



KIRKBYMOORSIDE TOWN COUNCIL

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Minutes of a meeting of the Kirkbymoorside Town Council held at Church House, Kirkbymoorside, on Monday 16th March 2020 at 7.30 pm

Present: Councillors J Cossins, J Coughlan and C Dowie.

Also Present: Guest Kenneth Gill, Chief Officer, Ryedale Community Transport, Town Clerk L Bolland and 3 members of the public.

Cllr Coughlan welcomed all present as residing Chair in the absence of Cllr Holroyd, in accordance with Standing Order 10¹.

19189 Apologies for absence were received from Councillor S Brown and Holroyd and District Councillor Riby.

19190 There were no Declarations of Interest in items on the agenda

19191 Minutes and Matters Arising

- a. The minutes of the Ordinary meeting held on 17th February 2020v were approved and **signed**.
- b. There were no matters arising

19192 A member of the public explained that due to the coronavirus situation the VE Day Anniversary celebrations that were being organised by the Kirkbymoorside History Group will not be taking place in May.

A member of the public enquired, in the likelihood that there will not be any public meetings for the foreseeable future, how and when grant applications will be awarded by the Town Council from the 2020/21 fund?

The Town Clerk confirmed that grant applications will be presented to the Town Council, at the next available meeting, for consideration in the order that they are received. The application process and qualifying criteria will remain the same.

19193 There were no District or County Councillors present for discussion of questions already posed.

Cllr Coughlan proposed that the order of the agenda be revised to consider items 7, 8 and 13 consecutively as the next matters of business. **Agreed.**

19194 Transport

- a. Cllr Coughlan welcomed Kenneth Gill, Chief Officer, Ryedale Community Transport who provided additional information on the availability of accessible transport within Ryedale, pursuant to minute 19163 dated 27th January.

Mr Gill explained that following the announcement from the Department for Transport on 6th February 2020 Ryedale Community Transport have submitted to North Yorkshire County Council a proposal for the use of funding for demand responsive services in Ryedale.

<https://www.gov.uk/government/publications/a-better-deal-for-bus-users>

The funding for **supported bus services** in 2020-21 is being provided to local authorities as revenue

¹ Local Government Act 1972, Sch 12, paras 11 and 27.

support to help provide more bus services. The Government expects this funding to be used to improve the provision of local bus services in one or more of the following ways:

- to improve current local bus services - for instance increasing evening or weekend frequencies, or supporting additional seasonal services in tourist areas;
- to restore lost bus routes where most needed to ensure people have access to public transport services;
- to support new bus services, or extensions to current services, to access e.g. new housing, employment opportunities, healthcare facilities etc.

For North Yorkshire Department for Transport have allocated £757k of funding for use in 2020/21.

The primary objective of the **Rural Mobility Fund** is to trial demand-responsive transport solutions in providing transport services which work better for local residents of rural and suburban areas than traditional transport services (i.e. timetabled bus services).

The demand responsive transport solutions would either fill a gap in provision, where there is no current local transport offer, or complement existing timetabled bus services, for example by acting as a feed-in service. The intention of the fund is not to replace or compete with existing local transport services unless those services are failing.

The focus of the fund is on projects setting up services in places where they do not already exist. Existing schemes looking to expand their network or improve the services provided to local residents will also be considered. Services should enhance the opportunity of residents in accessing education, employment, healthcare and other services, and enable greater social inclusion. The solution should also demonstrate diversity of passenger groups, making the solution distinct from dial-a-ride and community transport services.

Mr Gill described the difficulties that many of the service users are experiencing when trying to get to hospital appointments for specialist care and treatment. This is particularly evident since the changes to the eligibility criteria for patient transport implemented by Yorkshire Ambulance.

Cllr Dowie proposed that the Town Council help to raise the profile of Ryedale Community Transport by helping to publicise their services via the Moorsider, Town Council website and notice boards. **Agreed.**

Cllr Dowie proposed that the Town Council submit a letter to MP Kevin Hollinrake expressing support for the services provided by Ryedale Community Transport and raising concerns about the impact on rural communities by the revisions to the criteria for patient transport made by Yorkshire Ambulance. **Agreed.**

- b. The summary of changes to Subsidised Local Bus Services from April 2020 was **received**.

19195 Information regarding the options for works necessary to detect a leak and repair the water pipe at the sportsfield were **received**.

Cllr Coughlan proposed that the Business Stream/Yorkshire Water Fix & Find solution charged at £230 + VAT per hour be instructed. **Agreed.**

19196 Correspondence from a member of the public in respect of the skate park at Old Road play area was **received**.

A member of the public explained that there are measures that could be implemented to alter the sound of impact on the ramps. Additionally the Town Council was presented with letters from residents living in proximity to the Old Road play area, expressing support for the skatepark and the opinion that no nuisance was caused by the sound when the ramps are in use.

It was **agreed** to explore options available to dampen the noise made on the ramps by the application of insulation to the underside of the ramps and enclosing the ramp frame/base. The Town Clerk will make further enquiries and coordinate works to determine the most effective measures, the costs of which will not exceed the authorised expenditure in accordance with minute 411c.

It was **agreed** to respond to the correspondent with details of the Town Council's intentions.

19197 Financial matters:

- a. Accounts paid since the last meeting of the Council were **reported** and cheque payments **approved** according to the list provided.
- b. The Financial Summary to 29th February 2020 was **received**.
- c. The Internal Audit Terms of Reference were **reviewed** with no changes made.
- d. The Risk Assessment Strategy was **reviewed** with no changes made.
- e. The Council's Asset Register was **reviewed** with no changes made.
- f. The appointment of internal auditor (A) was **agreed**.

19198 Website Accessibility (pursuant to minute 19114 dated 18th November 2019) – it was **noted** the purchase of Joomla WCAG2.1 compliant template (including 508 & ADA compliance) at a cost of £82.13 (incl VAT).

Cllr Coughlan proposed the following caveat:

Whilst the Town Council will take all practicable steps to make the documents and information contained on the website accessible it will be hard to make the website look good as well as meeting the accessibility standards without the works being disproportionately expensive in time and money to do so. Taking into account the Council's limited resources it is unlikely that it will be able to fully comply (and probably no local body will) but all reasonable efforts will be made.

Agreed

19199 It was **noted** that North Yorkshire County Council is consulting on a new policy on developer contributions for education, closing date 1st April 2020.

19200 'Keep Britain Tidy' – It was **noted** that all publication notices have been issued and arrangements are in place for the Kirkbymoorside Spring Clean event on 4th & 5th April pursuant to minute 19179 dated 17th February.

Given the UK Chief Medical Officers have now raised the coronavirus (COVID-19) risk to the UK from moderate to high, residents and businesses will be encouraged to address the areas in proximity to their properties only and to follow the government guidance and take extra hygiene precautions to prevent the spread of this, or any other, preventable illness, as follows:

Do not participate if you feel unwell or are showing cold or flu like symptoms, stay home to protect yourself and others;

When tidying up wear gloves at all times;

Wash your hands thoroughly for 20 seconds

19201 Information about the Hidden Disabilities Sunflower scheme was received. Cllr Coughlan provided some more information about the campaign and explained that the scheme had been discussed at the recent Five Towns Meeting at which Paddy Chandler (Stronger Communities Delivery Manager, Ryedale & North York Moors) had suggested a task and finish group if the Councils of the five market towns agree to support the scheme and would like to work together with other organisations and groups that may also be interested.

Cllr Coughlan has seen evidence of the effectiveness of the campaign and proposed that the Town Council support the campaign. **Agreed**.

Cllr Coughlan proposed that the Town Council purchase a starter pack at a cost of £100 and offering the lanyards to local businesses. **Agreed**.

19202 It was **noted** that the Clerks RoSPA & RPII certificates of training expire in June 2020. Attendance of the next ROSPA Routine Playground Inspection course at York at a cost of £250 + VAT, plus £100 (No VAT) RPII Examination Fee (Optional) was **agreed**.

- 19203** The 2020/21 schedule of meetings was **received**. It was **noted** that in accordance with the government guidance the schedule of meetings will be suspended and there will be no public meetings until further notice.
- 19204** It was **noted** that the 11th Classic Car event organised by York Motor Club will pass through Kirkbymoorside, from Wombledon towards Fadmoor, on Saturday 21st March from 5.30pm.
- 19205** Town Mayors Report
In his absence Cllr Coughlan reported that the Town Mayor had attended the Ryedale District Council Planning Committee meeting, at Ryedale House on Tuesday 18th February 2020 and made representation in respect of planning Application 17/01449/MREM. The application was approved (details received at Planning Committee Minute P19069).
- 19206** There were no reports from Members representing the Town Council at meetings of outside bodies and on delegated matters.
- 19207** The Town Clerk's report was received as follows:
Notification has been submitted by Environmental Art that the works to the basket ball court will be deferred until the ground conditions improve.
Pursuant to enquiries made by a member of the public NYCC Highways Authority have advised that continued site traffic to Ravenswick Hall is anticipated for a further six months as the development moves in to the phase of Section 278 works which requires improvements to, or changes to, Swineherd Lane.
- 19208** Questions to the Chair
To ensure business continuity Cllr Coughlan proposed that the Town Council should resolve to:
- a) Delegate all decision making to the clerk, in consultation with the chair and vice-chair;
 - b) Request the clerk to keep members of the council informed of progress of all town council business and;
 - c) Request the clerk to publicise, through notice boards, web site, etc, the intention to make any significant decision, so that the public can make representations if they wish
- Agreed.**
- A member of the public expressed concern about the disruption caused by Yorkshire Water drawing water, at least three times a week, from the hydrant on the A170 in proximity to the Fire Station and Queensway, necessitating the use of traffic lights to regulate the flow of traffic on the A170. They asked the Town Council to contact Yorkshire Water to ascertain the nature, necessity and anticipated duration of the works.
- 19209** It was **agreed** to exclude members of the public from discussion of item 22.
- 19210** The application for the vacancy on the Town Council was received and it was **agreed** to elect the candidate by co-option.
- 19211** The date of the next meeting will be determined by government guidance.

The meeting concluded at 9.00pm.