



## KIRKBYMOORSIDE TOWN COUNCIL

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### Minutes of a meeting of the Kirkbymoorside Town Council held at Church House, Kirkbymoorside, on Monday 21<sup>st</sup> October 2019 at 7.30 pm

**Present:** Councillors J Cossins, J Coughlan, C Dowie and N Holroyd (Chair).

**Also Present:** Town Clerk L Bolland.

Cllr Holroyd welcomed all present.

**19089** Apologies for absence were **received** from Councillor Brown, District Councillor Riby and County Councillor Arnold.

**19090** There were no declarations of interest.

**19091** Minutes and Matters Arising

- a. The draft minutes of the Meeting held on 16th September 2019 were **approved** and **signed**.
- b. The draft minutes of the Finance Committee meeting dated 30th September 2019 were **received**.
- c. The draft minutes of the Manor Vale Management Committee meeting dated 7th October 2019 were **received**.
- d. There were no matters arising.

**19092** There were no members of the public present.

**19093** In the absence of any District and County Councillors there were no discussions in respect of questions already posed, and any new matters.

**19094** Financial matters:

- a. The cheque payments were **approved** according to the list provided.
- b. The Financial Summary to 30 September 2019 was **received**.
- c. Recommendations from the Finance Committee regarding the budget for 2020/21 were **received** as follows:
  - i) the Moorside Room and Council Regalia be re-valued by appropriate qualified professionals for insurance purposes. (Minute F19066)  
**Agreed.**
  - ii) set the specific reserves as follows:

**£50,000** allocated to the cemetery fund - the surplus of cemetery funds continue to be transferred into the cemetery account (Money Manager Account - 6 month investment term)

at the end of each financial year.

**£25,000** earmarked for development (including repairs) of the sportsfield, play area and skatepark.

**£20,000** allocated for specific reserves to include:

- Staff sickness £5,000,
- By-election provision £4,000
- Manor Vale provision £6,000
- Moorside Room provision £5,000

(Minute F19007a CAPITAL BUDGET)

**Agreed.**

- iii) the level of general reserve should be retained at **£40,000** on the basis that the general reserve is recommended to be at least half of the precept. (F19007b CAPITAL BUDGET)

**Agreed.**

- iv) the draft budget for the financial year 2020/21 to include:

- I. allocation of £1000 from Code 30 to contribute towards the costs associated with the 2020/21 project to upgrade the clubhouse as requested by the Kirkbymoorside Tennis Club; and
- II. allocation of £2000 from Code 10 to contribute to the costs associated with annual planting, installation and watering of the flowering baskets as requested by Kirkbymoorside In Bloom.

In accordance with the Financial Standing Orders authorisation of funds will be determined by full council upon receipt of application by the respective organisations and provision of relevant tender documents to ensure wherever possible the inclusion of local businesses/suppliers.

(F19008a REVENUE BUDGET)

**Agreed.**

- v) set the 2020/21 precept at £74,000. (F19008b REVENUE BUDGET)

**Agreed.**

- vi) funds currently held in the Arts Fund bank account (£410.85) and Town Team bank account (£3,373.90) be combined and assigned for S137 expenditure<sup>1</sup>. (F19008b REVENUE BUDGET)

**Agreed.**

- d. The budget for 2020/21 was **agreed** and the precept set at £74,000.
- e. It was **noted** that the Councillors Audit for Q1 and Q2 has been carried out.

Cllr Dowie proposed that details of the 2020/21 budget should be published in the winter issue of The Moorsider to include a brief explanation that the 0.68% increase to £74,000, which is the first increment in the precept since 2013, still enables the Town Council to meet all service provision and facilitates commitment to the additional cost requirements as detailed at c.iv) above. **Agreed.**

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<sup>1</sup> The Local Government Act 1972 section 137 makes provision for Parish Councils to incur expenditure which in their opinion is in the interests of, and will bring direct benefit to, their area or any part of it or all or some of its inhabitants. The total annual amount is a 'resident rate' times the number of residents on the Parish Electoral roll. For the purpose of Section 137(4)(a) of the Local Government Act 1972 for local councils in England the 'resident rate' for 2018/19 is £7.86.

#### 19095 Insurance

- a. It was **noted** that the Commercial Combined Insurance Policy falls due for renewal on 1st November 2019.
- b. It was **noted** that the insurance scheme has been transferred from Aviva to RSA due the increased cover limits (now £15m public liability & higher personal accident limits) and competitive rating, and the annual premium rate of £2,229.19 (including IPT and fees) under the terms of a new 3 year long term agreement was **agreed**.
- c. The recommendation for Cyber Package Insurance from Touchstone Underwriting Ltd for the period from the 1st November 2019 to the 31st October 2020 at a premium (including IPT and all fees) of £305.00 was considered and **agreed**, subject to additional expenditure that may be incurred to ensure all requisite network security systems are installed as stipulated in the policy basis of acceptance.

**19096** The Operational Inspection Report carried out at Old Road play area and skatepark on 2 October 2019 was **received** and it was **noted** that the recommended repairs to the Oyster roundabout are in progress. The Town Clerk explained that the repairs were necessary as the bolts and washers had been stolen. Cllr Holroyd expressed concern that malicious intent demonstrated by the removal of the bolts could have been either for the sole purpose of financial gain or as an act of sabotage, both of which are to the detriment of the Town Council and the community. **Agreed**.

Cllr Dowie proposed that the Town Council should act on the recommendations detailed in the report in relation to repairs and extension to the wetpour surfaces in the toddler play area. It was **agreed** to ask the Town Clerk to seek quotations for the specified repairs, to be received at the next meeting.

**19097** Information in respect of the North Yorkshire Electric Vehicle charging project was **received**.

#### 19098 'Climate Emergency'

- a. Information detailed in the Friends of the Earth's '20 actions parish and town councils can take on the climate and nature emergency' was **received**. Cllr Holroyd proposed that the action points that could be supported by members of the public should be detailed in the next issue of the Moorsider. **Agreed**.
- b. It was **noted** that Ryedale District Council declared a 'Climate Emergency' at its meeting on 10th October 2019.
- c. Details of the free drop in event 'Cut My Carbon Footprint' on Saturday 2nd November, 10.30am - 2pm at the Milton Rooms, Malton Market Place were **noted**. Details have been published on the Town Council website, notice boards, and submitted to the town blog.

#### 19099 North Yorkshire County Council

- a. It was **noted** that NYCC are recruiting members to the North Yorkshire Local Access Forum, the closing date for which is 8th November 2019. Details have been published on the Town Council website and submitted to the town blog.
- b. The online 'Your Services, Your Say' consultation at [www.northyorks.gov.uk/your-services-yoursay](http://www.northyorks.gov.uk/your-services-yoursay), the closing date for which is Monday 18th November, was **noted**. Details have been published on the Town Council website, and submitted to the town blog.

**19100** Correspondence was **received** from Ryedale Citizens Advice. The Town Clerk confirmed that details of the Town Council's grant policy and application process were provided when acknowledging receipt of the correspondence.

Cllr Dowie proposed that the Town Council invite Citizens Advice Bureau to hold local drop-in sessions in Kirkbymoorside so that their services can be more accessible. **Agreed.**

**19101** The Town Mayor attended the Town Brass Band concert on 22<sup>nd</sup> September and will be attending the Remembrance Day Parade on Sunday 10<sup>th</sup> November 2019.

**19102** Councillor Cossins reported that all eight qualifying applicants had been awarded grants by the John Stockton Trust.

**19103** The Town Clerk reported that the Vehicle Activated Sign (VAS) on the A170 was reported to NYCC Highways on 15<sup>th</sup> October as being faulty and repairs instructed. The last deployment of the VAS unit will end on 30 March 2020. Additional information will be available for consideration at the November meeting in respect of the deployment of Vehicle Activated Signs after 30<sup>th</sup> March 2020.

**19104** There were no questions to the Chair.

**19105** The date of the next ordinary meeting of the Town Council on 18<sup>th</sup> November 2019 at 7.30 pm in Church House was **noted**.

The meeting concluded at 8.15pm.