



KIRKBYMOORSIDE TOWN COUNCIL

Church House
7 High Market Place
Kirkbymoorside
YO62 6AT

Tel: 01751 432217

town.clerk@kirkbymoorsidetowncouncil.gov.uk

Minutes of a meeting of the Kirkbymoorside Town Council held at Church House on Monday 21 February 2022 at 7.30pm

Present: Councillors C Dowie, N Holroyd (Chair), T Shipley and J Wells.

Also present: District Cllr Riby, Town Clerk L Bolland and 2 members of the public.

Cllr Holroyd welcomed all present.

21158 Agenda item 1. Apologies for absence

- a) Apologies for absence given in advance of the meeting were **received** from Cllrs Cossins and Coughlan.

Cllr Holroyd explained that he had received an email from Cllr Brown prior to the meeting resigning from the office of Councillor with immediate effect. Thanks were recorded to Sally Brown for her contribution to the Council during her term of office.

- b) Reasons for absence given in advance of the meeting were **approved**.

21159 Agenda item 2. There were no Declarations of Interest in items on the agenda.

21160 Agenda item 3. Minutes and Matters Arising

- a) The draft minutes of the meeting held on 17 January 2022 were **received** and **approved**. Cllr Holroyd thanked Cllr Wells for chairing the meeting in his absence.
- b) The draft minutes of the Manor Vale Management committee meeting held on 10 February 2022 were **received**.
- c) There were no matters arising

21161 Agenda item 4. Public Session. Members of the public were invited to make representation at the appropriate agenda item.

21162 Agenda item 5. Discussions with Town, District and County Councillors

District Councillor Riby explained that since the last Town Council meeting he has twice attended the Overview and Scrutiny Committee meetings and the Full Council meeting last week. He confirmed that the Ryedale District Council rates will be frozen for 2022/23.

Regarding Ryedale District Council assets, Cllr Dowie raised the issue of the ticket machine in the Town Farm car park not being able to accept card payments and the absence of any notices to explain alternative payment options or to provide notice that the machine is faulty is not acceptable. Cllr Holroyd confirmed that the ticket machine has not been working properly since November 2021. It was agreed that the matter will be raised with the Community Officer.

Cllr Holroyd proposed to change the order of the agenda to consider agenda item 9 as the next item of business. **Agreed.**

21163 Agenda item 9. Jubilee Celebrations

- a) Information on progress of arrangements for the Queen's Platinum Jubilee Celebrations on Saturday 4 June 2022 was **received**.

A member of the public explained that it is the intention of Kirkbymoorside History Group to hold an exhibition on Saturday 4 and Sunday 5 June 2022, the working title for which is currently '70 Years of Kirkbymoorside'. The History Group would like to hold the exhibition in The Moorside Room and would welcome consideration by the council to waive the hire charge as this will be an admission free community event. Councillors approved the proposal in principal and look forward to receiving more information in due course, as arrangements progress, in order to afford the opportunity of formal agreement.

The History Group are also hoping to explore the feasibility of working with local manufacturers to produce a Kirkbymoorside medal as a keepsake of Her Majesty the Queen's momentous 70 years of duty and service. There are many manufacturers producing commemorative memorabilia and it would be brilliant if one could be made locally. The Town Clerk confirmed that she had heard from Sylatech who, as a local business, are interested in understanding what ideas have been initiated, so there may be the possibility of inviting participation in such a project. The clerk agreed to liaise with the parties involved.

Interest has also been expressed by All Saints and the Methodist Church, Friends of Kirkbymoorside Community Primary School, Kirkbymoorside Community Fridge, Kirkbymoorside Town Brass Band, Moors Gateway Rotary, the Bowling and Squash Clubs, Brownies and Rainbows, Kirkbymoorside Horticultural Society, and members of the public.

Proposed plans for a town event involve a fancy dress parade, led by the Kirkbymoorside Town Brass Band, to the town centre, followed by a mini-concert on Market Place, accompanied by various stalls, exhibitions and activities. The parade will require road closures and marshalls in attendance at the affected junctions. The clerk has made tentative arrangements with Community TM Ltd for traffic management on the Saturday 4 June. NYCC have confirmed that they would be prepared to waive any charges associated with a Traffic Order for temporary road closures, to support events associated with the Jubilee celebrations. The clerk has liaised with Ryedale District Council who have confirmed that they are prepared to waive all parking charges in Town Farm car park for the period from 2 to 5 June. The clerk is awaiting confirmation from Parking Enforcement as to whether the parking restrictions in Market Place could similarly be lifted for this period to allow free parking throughout Kirkbymoorside.

Other activities include a social event being organised by the Moorside Club, a treasure hunt arranged by the Brownies and Rainbows, and a 50 question Quiz Sheet arranged by the Horticultural Society. Friends of Kirkbymoorside Primary School propose to hold a scarecrow trail throughout the town on the lead up to the jubilee weekend and a 'Jubilee Fair' on 4 June and request permission to have a bouncy castle and stalls at Old Road play area. Councillors agreed in principal and look forward to receiving more information in due course in order to afford the opportunity for formal permission. The clerk is exploring the feasibility of having an ice cream van at Old Road play area on 4 June to coincide with the celebrations.

It is hoped that all activities will allow an affordable family day out without admission charges to be enjoyed by the whole community.

In support of the 'affordable' notion, Cllr Wells confirmed that the Community Fridge intend to make arrangements for extra food to be available for collection on the Saturday morning, to help cater the local street parties.

- b) The allocation of £250 from Cost Code 5 to purchase bunting and decorations was **agreed**.
- c) The estimated expense of £500 for costs associated with management of temporary road closures and allocation of costs from Cost Code 5 was **agreed**.
- d) Allocation from Cost Code 5 of an initial budget of £500 for additional expenditure associated with the town event was **agreed**.
- e) The formation of a Working Group, consisting of members of the council and non-councillors, to liaise with the local residents and businesses to co-ordinate a town event on 4 June 2022 was **agreed**.

21164 Agenda item 6. Financial matters

- a) The report of accounts paid since the last meeting of the Council was **received** and payments **approved** according to the list provided
- b) The Financial Summary to 31 January 2022 was **received**.

21165 Agenda item 7. Old Road play area

- a) It was **noted** that remedial repairs to play equipment at Old Road is scheduled to be completed in w/c 21 February 2022, pursuant to Minute 21125.
- b) It was **noted** that the frame of the bark pit has been replaced, at a cost of £450, works authorised by the clerk in accordance with Financial Standing Orders 5.5 and 5.6

21166 Agenda item 8. Street furniture

- a) The cost of purchasing a replacement notice board on Market Place was **considered** and Quotation A, £4,100 + VAT (supply only) **agreed**.
- b) Allocation of Community Infrastructure Levy funds from application 17/00849/FUL (£1530.00), and the balance of expenditure from cost code 5 to cover the costs associated with purchase and installation of the new notice board was **agreed**.
- c) It was **noted** that Phase One of the programme to refurbish the public benches and seats has been completed and Phase Two is in progress (pursuant to minutes 21058 and 21126).
- d) It was **noted** that arrangements are in progress with RV Roger Ltd for the planting of the tree planters to be installed on Market Place, with an estimated installation in April/early May, dependent on weather (pursuant to minutes 21058 and 21122).

21167 Agenda item 10. Information on the '20's Plenty For Us' campaign, pursuant to minute 21147, was **received**. Cllr Shipley voiced his opinion that there should be a 20mph speed restriction throughout the town. Cllr Wells commented that the recent changes to the Highway Code are focussed on increased consideration and awareness of pedestrians whilst also noting that Kirkbymoorside is the only market town in Ryedale without any safe crossing points or traffic calming measures to safeguard pedestrians. She proposed that the Town Council should apply to NYCC and contact the North Yorkshire Police Road Safety Officer to determine the feasibility of a 20mph speed restriction on Kirkbymoorside's through roads, meaning that the 20mph speed limit on Westfields, West End and Tinley Garth should be extended to include Old Road, Piercy End, Market Place, and High Market Place. **Agreed**.

21168 Agenda item 11. The draft Structural Order for the North Yorkshire Council was **received**.

21169 Agenda item 12. The latest North Yorkshire Climate Practitioners Update was **received**.

21170 Agenda item 13. The Town Mayor reported that he has had no engagements since the last meeting but will be meeting with a resident and NYCC Highways Officer on 28 February with regards to surface water flooding affecting Village Street, Keldholme.

21171 Agenda item 14. Reports from Members representing the Town Council.

Cllr Shipley explained that he had need to contact Reliance, the operator of the 31x bus service, in response to an incident affecting pedestrians on West End caused by reckless driving. The incident has been escalated with the driver being reprimanded and a verbal apology offered by the company.

21172 Agenda item 15. Town Clerk's report

North Yorkshire County Council Members adopted the Minerals and Waste Joint Plan on the 16th February 2022.

Kirkbymoorside Youth Club is now established and will start with one weekly session held in The Moorside Room from 6.30pm to 8pm on Fridays from 4 March 2022.

Keighley will be hosting the Official Yorkshire Day Celebrations on Monday 1 August 2022 and an invitation will be issued to the elected Mayor and consort.

NYCC have confirmed that the fault to the lantern on lighting column LP3 on New Road to Kirkdale Lane (A170) is irreparable and estimate the cost for the works to get this asset working at £300 + VAT. The works will be authorised by the clerk in accordance with Financial Standing Orders 5.5 and 5.6.

Information has been circulated to all councillors regarding the briefing, via MS Teams, for prospective candidates and agents for the North Yorkshire County Council and Parish Council Elections scheduled to take place on Thursday 5 May 2022 at 5pm. A recording of the meeting and briefing notes have been requested by the clerk and will be circulated to all councillors.

A meeting has been arranged with Zoe Metcalfe, the North Yorkshire Police, Fire and Crime Commissioner on 26 May 2022, 6.30pm – 7.45pm. The meeting will be an opportunity for the Commissioner to introduce herself and her work including the Police and Crime Plan and Fire and Rescue Service Plan, to our North Yorkshire area members. All North Yorkshire Branch representatives are invited to attend. The commissioner would like to invite members to submit questions prior to the meeting. Please submit questions to admin@yorkshirelca.gov.uk by no later than 3 May 2022 so that they can be collated and sent to the commissioner three weeks before the meeting. We hope this will lead to an informative evening for all involved.

21173 Agenda item 16. Questions to the Chair

Cllr Dowie referred to the surface water flooding in Keldholme and asked if all incidents of flooding could be recorded/catalogued for reference. A number of incidents relating to the most recent surface water flooding in Kirkbymoorside had been broadcast, including mention of deployment of the fire brigade to prevent water ingress to properties. These references will substantiate the need for flood mitigation locally. She also referred to the 'Slow the Flood' project in Pickering and asked if it would be possible to ascertain how the project came about including details of agencies involved and funding etc as this information would be relevant to the ongoing efforts to mitigate flood risk within the Kirkbymoorside catchment.

Cllr Holroyd encouraged engagement with local land owners to better manage the surface water on nearby fields.

Cllr Shipley made the observation that the majority of motorists on the A170 do not adhere to the 30mph speed limit and asked when the speed restriction zones would be adjusted to accommodate the additional traffic from the Manor Woods development? Cllr Holroyd confirmed that the planning approval included stipulations by the Highways Authority for adjustments to the speed restrictions but there has been no information detailing the proposed timescales for this revised traffic regulation order.

21174 Agenda item 17. It was **agreed** to exclude members of the public from discussion of agenda item 18.

21175 Agenda item 18. Nominations for the Community Award were received and the recipients **agreed**.

21176 Agenda item 19. The date of the next ordinary meeting of the Town Council on 21 March 2022 at 7.30pm in Church House was **noted**.

The meeting concluded at 8.41pm