



KIRKBYMOORSIDE TOWN COUNCIL

Church House
7 High Market Place
Kirkbymoorside
YO62 6AT
Tel: 01751 432217

town.clerk@kirkbymoorsidetowncouncil.gov.uk

Minutes of a meeting of the Kirkbymoorside Town Council held at Church House on Monday 15 November 2021 at 7.30pm

Present: Councillors S Brown, J Cossins, C Dowie, N Holroyd (Chair), T Shipley and J Wells.

Also present: Town Clerk L Bolland.

Councillor Holroyd welcomed all present.

21116 Agenda item 1. Apologies for absence

- a) Apologies for absence given in advance of the meeting were received from Cllr Coughlan.
- b) The reasons given for absence by Cllr Coughlan were approved.

21117 Agenda item 2. There were no Declarations of Interest in items on the agenda.

21118 Agenda item 3. Minutes and Matters Arising

- a) The draft minutes of the Meeting held on 18 October 2021 were **received** and **approved**.
- b) The draft minutes of the Manor Vale Management Committee meeting on 4 November 2021 were **received**.
- c) The draft minutes of the Finance Committee meeting on 9 November 2021 were **received**.
- d) There were no matters arising

21119 Agenda item 4. Public Session – There were no members of the public present.

21120 Agenda item 5. There were no District and County Councillors present.

21121 Agenda item 6. Financial matters:

- a) The cost of training since the last meeting of the Council of £60 in respect of Part I and II Chairmanship Skills attended by Cllr Wells, was **reported**.
- b) The report of accounts paid since the last meeting of the Council was **received** and payments **approved** according to the list provided
- c) The Financial Summary to 31 October 2021 was **received**.
- d) The following recommendations from the Finance Committee regarding the budget for 2022/23 were **received**:

I. To set the specific reserves as follows:

£50,000 allocated to the cemetery fund

£25,000 earmarked for development (including repairs) of the sportsfield, play area and skatepark.

£20,000 allocated for specific reserves to include:

- a. Staff sickness £5,000,
- b. By-election provision £4,000
- c. Manor Vale provision £6,000

- d. Moorside Room provision £5,000
- II. The level of general reserve should be retained at **£40,000**, on the basis that the general reserve is recommended to be at least half of the precept.
- III. Budget for the financial year 2022/23:

Allocation of £3000 from the CIL monies in respect of development at Wains Field Planning Application 18/01313/MFUL for costs associated with the Queen's Platinum Jubilee in 2022

Set the 2022/23 precept at £74,000 and note that this is the same as for 2021/22 and there has only been one increase of £500 in the last 8 years. Maintaining this precept level still enables the Town Council to meet all service provision.

Cllr Brown commented that allocation of CIL funds to the Queen's Platinum Jubilee celebrations would not be appropriate as this money should be used to support development by funding infrastructure.

The Clerk confirmed that clarification will be sought from Ryedale District Council to determine the criteria for allocation of CIL funds prior to application, as necessary.

- e) The budget for 2022/23 was **agreed**.

Cllr Brown **objected** to the precept being determined before the Band D equivalent is received.

The Council **resolved** to set the precept at £74,000.

21122 Agenda item 7. Section 106 and Community Infrastructure Levy (CIL)

- a) A summary of the allocation of £9,305.49 from the CIL in respect of development at Wains Field Planning Application 18/01313/MFUL (£32,958.75) was **received** and the remaining balance of £23,653.26 **noted**.
- b) Correspondence from Ryedale District Council confirming payment of £8,239.68, being the first instalment of CIL in respect of Planning Application 18/01313/MFUL, was **received**.
- c) It was **noted** that the application submitted to Ryedale District Council for Section 106 funds associated with 'Westfield Mews' has been successful and the Town Council have been awarded £2,287.00 for the costs associated with installing tree planters in the town centre.

21123 Agenda item 8. Flood Risk

It was **noted** that, pursuant to Minute 21099, a meeting with the associated agencies, to determine an appropriate course of action, is scheduled to be held on Monday 10 January 2022. Any proposals arising from the meeting will then be publicised via a public consultation.

21124 Agenda item 9. The final determination by Ryedale District Council in respect of Town Farm car park was **received**.

Cllr Dowie explained that whilst she was not surprised by the lack of support by Ryedale District Council she was deeply disappointed and believes that Ryedale District Council never had any intention of obliging the Town Council's proposal to offer extended free parking in Town Farm car park. It is infuriating that the exercise of negotiating with Ryedale District Council on this matter for the past 12 months has been a waste of time and subsequently a waste of the Town Council's resources. She opined that had they (Ryedale District Council) any scruples they should have been honest at the start and simply refused the Town Council's suggestions outright. She hopes that the Town Council will be able to be proactive with the new unitary authority to achieve this goal.

Cllr Holroyd proposed that the Town Council raise the same issue regarding Town Farm car park with the new unitary authority. In the meantime it is important that local businesses and residents are aware of this outcome and understand the efforts that the Town Council have made, to no avail, and the intention to pursue the matter. **Agreed**.

21125 Agenda item 10. The cost of £1,328.94 + VAT for remedial repairs to play equipment at Old Road play area was **approved**.

21126 Agenda item 11. Public Seats

- a) It was **noted** that the public bench at the Millennium flower bed at the junction of Westfields and the A170 has been refurbished by Richard Ward and David Brewer. Councillors agreed the job had been very well done and wished to thank Richard and David for their efforts.
- b) It was **noted** that materials for Schedule One of the refurbishment programme were ordered from Duncombe Sawmill on 7 October 2021 and the order is expected by 20 November. The incurred delay has been caused by an issue with supply of timber and mechanical breakdown one of the saw components.
- c) It was **noted** that materials for Schedule Two of the refurbishment were ordered from Duncombe Sawmill on 9 November 2021.

The Clerk explained that arrangements are in place for the works to be carried out to the public seats/benches and it is hoped that all works will be completed by the year end.

21127 Agenda item 12. The request by Next Steps Mental Health Resource Centre to locate a lockable storage container at the Moorside Room was considered. It was not clear what type of storage unit was intended. The Council **agreed** in principal to the installation of a storage unit subject to circulation of the unit specifications for approval prior to installation.

21128 Agenda item 13. The invitation to attend an online briefing on the progress being made on the transition to a new unitary council for North Yorkshire in December 2021 was **received**.

21129 Agenda item 14. Information on NYCC's Respect & Protect Campaign was **received**. It was noted that the pavement vinyls have already been applied.

21130 Agenda item 15. Christmas

- a) It was **noted** that the installation of the Commercial Christmas lights by Blachere Illumination commenced on 13 November 2021 with the festoon lighting on the roundabout and the majority of lighting column mounted motifs being installed. The next installation will take place on Sunday 21 November with delivery of the two town trees and installation of the remaining commercial lights.
- b) It was **noted** that the icicle lights will be put up by the Town Clerk and Ravenswick Hall estate staff on 25 November and 2 December 2021
- c) The generous donation of the cost of the town Christmas lights was **recorded** with much appreciation on behalf of the whole community.
- d) It was **noted** that the 'Best Dressed Christmas Window' will be decided on 5 December 2021. Cllr Wells proposed to invite the donor of the Christmas lights to judge the window displays. **Agreed**.

21131 Agenda item 16. Community Award

- a) The Council **agreed** to invite nominations for the Community Award
- b) It was **noted** that the closing date for nominations will be 31 January 2022.

21132 Agenda item 17. The Town Mayor's report

The Town Mayor, accompanied by his wife and joined by Deputy Mayor, Cllr Wells, attended the Remembrance Day Parade on 14 November 2021. It was very nice to have the Kirkbymoorside Town Brass Band lead the procession and play a short concert after the parade.

The Town Mayor will be joining the Environment Agency 'Flood Warden Information Briefing' via Zoom on 15 December.

21133 Agenda item 18. Reports from Members representing the Town Council at meetings of outside bodies and on delegated matters.

Cllr Wells reported that she had joined the '20s Plenty for North Yorkshire' Zoom meeting on Thursday 11 November which involved the candidates for the Police, Fire and Crime Commissioner election. The meeting provided opportunity to discover their views on default 20mph limits throughout North Yorkshire and other road safety issues and enforcement. Information on the 20's Plenty campaign will be included on the agenda of the next meeting.

21134 Agenda item 19. The Town Clerk's report

The two bins have been installed on Kirby Mills Industrial Estate pursuant to minute 21104. The clerk is still trying to determine the feasibility of installing a bin at the layby to the south of the A170. NYCC Highway Authority have no objection to the installation of a bin at this site and a response is still awaited from Streetscene to confirm provision of the same. Cllr Dowie commented on the recent posting by a local litter picker on Facebook, about the state of the layby and the presence of assorted hazardous waste. She explained that in the past, if there was an incident that required cleaning up, Streetscene would attend. She asked if this arrangement was still in place and could relevant contact details be provided to the person who made the complaint so that they could report any future incidents directly.

The clerk is awaiting progress of the order for 'We're Watching You' signage from Keep Britain Tidy.

It is hoped that the winter issue of the Moorsider will be ready for delivery in the first week of December.

The HSBC mandate has been updated and all fees associated with the recently returned cheque, identified as not being signed in accordance with the mandate, have been cancelled.

21135 Agenda item 20. Questions to the Chair.

Cllr Dowie raised concern about the recent closure of the Ryedale Foodbank and asked the Chair if the Town Council recognise the need for a foodbank locally and would it be prepared to write to Cllr Di Keal to express support of her efforts to reopen the Foodbank and ascertain what the Town Council, local groups and individuals can do to help. **Agreed.**

The Chair raised concern about the condition of the cricket/football club premises, specifically the doors to the club changing rooms and the state of the storage sheds. He referred to the Football Foundation Grants, which are available for between £10,000 and £500,000 for building or refurbishing grassroots facilities, such as changing rooms and clubhouse refurbishment. He asked if the cricket and Football Clubs could be asked if there are plans to repair the buildings and encourage application for the funding available. **Agreed.**

21136 Agenda item 21. The date of the next ordinary meeting of the Town Council on 20 December 2021 at 7.30pm in Church House was **noted.**

The meeting concluded at 8.17pm