



## KIRKBYMOORSIDE TOWN COUNCIL

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### Minutes of a meeting of the Kirkbymoorside Town Council held at Church House on Monday 18 October 2021 at 7.30pm

**Present:** Councillors J Coughlan, C Dowie, N Holroyd (Chair), T Shipley and J Wells.

**Also present:** District Councillor Riby, Town Clerk L Bolland and 4 members of the public.

Councillor Holroyd welcomed all present. On behalf of the Town Council he offered condolences to the family of Sir David Amess. The Council wish to record its deepest sympathies to the family, friends, colleagues in parliament and constituents of Sir David Amess. Cllr Holroyd proposed correspondence to MP Hollinrake to offer commiserations. **Agreed.**

#### **21093** Agenda item 1. Apologies for absence

- a. Apologies for absence given in advance of the meeting were **received** from Cllrs Brown and Cossins.
- b. Whilst reasons given for absence given in advance of the meeting by Cllrs Brown and Cossins were **approved**, the continued theme of absence from meetings by Cllr Brown was **noted**.

#### **21094** Agenda item 2. There were no Declarations of Interest in items on the agenda

#### **21095** Agenda item 3. Minutes and Matters Arising

- a. The draft minutes of the meeting held on 20 September 2021 were **received** and **approved**.
- b. There were no matters arising.

#### **21096** Agenda item 4. Public Session

Cllr Holroyd invited members of the public to make representation at the relevant agenda item.

#### **21097** Agenda item 5. Discussions with Town, District and County Councillors in respect of questions already posed, and any new matters.

District Cllr Riby explained that despite his disappointment in the response from Ryedale District Council on the subject of parking in Town Farm car park he is determined to continue making representation on behalf of the Town Council on this matter.

#### **21098** Agenda item 6. Financial matters:

- a. The cost of training since the last meeting of the Council was **reported**. It was also **noted** that Cllr Wells has registered to undertake the Chairmanship Skills Part 1 & 2 training webinars in November 2021, at a cost of £30 per session.
- b. The report of accounts paid since the last meeting of the Council was **received** and cheque payments **approved**.
- c. The Financial Summary to 30 September 2021 was **received**.
- d. It was **noted** that the councillor's audit for Q1 and Q2 was carried out by Cllrs Holroyd and Wells on 30 September 2021.
- e. It was **noted** that the sync.com annual subscription will renew automatically on 10 November 2021 (\$49.00).

- f. It was **noted** that the Council's registration with the Information Commissioner's Officer will renew automatically on 26 October 2021 (£35.00).

**21099** Agenda item 7. The Natural Flood Management Feasibility Assessment was **received** and the recommended next steps were **considered**.

Cllr Holroyd invited members of the public to make representation after which Councillors would engage in further discussion.

A member of the public reiterated thanks to the Town Council for commissioning the report. They made the following comments:

Recommendations detailed in the report include modifications/removal of the weir. With regards to removal of the weir, one implication that needs to be taken into account is that it would mean no water in the Mill Race. When the previous weir collapsed, there were (according to the Kirkbymoorside History Group article 'Kirkbymoorside Times' January 2004, page 36) a number of issues concerning smells coming from the dried up Mill Race linked to human waste being in it. The source of the waste was either from the pipe under the bridge or from a septic tank overflow dripping into the Mill Race. Either enough flowing water needs to still come down the Mill Race to wash any such waste away or something done to identify where it's coming from and stop it.

Cllr Shipley explained that he was aware of the recent change in legislation requiring any property with a septic tank that discharges to surface water (such as a ditch, stream or river) to upgrade the system to a sewage treatment plant or install a soakaway system. Any sale of property would require an upgrade to the sewerage system before the sale can be completed.

A member of the public commented on the abundance of bull rushes growing at the weir. It was ascertained that the addition of bull rushes was accidental and that they are not a protected species.

Cllr Dowie confirmed that whilst the bull rushes are not protected there is also an unusual reed together with other seasonal wild plants growing at the weir. The Town Council has adopted a plan for management of the vegetation at the weir which involves cutting back the reeds once a year and mowing the grass verge four times a year.

Ownership of the land associated with the weir in front of the Ambulance Station remains ambiguous and this will cause considerable complication when negotiating with associated agencies.

Cllr Holroyd explained that commissioning of the report and the findings and recommendations detailed therein now provides the Council the opportunity to go back to associated agencies with a view to engaging them to collectively determine a proactive approach to flood risk mitigation.

Cllr Holroyd proposed that both the current report and the report commissioned by the Environment Agency in 2002 should be distributed to associated agencies, including the Environment Agency, Yorkshire Water, North Yorkshire County Council (as the Local Flood Authority and Highway Authority), Ryedale District Council and Internal Drainage Board as well as affected land owners with a view to co-ordinating a meeting to determine an appropriate course of action.  
**Agreed.**

**21100** Agenda item 8. Play Areas

- a. Installation of signage, directing dog walkers that dogs must be on the lead and keep to the public rights of way, at Old Road and Ryedale View play areas, pursuant to minute 21038 was **noted**.
- b. The Annual Operation Inspection report was **received**.
  - i. It was **noted** that all remedial repairs identified as low risk have been instructed by the clerk in accordance with the Maintenance of Manor Vale Woodland & Grounds Maintenance (Cemetery & Play Area) contract specifications.

- II. Information detailing quotations and options for repair of items identified as medium risk was **received**. The Council agreed purchase of 3no. 1m3 bulk bag play grade bark @ £366.00 (incl delivery and vat, excl labour).

The clerk confirmed that she had arranged a site visit at Old Road play area with Playdale to determine the options available for new equipment to replace the Richter Cantilever swing and Richter Junior Swing whilst maximising use of the wetpour surface in situ. Options will be made available for consideration and the next meeting, together with an itemised quotation for remedial repairs of the Playdale equipment identified as low/moderate on the annual inspection report.

- III. It was **noted** that works to address compliance issues identified at the basketball court have been referred to the manufacturer for rectification at no cost.

c. Basketball Court

- I. Damage to the curved gallery fence at the basketball court reported on 23 September was **noted** and the damage report **received**.
- II. Remedial repairs, instructed by the clerk in accordance with Financial Standing Orders, at a cost of £131.94 were **noted**.

Cllr Coughlan commented that the works, undertaken by Ravenswick Hall estate, to the ground surfacing in the area associated with Kildare Wood on the eastern boundary of Old Road play now have been carried out very effectively, now allowing easy passage via the public footpath at the north east corner of the play area where previously this ground was water logged and unstable.

**21101** Agenda item 9. Insurance

- a. It was **noted** that the Commercial Combined Insurance Policy and Cyber Insurance Policy are due for renewal on 1 November 2021.
- b. The annual premium of £2,257.26 (including IPT and fees) for Commercial Combined Insurance from Royal & Sun Alliance Insurance Plc for the period of cover from 1 November 2021 to 31 October 2022 was **agreed**.
- c. The annual premium of £461.81 (including IPT and all fees) for Cyber Risk Insurance from Travelers for the period of cover from 1 November 2021 to 31 October 2022 was **agreed**.

**21102** Agenda item 10. NYCC Highways

- a. Information on the progress of road markings and additional signage on West End, Westfields and Tinley Garth, pursuant to Minute 21037 dated 21 June 2021 was **received**.
- b. Information regarding the feasibility of designating safe crossing places on Market Place, Piercy End and the A170 was **received**.

Cllr Shipley expressed his dissatisfaction with the information provided and proposed that a representative(s) of the NYCC Road Safety Assessment team be invited to attend a Town Council meeting to explain the rudimentary determination that there is no need for a safe crossing place in Market Place. **Agreed**.

**21103** Agenda item 11. Town Farm car park

The Town Clerk explained that subsequent to issue of the agenda, on 18 October notification was received from Ryedale District Council that the proposal for an extended period of free car parking in Town Farm car park, which had been scheduled to be considered by the Senior Management Team at the weekly meeting on 21 October 2021, will now be considered at the meeting on 28 October 2021.

Cllrs expressed frustration that consideration of the subject of car parking in Town Farm car park has been repeatedly avoided and it was agreed to respond to the Senior Management Team that it would be intolerable and hugely undesirable if it is deferred again. **Agreed**.

**21104** Agenda item 12. Keep Kirkbymoorside Clean

- a. It was **agreed** to support Keep Britain Tidy's 'We're Watching You' campaign to tackle dog fouling
- b. A ceiling budget of £200 for purchase of A3 glow-in the dark correx signs (£25 each + VAT) and A4 bin stickers (£6 each + VAT) was **agreed**. Consideration was given to the most appropriate locations for installation of the correx signs and agreed as follows:

Ryedale View

Old Road

West Pastures

Manor Vale Woodland near Neville's Castle

Ings Lane

- c. Installation of 2no. post mounted bins on Kirby Mills Industrial Estate at a cost of approximately £170 each (costs include materials and installation by Streetscene) was **agreed**.

**21105** Agenda item 13. Information regarding drainage of the pitch at the sports field was **received**.

**21106** Agenda item 14. The content of the next issue of The Moorsider was **considered**.

The winter 2021 issue will predominantly feature Town Council business providing a summary of subjects that have been considered over the past 12 months and actions agreed. Details of how best to contact the relevant authority and respective duties/responsibilities.

**21107** Agenda item 15. Remembrance Sunday 14 November 2021

- a. It was **noted** that arrangements are in progress for organisation of the Remembrance Parade
- b. It was **noted** that Helen Collin DL will be in attendance representing the Lieutenantcy
- c. It was **agreed** to contribute £50 towards a wreath under s137 of the Local Government Act 1972.

**21108** Agenda item 16. Participation in the celebration of the Queen's Platinum Jubilee in 2022 was **considered**. It was **agreed** to liaise with all local groups, charities and businesses to determine interest in a collaborative community event(s) for the period of 2 to 5 June 2022. Information will be received for further consideration at the next appropriate meeting.

**21109** Agenda item 17. The written update from Cllr Carl Les on progress being made for new governance arrangements in the County was **received**.

**21110** Agenda item 18. Receipt of thanks from Next Steps Mental Health Resource Centre for the grant award of £2,184 was **acknowledged**.

**21111** Agenda item 19. Reports from Members representing the Town Council at meetings of outside bodies and on delegated matters was **received**. Cllr Holroyd reported that he has attended the John Stockton Foundation meeting as a representative of NYCC. Cllr Wells attended the Environmental Group meeting on 26 September 2021, as representative of the Town Council.

**21112** Agenda item 20. The Town Clerk's report

The Town Clerk participated in the YLCA Ryedale Branch meeting held by Zoom on 5 October 2021.

It will be necessary to further extend the stay of the temporary relocation of the mini recycling centre from the layby adjacent to Kirkbymoorside Primary School into Town Farm Car Park. This is due to civil works being undertaken and will run through to the 05<sup>th</sup> November with views of relocating it back the week commencing 08<sup>th</sup> November 2021 at this current time as advised by NYCC. This action is necessary to enable civil works to be undertaken to resurface and alter the road junction as part of the development at Westfield Manor.

Arrangements for the additional Christmas lights throughout the town centre are progressing, with agreed participation by all central businesses. The Christmas lights will be installed across the frontage of all town centre businesses on 25 November 2021.

**21113** Agenda item 21. The Town Mayor's report

The Town Mayor participated in the YLCA Ryedale Branch meeting held by Zoom on 5 October 2021.

The Town Mayor will be attending the Remembrance Day Parade on Sunday 14 November accompanied by his wife and Deputy Mayor, Cllr Wells

**21114** Agenda item 22. There were no questions to the Chair.

**21115** Agenda item 23. The date of the next ordinary meeting of the Town Council on 15 November 2021 at 7.30pm in Church House was **noted**.

The meeting concluded at 8.44pm