



KIRKBYMOORSIDE TOWN COUNCIL

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Minutes of a meeting of the Kirkbymoorside Town Council held at Church House on Monday 19 July 2021 at 7.30pm

Present: Councillors S Brown, J Coughlan, C Dowie, N Holroyd (Chair), and T Shipley.

Also present: District Councillor Riby, Town Clerk L Bolland and 3 members of the public.

Councillor Holroyd welcomed all present

21049 Agenda item 1. Apologies for absence

- a. Apologies for absence given in advance of the meeting were **received** from Cllrs Cossins and Wells, and County Cllr Arnold.
- b. Reasons given for absence were **approved**.

21050 Agenda item 2. There were no Declarations of Interest in items on the agenda

21051 Agenda item 3. Minutes and Matters Arising

- a. The draft minutes of the meeting held on 21 June 2021 were **received** and **approved**.
- b. Matters arising

Pursuant to Minute 21030 with regards to the signage at Town Farm car park, the clerk confirmed that instructions on how to obtain the free 1 hour parking ticket are now displayed on the ticket machine and the main sign has been tidied up and non-applicable information redacted.

Cllr Holroyd enquired as to progress of installation of the signs in the play areas, pursuant to minute 21038. The clerk confirmed that she received the final proof of the designs from the printers on 16 July and the signs are now being produced and will be installed as soon as practicable.

21052 Agenda item 4. Public Session

A member of the public referred to the audit of benches and seats and noted the omission of the memorial bench on the hill in the Ravenswick Hall estate, to the north east of the Old Road play area. The clerk confirmed that the audit shows all the seats that are the responsibility of the Town Council. Enquiries will be made to ascertain if the Town Council can adopt this bench.

A member of the public raised concern that the Council is incurring costs for works that are the responsibility of other agencies, with reference to agenda item 9 in respect of the Natural Flood Feasibility Assessment. They commented that in their opinion the council has a propensity to spend money and expressed concern about the impact that this has on the precept and the associated increase in charges to the local electorate. Cllr Holroyd provided assurance that the necessity for the report detailed at agenda item 9. would be explained during consideration of said subject later in the meeting. The clerk explained that all expenditure detailed on the agenda was earmarked for application to Community Infrastructure Levy and Section 106 payments and not from the precept. Furthermore, clarification with regards to the precept was provided explaining that since 2015 there has been a single increment of £500 (equating to an increase of 0.6%) in 2020. ¹

¹ Precept: 2013/14 £76,500; 2015/16 £73,500 (reduction of 3.92%); 2020/21 £74,000 (increase of 0.6%)

21053 Agenda item 5. Discussions with Town, District and County Councillors in respect of questions already posed, and any new matters.

Cllr Dowie asked District Councillor Riby if he felt that the service provided by Ryedale District Council was adequate, with particular reference to the issue of signage at Town Farm car park and the length of time that it took to take action. District Councillor Riby agreed that the response was not adequate and he would be happy to raise the matter on behalf of the Town Council.

21054 Agenda item 6. Financial matters:

- a. Accounts paid since the last meeting of the Council were **reported** and cheque payments **approved** according to the list provided.
- b. The Financial Summary to 30 June 2021 was **received**.

21055 Agenda item 7. Grants

- a. The grant application submitted by Next Steps Mental Health Resource Centre for £2,184.00 to cover the cost of rent for the Kirkbymoorside sessions was **approved**.
- b. The grant application submitted by Moorsbus for £500.00 to cover the associated costs of one bus for two days service was **approved**.
- c. To note the installation of wash facilities at the tennis courts has been completed and to receive thanks from Kirkbymoorside Tennis Club for the allocation of £1000.00 (Minute 19094c.iv)

21056 Agenda item 8. S106 and Community Infrastructure Levy (CIL)

- a. The availability of £2,287.00 in Section 106 funds associated with 'Westfield Mews' - Planning Application 01/00028/FUL Erection of 18 no. three bedroomed dwellings and 13 no. two bedroomed flats with associated parking and access at West End Garage, Westfields was **noted**.
- b. The closing date for funding applications for S106 funds of 3 September 2021 was **noted**.
- c. The CIL payment of £408.00 in respect of development at 6 Market Place Planning Application 17/00101/FUL | Change of use and alterations to existing two-bedroom apartment, attached outbuilding and rear section of retail units to form a total of 3no. one-bedroom apartments, 2no. two-bedroom apartments and 1no. ground floor retail unit following demolition of existing extension to north-west elevation | 6 Market Place Kirkbymoorside YO62 6DB was **noted**.
- d. The CIL payment of £32,958.75 in respect of development at Wainds Field Planning Application 18/01313/MFUL, which will be paid in four instalments of £8,239.68 in August 2021, November 2021, February 2022 and August 2022, was **noted**.

21057 Agenda item 9. Flood risk management at Kirby Mills and Keldholme

Cllr Holroyd summarised the necessity for a full hydrological review of the catchment of the River Dove explaining that, at the request of residents of Kirby Mills, affected by the flooding in January 2021, the Town Council had been liaising with the associated agencies involved in flood risk mitigation. A thorough report was commissioned by the Environment Agency in 2002 that catalogues a number of findings and recommendations, however, it is apparent that none of the recommendations have been actioned and the issue of flooding is ongoing. Whilst the data collated in the 2002 report is valid, the findings of a current report will have more impact identifying that the same issues are still affecting the area and there is a very real need for action. The advantage of a contemporary report is that it would answer, with expertise, how flooding is still affecting the area and provide up to date recommendations for flood mitigation options. This will be an authoritative document for presentation to the responsible agencies.

- a. The proposal from JBA Consulting for a Natural Flood Management Feasibility Assessment of the River Dove upstream of Kirkbymoorside to provide potential flood mitigation options to the residents of Keldholme/Kirby Mills was **received**.
- b. The cost of £4,985.00 (+ VAT) for the assessment, for presentation to appropriate authorities in support of efforts to initiate satisfactory action was considered. Cllr Holroyd proposed allocation of

funds from the CIL payment of £32,958.75 in respect of development at Wains Field. **Agreed.**

Cllr Dowie proposed to extend the scope of the report to include Manor Vale so that the entire Kirkbymoorside catchment is assessed. **Agreed.**

Cllr Shipley proposed that details of the water/sewage pipe network throughout Kirkbymoorside would be very useful, particularly when considering planning applications and determining the affect that any further development will have on the town's drainage. The clerk will make enquiries.

The clerk confirmed that Yorkshire Water technicians attended Kirkby Mills on 16 July 2021 to carry out CCTV of the length of pipe to the outlet at the River Dove.

21058 Agenda item 10. Street furniture

- a. It was **noted** that the street furniture licence has been issued by NYCC Highway Authority for the installation of a bench outside 7 Market Place.
- b. The costs associated with purchase of a 6ft wooden bench: £695.00 (+ VAT); £80.00 - £100.00 (+ VAT) engraving and £40.00 installation charge were **noted**.
- c. The request from Moors Gateway Rotary to donate the cost of a 6ft wooden bench (including installation) engraved with "Moors Gateway Rotary" to the Town Council was **accepted** with thanks.
- d. A request for the installation of a tree planter outside 24 and 26 Market Place was considered and application to NYCC Highway Authority for a street furniture licence agreed. Cllr Dowie proposed that the street furniture licence application also include planters on the cobbled area outside Peter Illingworth Estate Agents at 16 Market Place (with permission of the Memorial Hall Committee), and the pavement outside 25 Market Place (former Post Office). **Agreed.**
- e. The allocation of funds from the initial CIL payment of £8,239.68, in respect of development at Wains Field Planning Application 18/01313/MFUL, to cover the cost of purchase and installation of tree planters was **agreed**.
- f. The audit of Town Council benches and seats was **received**. Enquires will be made to determine ownership and responsibility of the memorial seat as mentioned in the public session. Cllr Holroyd thanked the clerk for carrying out the assessment and producing the report.
- g. It was **agreed** to make application for the S106 funds associated with 'Westfield Mews' to cover the cost of the programme of refurbishment of street furniture.
- h. It was **agreed** to allocate the £408.00 CIL payment in respect of development at 6 Market Place Planning Application 17/00101/FUL to cover the cost of refurbishment of the three benches on Market Place.

21059 Agenda item 11. Christmas lighting

- a. The cost of £4,282.30 + VAT to convert the lighting columns on Piercy End, Market Place and High Market Place with sockets and timers to support Christmas lighting motifs was **agreed**.
- b. The request by a member of the public to donate the cost of the conversion of lighting columns to support Christmas lighting motifs was **accepted** with much appreciation.
- c. The proposal for provision of new Christmas lighting was **received**.
- d. The request by a member of the public to donate the cost of the Christmas lighting was **accepted** and the generosity applauded with much appreciation.

Cllr Dowie proposed that enquiries be made of the festive lighting company with regards to a switch-on event. The clerk will make enquiries.

21060 Agenda item 12. Renewal of the clerk's annual membership to the Society of Local Council Clerks due on the 1st August 2021 at a cost of £234.00 was **agreed**.

21061 Agenda item 13. The 2021/22 Schedule of meetings was **received**.

21062 Agenda item 14. Information on the lighting of Beacons on the 2nd of June 2022 to celebrate the Queen's Platinum Jubilee was **received**. Participation was agreed in principal but the feasibility will need to be determined and information will be circulated to local groups for their information.

21063 Agenda item 15. The York and North Yorkshire Climate Action Practitioner's update was **received**.

21064 Agenda item 16. The HM Land Registry (HMLR) Parish land ownership survey report was **received**.

21065 Agenda item 17. There were no reports from Members representing the Town Council at meetings of outside bodies and on delegated matters

21066 Agenda item 18. The Town Clerk's report was **received** as follows:

An update on the status of the Town Council's request for free parking in Town Farm car park was summarised. In May the Ryedale District Council Policies & Resources Committee recommended not to implement the extended three hours free car parking across Ryedale and this recommendation was approved by full Council at the meeting on Tuesday 13 June 2021. Ryedale District Council are now working on the implementation of actions to deliver the Car Parking Strategy and one of the proposed actions is to provide an element of free car parking in each market town so there is a consistent offer across Ryedale

The volunteers will be undertaking this year's haymaking session on the top meadow in Manor Vale Woodland on Saturday 31st July

Moorside Room:

- The remedial repairs and refurbishment to the exterior window frames and notice board have been completed.
- An exhibition was held on 2 – 4 July 2021 and another is scheduled for 27 & 28 November 2021 to coincide with the Christmas Fair.
- Next Steps Mental Health continue to hold their Kirkbymoorside sessions in the Moorside Room every Wednesday 9am-3pm.
- The Kirkby Youth Club will be commencing its activities in the Moorside Room from 27 July. Sessions will be held twice a week, on Tuesdays from 1.30pm – 4pm and Thursdays from 2pm – 7pm.

The sports field car park was recently used, by arrangement with the sports clubs, as a base for the catering and facilities vehicles of a local film company whilst on location for a new feature film at various locations around the North York Moors

The new report of the North Yorkshire Rural Commission – 'RURAL NORTH YORKSHIRE: THE WAY FORWARD' was launched at the Great Yorkshire Show in July. The main aims of the report are to preserve the beauty of North Yorkshire while embracing new ways of living and being.

<https://www.northyorks.gov.uk/north-yorkshire-rural-commission>

There is another water leak at the sports field and the clerk is liaising with Business Stream to carry out the repair.

21067 Agenda item 19. The Town Mayor reported that on 25 June 2021 he was unable to attend the Gillamoor CE Primary School's Children's University Graduation and expressed thanks to Cllr Wells who attended the event in his place. He has also accepted the invitation by County Councillor Arnold to join the John Stockton Foundation as a governor and nominated representative of NYCC.

21068 Agenda item 20. Questions to the Chair

Cllr Shipley asked if the Chair and Councillors were familiar with a byelaw that designates car parks as necessary to support tourism and if this might be applicable to the Town Farm car park in order to facilitate free car parking? This byelaw is not familiar, however, the clerk offered to make enquiries.

Cllr Dowie asked if the Chair and Councillors shared her frustration that Ryedale District Council's parking strategy persists to propose application of the same parking incentive to all market towns, ignoring the Town Council's proposal for a subsidy agreement to offer free parking in Town Farm car park and that pressure should be applied to push for action? The Chair and all members concurred.

21069 It was **noted** that the next ordinary meeting of the Town Council will be held on 20 September 2021 in Church House at 7.30pm following the Planning Committee meeting.

The meeting concluded at 8.43pm.