate due to the coincidence of 'purdah' and any considerations would need to be made by the Town Council in the new term. A review was **not agreed**.

**18246 'Great British Spring Clean 2019' 22 March to 23 April**

- a) It was **agreed** to hold the Kirkbymoorside Spring Clean 2019 on Sunday 14<sup>th</sup> April 2019.
- b) A ceiling figure of £30 was **agreed**, to cover the cost of refreshments, to be provided by Summit Bakery, for the event participants, to be made available from the Moorside Room.

**18247 Pump Hill**

- a) It was **agreed** to exchange the existing triple litter bin at Pump Hill with the single litter bin at the skatepark, the incurred cost for which would be labour only.
- b) It was agreed to purchase a commemorative bench to be installed at Pump Hill. The design 'Lest we forget' was **agreed** at a cost of £695 + VAT plus delivery @ £105 + VAT. And 2no. bolt down kits @ £9.50 + VAT each

**18248 Financial matters:**

- a) The cheque payments were **approved** according to the list provided.
- b) The Financial Summary Reports to 28 February 2019 were **received**.
- c) Councillors' Audit – It was **noted** that a review of the monthly financial reports, business continuity and the risk assessments have been carried out by Cllr Coughlan and Holroyd for quarter 3 and January 2019 for quarter 4.
- d) The Internal Audit arrangements and timescales were reviewed and **agreed**.
- e) The Internal Audit Terms of Reference were reviewed and **agreed**.
- f) The Risk Assessment Strategy was reviewed and **agreed**.
- g) The value of items on the Council's Asset Register were reviewed. The addition of the recently installed Oyster roundabout was **noted**.
- h) The appointment of an internal auditor was **agreed**.

**18249** It was **noted** that a Joint Parish Council meeting will be held at 9.30am on 9th April 2019 at the NYMNPA offices in Helmsley and will include address of delays to the 4G/Emergency Services Network

**18250** Correspondence from the British Weights and Measures Association was **received**.

**18251** It was **agreed** to hold the Town Meeting at 7pm on Tuesday 7<sup>th</sup> May in the Moorside Room.

**18252** The schedule of meetings for 2019/20 was **received**.

**18253** The Town Mayors was not present.

**18254** Cllr Chapman attended the Environment Forum at Ryedale District Council.

**18255** The Town Clerks report was **received** wherein information provided by the Memorial Hall Committee included details of the changes to the market stalls and the request that any members of the public who have concerns about the market stall should contact Sheila Ridley directly.

**18256** Questions to the Chair

Cllr Dowie asked if In Bloom could be commended for their efforts as all the flower tubs throughout the town are looking very beautiful.

**18257** It was **noted** that the date of the next meeting on 15<sup>th</sup> April 2019 at 7.30pm in Church House.

The meeting concluded at 9.22pm