



## KIRKBYMOORSIDE TOWN COUNCIL

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### Minutes of a meeting of the Kirkbymoorside Town Council held at Church House, Kirkbymoorside, on Monday 20<sup>th</sup> May 2019 at 7.30 pm

**Present:** Councillor A Ashworth (Chair), S Brown, J Coughlan, J Cossins, C Dowie and N Holroyd.

**Also present:** District Councillors David Cousins and Toni Riby, the Town Clerk L Bolland, invited guest speakers Stewart Rogerson -Co-op representative, Barnaby Fryer - Co-op Sustainability Manager, Nigel Brass - Store Manager, and 5 members of the public.

Councillor Ashworth welcomed all present

- 19001** The Town Council **resolved** to elect Councillor N Holroyd Chairman and Town Mayor for the year 2019/20.
- 19002** Cllr Holroyd signed the Declaration of Office of the Town Mayor after conclusion of business of the meeting.
- 19003** Councillor Ashworth's report of the year 2018/19 was received. Appendix A
- 19004** On behalf of all members of the Council Cllr Holroyd offered a vote of thanks to Councillor Ashworth for his work during the year 2018/19 and the preceding years.
- 19005** the Town Council **resolved** to elect Councillor J Coughlan Deputy Town Mayor for the year 2019/20.
- 19006** The Declaration of Acceptance of Office of Councillors was **recorded**.
- 19007** The completion of Mandate for Local Authority in accordance with Financial Standing Orders was **recorded**.
- 19008** Apologies for absence were received from County Councillor Val Arnold.
- 19009** There were no Declarations of Interest in items on the agenda made at this time.  
(Cllr Coughlan declared an interest in items 22.a. I & II at the time of consideration of the same, later in the meeting).

Cllr Holroyd proposed that the order of the agenda be revised to receive agenda item 21 to allow the invited guest speakers and representatives the opportunity to present earlier in the meeting. **Agreed.**

#### **19010 Co-op Store**

- a) Correspondence was **received** from Kirkbymoorside Environment Group in respect of their communications with the Co-op outlining their wishes for the new store in the town.
- b) Information was **received** from the Applicant and Agent of the proposed new Co-op store. Appendix B & C.

Cllr Dowie proposed that the Town Council support the initiatives of the Kirkbymoorside Environment Group by facilitating discussion with Ryedale Garages (Ltd) (the Applicant) and the Co-op (the Agent), and local groups, businesses and residents. **Agreed.**

Residents and local groups were encouraged by the Applicant to contact the Planning Authority (Ryedale District Council) directly with any comments about the planning application or considerations that should be factored to ensure a more representative consultation.

Cllr Brown suggested that the information that had been displayed in the Co-op store detailing the intention to expand the store should be made available to display in the town centre to ensure that more people are informed.

The Town Council **resolved** to establish a dialogue with the associated parties to achieve a highly successful development for all.

Cllr Holroyd thanked the representatives for taking the time to present to the Town Council and their attendance at the meeting.

- 19011** It was **agreed** to maintain the annual allowance for the Mayor at £500 to be claimed as and when expenditure was incurred. Members of the Council noted and expressed appreciation that Cllr Ashworth claimed minimal costs against the annual allowance during his term as Town Mayor from 2016 -2019.
- 19012** Membership of committees, delegated teams and representatives for the coming year was **agreed** as follows with the quorum being maintained at 3 members including 1 Councillor:

#### Committees

##### **Finance Committee**

Councillor Sally Brown  
Councillor Joe Coughlan  
Councillor Chris Dowie  
Councillor Nick Holroyd

##### **Manor Vale Management Committee**

Councillor Jeanne Cossins  
Councillor Nick Holroyd  
Non Councillor Members:  
Local Expertise – Don Davies and Mike Simpson  
NYCC Ranger – Andrew Hall  
RDC Representative – Don Davies  
Ryedale National History –Tom Denney  
Local Representative – Mike Simpson  
Local Farmer –David Cussons  
Ravenswick Representative – Helen Parker  
Golf Club Representative – Richard Carr

##### **Planning Committee**

Councillor Jeanne Cossins  
Councillor Joe Coughlan  
Councillor Chris Dowie  
Councillor Nick Holroyd

**Play Areas & Sports Committee**

Councillor Sally Brown  
Councillor Jeanne Cossins  
Councillor Joe Coughlan  
Councillor Chris Dowie  
Non Councillor Members:  
John Goodyear  
Louise Mudd  
Edward Strickland

**Staffing Committee**

Councillor Sally Brown  
Councillor Joe Coughlan  
Councillor Chris Dowie  
Councillor Nick Holroyd

**DISCIPLINARY PANEL**

Councillor Nick Holroyd

**APPEALS PANEL**

Councillor Joe Coughlan  
Councillor Chris Dowie

**DELEGATED TEAMS****INTERNAL CONTROL - COUNCILLORS AUDIT**

Councillor Sally Brown  
Councillor Joe Coughlan  
Councillor Chris Dowie  
Councillor Nick Holroyd

**CEMETERY DUTIES**

Councillor Nick Holroyd (Primary)  
Councillor Jeanne Cossins (Secondary)

**REPRESENTATIVES****FIVE TOWNS MEETING**

Councillor Sally Brown

**NORTH RYEDALE PUBLIC TRANSPORT GROUP**

Councillor Chris Dowie

**POLICE – KIRKBYMOORSIDE COMMUNITY CONSULTATION GROUP**

Councillor Jeanne Cossins  
Councillor Nick Holroyd

**KIRKBYMOORSIDE ENVIRONMENT GROUP**

Councillor Chris Dowie

**JOHN STOCKTON TRUST FOUNDATION**

Councillor Jeanne Cossins

- 19013** The Town Council **resolved** to adopt a zero tolerance practice for all communications with the Town Council, its members and Officer that are in any way abusive was agreed.

**19014** A standard response to any abusive communications and that any such communications will be referred to the appropriate authority was **agreed**.

**19015** There were no reports from representatives on outside bodies.

Cllr Holroyd welcomed District Councillor Tony Riby and congratulated him on his election. District Councillor Riby expressed his intention to represent the people of Kirkbymoorside to the best of his ability in his role as District Councillor.

**19016** Minutes and Matters Arising

a) The minutes of the Meeting held on 15th April 2019 were **approved** and **signed**.

b) The following matters arising were noted:

The public wi-fi data allowance has been doubled to 1GB at with no additional cost implications too the Town Council.

All residents who participated in the consultation regarding the proposal to install lighting at Old Road play area have been notified of the outcome being that the matter will not be pursued.

Correspondence regarding the proposed 'Stub it, Bin it' campaign has been issued to all eateries in the town centre with a deadline for responses of 31<sup>st</sup> May. Display of appropriate notices will be determined by the responses of the local businesses and their willing to participate in the campaign.

The new 'Welcome to Kirkbymoorside' panel is now ready to be installed on the approach from Helmsley. This will ensure consistent design and content as the sign on approach from Pickering.

**19017** No members of the public wished to make representation in respect of any items of business

**19018** There were no discussions with Town, District and County Councillors in respect of questions already posed, and any new matters

**19019** Financial matters:

a) The cheque payments were **approved** according to the list provided.

b) The Financial Summary to 30th April 2019 was **received**.

**19020** Annual Accounts and Return to 31st March 2019

a) The Annual Governance Statements as set out in Section 1 of the Annual Return for year ending 31st March 2019 were **approved**.

b) The Accounts for the year to 31st March 2019 were **approved**.

c) The figures to be included in Section 2 (Accounting Statements) of the Annual Return for year ending 31st March 2019 were **approved**.

d) The Town Council **resolved** to **approve** the figures to be included in Section 2 (Accounting Statements) of the Annual Return for year ending 31st March 2019

e) The Bank Reconciliation for inclusion in the Annual Return for year ending 31 March 2019 were **approved**.

f) The report on variances in the accounts beyond the permitted 15% was **approved**.

g) Minutes of items a-f above were **approved**.

## 19021 Grant Applications

- a) The grant application submitted by Kirkbymoorside Flying Club for £340 to repaint the Flying Club cabin at the sportsfield was **approved**.
- b) The grant application submitted by Friends of Ryedale School for £2000 match funding towards the cost of a UEFA standard community 3G pitch to be built on the site of Ryedale School was **approved**.

## 19022 Planning

Cllr Coughlan declared an interest in items 22.a. I & II

- a) The following planning applications were **reviewed**:

- i) 119/00467/ADV | Display of non-illuminated business name lettering to existing front and side timber fascia | HSBC Bank 5 Piercy End Kirkbymoorside North Yorkshire YO62 6DQ

**No comment**

- ii) 19/00468/FUL | Change of use of bank (Use Class A2) to a mixed use of ground floor cafe (Use Class A3) and ground and first floor artists studios (Use Class B1) with a second floor attic storage area (part retrospective application) | HSBC Bank 5 Piercy End Kirkbymoorside North Yorkshire YO62 6DQ

The Council requested that more information be provided to clarify the change of use.

- iii) 19/00491/HOUSE | Erection of replacement garage and alterations to garden room | 11 Springfield Lane Kirkbymoorside North Yorkshire YO62 6LU

**No comment**

- b) The following Planning Decision was **noted**:

- i) 19/00186/HOUSE | Erection of single storey side extension and detached garage following demolition of existing garage. | 5 Kildare Garth Kirkbymoorside YO62 6LN **Approved**

**19023** Correspondence was **received** from a member of the Northern Ryedale Transport Group. It was agreed to display information relating to local transport services in the Town Council noticeboard provided that there was sufficient space to display Town Council Notices. The Council asked the Town Clerk to explore the options available for better signage at the bus stops and the feasibility of relocating the Town Council noticeboard currently located on the exterior wall of Age Concern to another location in the town centre.

**19024** There were no reports from Members representing the Town Council at meetings of outside bodies and delegated matters.

**19025** The Town Clerk's report was received and the following information noted:

The S106 grant application for additional features for the half basketball court at Old Road play area was submitted to RDC in time for the 10<sup>th</sup> May deadline.

A letter of thanks has been received from Kirkbymoorside Primary School for the support of the Town Council of the 10k event.

There is a possibility of a trial pilot for a shared dog warden in Ryedale. More information will be presented to the Town Council when it becomes available.

NYCC Highways Authority are making preparation for the consultation in respect of the proposed 20mph speed limit which will extend the full length of Tinley Garth, West End and Westfields to the A170 junction. The Town Council will be included in the primary consultation.

The 2018/19 Street lighting energy cost show a reduction of 45% from 2017/18 costs due to the upgrade to LED.

The 2018/19 VAT return in the amount of £11,439.37 will be submitted to HMRC on 22<sup>nd</sup> May.

**19026** There were no questions to the Chair

**19027** It was noted that the date of the next ordinary meeting of the Town Council on 17th June 2019 at 7.30 pm in Church House

The meeting concluded at 8.55pm.

The Town Mayor **signed** the Declaration of Acceptance of Office.