



## KIRKBYMOORSIDE TOWN COUNCIL

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### **Minutes of a meeting of the Kirkbymoorside Town Council held at Church House, Kirkbymoorside, on Monday 27<sup>th</sup> January 2020 at 7.30 pm**

**Present:** Councillors J Coughlan, C Dowie and N Holroyd (Chair).

**Also Present:** Town Clerk L Bolland, County Councillor V Arnold, District Councillors Cussons and Riby, 2 members of the public and 1 member of the press.

The meeting commenced at 7.47pm proceeding the Planning Committee meeting which closed at 7.45pm.

Cllr Holroyd welcomed all present.

**19144** Apologies for absence was received from Cllr Cossins.

**19145** There were no declarations of interest.

**19146** Minutes and Matters Arising

- a. The minutes of the Ordinary meeting held on 16<sup>th</sup> December 2019 were received and **signed**;
- b. The minutes of the Staffing Committee meeting dated 20<sup>th</sup> January 2020 were **received**; On behalf of the Staffing Committee Cllr Holroyd requested that thanks to the Town Clerk for her service to the Town Council over the past year be recorded.
- c. There were no matters arising.

**19147** A member of the public raised concern about the state of the roads and the footpaths. Particularly that the footpath along the A170 has been resurfaced for the length from the junction of Westfields to Feversham Drive but the length of footpath from Feversham Drive to Piercy End and Piercy End to the sportsfield remains in a very poor state. Additionally the state of Westfields, West End and Tinley Garth is terrible with the repairs to the road surface having a patchwork effect.

County Cllr Arnold agreed that the state of the roads was of concern and it is a matter that she has previously raised with NYCC Highways. She was not familiar with the condition of the length of this particular footpath and agreed to walk the route which would enable her to better report the faults and determine the feasibility of repairs.

**19148** Cllr Dowie addressed District Cllrs Cussons and Riby informing them that she had written to Cllr Caroline Goodrick, Chairman of the Planning Committee at Ryedale District Council with regards to the ongoing difficulties accessing planning documents online and requesting that paper plans should be made available in order to afford members of the public the opportunity to review them. She impressed that the current arrangements for access only online was not acceptable and requested that the matter be reinforced by District Cllrs Cussons and Riby.

District Cllr Riby confirmed that he was on the Planning Committee and would raise the matter and express concern about the restricted accessibility of planning documents that are only available on the website.

District Councillor Cussons apologised for his absence from recent meetings due to additional commitments to attend other meetings in his role as District Councillor. He also explained that the changes to staff and structuring at Ryedale District Council are ongoing.

**19149** Financial matters:

- a. The cheque payments were **approved** according to the list provided.
- b. The Financial Summary to 31<sup>st</sup> December 2019 was **received**.
- c. It was **noted** that the Councillors Audit for Q3 was conducted by Cllrs Coughlan and Holroyd on 20th January 2020.

**19150** The draft Ryedale Destination Development Plan was received. Cllr Holroyd raised concern that the focus of the plan was on Helmsley, Malton and Pickering and that mention of Kirkbymoorside was significantly less prominent. It was agreed that the towns strengths should be highlighted, specifically history and heritage, the golf course, Manor Vale woodland, antiques, arts and crafts and the numerous eateries. It was agreed to encourage businesses to participate in the process of developing the destination plan.

**19151** Information on progress of the proposed introduction of a 20mph speed limit on West End, Westfields and Tinley Garth was received. It is hoped that the report is approved by the NYCC Business & Environment Services Director & Executive Members Committee on 21<sup>st</sup> February and the process to implement the speed limit will be swift thereafter.

A member of the public expressed concern about the speed of vehicles on West End, reinforcing the need for the 20mph speed limit.

**19152** The response to concerns raised, pursuant to minute 19116 dated 18th November 2019, was gratefully **received** from Phil Whild, Group Manager, North Yorkshire Fire & Rescue Service.

**19153** The allocation of a suitable area for the planting trees in the Old Road play area and the cemetery was considered. Cllr Dowie proposed that the Town Council purchase trees of sufficient maturity to be planted in Old Road play area at two locations: i) an area alongside the public footpath on the north boundary between the main entrance gate and the embankment slide; and the location currently occupied by the spring tyre apparatus, which will be removed. **Agreed.**

Cllr Dowie proposed that the saplings provided by the Woodland Trust, by arrangement of Matt Pollard, Environment Group be planted on either side of the spoil heap in the cemetery, provided the All Saints PCC are in agreement as this location is in close proximity to the burial plots on the church side of the boundary wall. **Agreed.**

**19154** The NYCC footways winter maintenance schedules 2019/20 was received and continued authorisation for RDC Streetscene Operations to assess the conditions at 5.30am each morning and treatment of the Priority 1 footways on a rechargeable basis **agreed**.

**19155** It was **noted** that the works to the wetpour surfaces in the toddler play area at Old Road were carried out on 14th January pursuant to minute 19131a. dated 16<sup>th</sup> December 2019.

**19156** A report on progress of the works to install additional features at the half basketball court at Old Rod play area was received. Referring to diagram 2 at item 13. on the supporting document, Cllr Coughlan proposed that all information panels should be secured to the curved gallery wall or the neighbouring fencing and not be free standing. **Agreed.**

**19157** Membership to Yorkshire Local Council Association (YLCA) including affiliation with the National Association of Local Council (NALC), the fee for which is £745 from 1 April 2020 to 31 March 2021 (fee calculation is based on 2524 electors) was **agreed**.

**19158** It was **noted** that the Ministry of Housing, Communities and Local Government has advised that the appropriate sum for the purpose of section 137(4)(a) of the Local Government Act 1972 for parish and town councils in England for 2020-21 is £8.32.

**19159** A £200 honorarium for the winding of All Saints' Church Clock was **agreed**.

- 19160** The request of PCSO Sean Simpson for access to the Moorside Room during late shifts was **agreed**.
- 19161** It was **agreed** to support the Local Electricity Bill and sign up to the campaign for more local, clean energy generation that would benefit local communities.
- 19162** It was **noted** that the consultation on the first draft of the Local Industrial Strategy written by the York, North Yorkshire and East Riding (YNYER) Local Enterprise Partnership (LEP) is running from 13th to 31st January 2020 allowing businesses and the public to give their views on this major plan for growth.
- 19163** Information submitted by Ryedale Community Transport on the availability of accessible transport within Ryedale was received. Cllr Dowie proposed that the Town Council invite Ryedale Community Transport to a meeting and make their proposals more widely known. **Agreed**.
- 19164** Information submitted by Ryedale Foodbank was received. Cllr Holroyd proposed that the car parks at Ryedale Auctioneers, Town Farm and the British Legion would be suitably accessible locations in Kirkbymoorside to base their operation. Cllr Dowie proposed that notices could be displayed in the Town Council notice boards provided they did not impede on Town Council documents. Both proposals were **agreed**.
- 19165** The public wi-fi usage report for Q4 of 2019 was **received**.
- 19166** The Town Mayor reported that he attended an informal gathering at Sylatech, together with other members of the Council, and District Councillors, on Tuesday 17<sup>th</sup> December, for a tour of the business and update on future growth plans.
- 19167** There were no reports from members representing the Town Council at meetings of outside bodies.
- 19168** The Town Clerk reported the following:
- Concerns about waste accumulating in the field adjacent to the layby on the A170 and the recent burning of the same on Thursday 23<sup>rd</sup> January have been reported to the Environment Agency and Ryedale District Council as the appropriate authorities.
- Correspondence has been received from In Bloom with details of the 2020 subscription scheme which will be received at the February meeting.
- There remains £2,287 Section 106 monies available to Kirkbymoorside from the West End Mews development described as 'Off Site Commuted Sum'. The town clerk is awaiting confirmation as to the 2020/21 schedule of deadline for application and confirmation as to whether this money would be applicable to the purchase of a traffic sign.
- The Riponian Stages Rally will be passing near Kirkbymoorside on Sunday 9<sup>th</sup> February 2020 between 8.40am and 2.45 pm.
- 19169** Questions to the Chair
- Cllr Dowie asked if arrangements had begun for this years 'Spring Clean' and if In Bloom could be included. The Town Clerk confirmed that this years official 'Great British Spring Clean' event launched by Keep Britain Tidy will take place from 20 March to 13 April. An item will be included for consideration on the agenda for the February meeting.
- A member of the public asked if it would be possible to install a bin next to the public footpath leading from High Market Place, to the fields north of the town cemetery and suggested that the owner of the Dog and Duck Farm would be agreeable to having a bin mounted on the boundary fencepost. The Town Clerk will make enquiries of the land owner and Streetscene. Cllr Dowie proposed that it would be useful for the Town Council to have a stock of several bins for allocation throughout the town, which would be more cost effective than purchasing a single bin each time a suitable location was identified. **Agreed**.

**19170** Staffing

- a. It was **noted** that the Town Clerks annual appraisal was carried out on 20th January 2020.
- b. Recommendations were **received** from the Staffing Committee to increase the Town Clerks salary by one NJC salary point to payscale 35.
- c. The recommendations of the Staffing Committee were **agreed**.

**19171** The date of the next meeting on 17<sup>th</sup> February 2020 at 7.30pm in Church House was **noted**.

The meeting concluded at 8.45pm.