



KIRKBYMOORSIDE TOWN COUNCIL

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Minutes of a meeting of the Kirkbymoorside Town Council held at Church House on Monday 21 March 2022 at 7.30pm

Present: Councillors J Coughlan, C Dowie, N Holroyd, and J Wells.

Also present: District Cllr Riby, Town Clerk L Bolland and 1 member of the public (arrived at 7.41pm).

Cllr Holroyd welcomed all present.

21177 Agenda item 1. Apologies for absence

- a) Apologies for absence given in advance of the meeting were **received** from Cllrs Cossins and Shipley. Apologies for absence were received from County Cllr Arnold.
- b) Reasons given for absence in advance of the meeting were **approved**.

21178 Agenda item 2. There were no Declarations of Interest in items on the agenda

21179 Agenda item 3. Minutes and Matters Arising

- a) The draft minutes of the Planning Committee meeting held on 21 February 2022 were **received** and **approved**.
- b) The draft minutes of the Ordinary meeting held on 21 February 2022 were **received** and **approved**.
- c) Matters arising:
 - I. Information on the 'Slowing the Flow at Pickering' project was **received**, pursuant to minute 21173.

Cllr Dowie commented that there is the opportunity to learn from information detailed in the project papers and to learn from the project when addressing the local flood issues.

Cllr Holroyd explained that he had responded to concerns raised by residents of Village Street in Keldholme, in respect of the flash flood of surface water caused by the recent heavy rains. The matter has been brought to the attention of Emily Mellalieu, NYCC (LLFA) and will be included in discussions at the meeting with the Environment Agency and local riparian owners on 25 March.

- II. Information in respect of modifications to the A170 associated with the Manor Woods development was **received**, pursuant to minute 21173

21180 Agenda item 4. Public Session – There were no members of the public present (1 member of the public arrived at 7.41pm).

21181 Agenda item 5. There were no questions already posed, nor any new matters for discussion with Town and District Councillors.

21182 Agenda item 6. Casual Vacancy

- a) It was **noted** that there have been no requests for by-election in response to the public notice of the vacancy on the Town Council: Section 87(2) of the Local Government Act 1972.
- b) The date of the Parish Council Elections in the Ryedale area on 5 May 2022 was **noted** and publication of the Notice of Election on 18 March 2022 was **noted**.

21183 Agenda item 7. Financial matters:

- a) The accounts paid since the last meeting of the Council were **reported** and payments **approved** according to the list provided.
- b) The Financial Summary to 28 February 2022 was **received**.
- c) Valuation of the Council's Regalia at £7,725 (pursuant to minutes F19006 and F21005) was **noted**.
- d) The Council's Asset Register was reviewed and revisions made in March 2022 **approved**.
- e) It was **noted** that the Councillor's Audit for Q3 was undertaken by Cllrs Holroyd and Wells on 10 February 2022.
- f) The Internal Audit Terms of Reference were **reviewed** with no changes made.
- g) The Risk Assessment Strategy, was **reviewed** and revisions made in March 2022 **approved**.
- h) The appointment of the internal auditor was **agreed** and the revised fee of £177 **approved**.
- i) The new rates of pay agreed by the National Joint Council for Local Government Services (NJC), applicable from 1 April 2021, were **noted**.
- j) It was **agreed** to retain the 2022 honorarium for the winding of All Saints' Church Clock at £200.

21184 Agenda item 8. 'Path for Everyone'

- a) Correspondence from Kirkbymoorside Environment Group and Ryedale Cycle Forum was **received**.
- b) The allocation of CIL funds and application to the Planning Authority for S106 monies to contribute to the cost of the project was **considered**.

The Town Clerk explained that S106 monies associated with the Manor Woods development (Application 17/01449/MREM) should be available for application from Ryedale District Council. However, to date details of the amount of S106 funds have not been provided to the Town Council.

The Community Infrastructure Levy funds have been allocated by the Town Council for costs associated with various projects, including the cost of the Natural Flood Management Feasibility Assessment of the River Dove upstream of Kirkbymoorside; supply and installation of tree planters; project to refurbish all the public benches; and purchase of a new notice board.

Cllr Dowie asserted the need to know the exact amount of S106 monies associated with the Manor Woods development. **Agreed**.

Taking into account the forthcoming elections, it was **agreed** to defer consideration of agenda item 8b.

- c) Collaboration with Kirkbymoorside Environment Group and Ryedale Cycle Forum to identify and pursue additional funding opportunities was **agreed**.
- d) Participation in the project and the role of project co-ordinator for installation of the first section of the path from Kirkbymoorside Primary School to Kirkdale junction, once full project costs have been achieved, was given. Cllr Holroyd proposed that it is premature to progress consideration at this time. Taking into account the forthcoming elections, it was **agreed** to defer consideration of agenda item 8d.

21185 Agenda item 9. 20mph speed restrictions in Kirkbymoorside

Information from NYCC in response to the Council's proposal for 20mph speed restrictions to be extended to include Old Road, Piercy End, Market Place, and High Market Place, pursuant to minute 21167, was **received**.

Information from 20's Plenty for Us was **received**.

It was **agreed** to pursue the feasibility of a 20mph speed restrictions on Piercy End, Market Place and High Market Place.

21186 Agenda item 10. Sports Field

- a) A ceiling budget of £500 for supply and installation of new water meters at the sports field was **agreed**.
- b) A ceiling budget of £500 for installation of wooden hand railings next to the public footpath leading to the fire assembly point and repairs to the fence at the sports field entrance, was **agreed**.

21187 Agenda item 11. Ukraine Crisis

- a) The NALC General Briefing 1-22 | Ukraine was **received**.
- b) The NALC Legal Topic Note 31 | Local Council General Powers was **received**.
- c) It was **agreed** to include the Ukrainian flag and a statement of solidarity on the Town Council website and notice boards.

Cllr Coughlan asked if it would be possible to purchase and fly the Ukrainian flag in the town. The clerk confirmed that the Memorial Hall are making arrangements to fly the Ukrainian flag from their flag pole. All Saints Church have agreed use of the church flag pole for the Town Council to fly the Ukrainian flag until the next date of flag change. Cllr Coughlan proposed purchase of a Ukrainian flag to be flown from the church flag pole at an approximate cost of £30.00. **Agreed**.

21188 Agenda item 12. Information on progress of arrangements for the Queen's Platinum Jubilee Celebrations was **received** as follows:

Plans for the parade are progressing, the traffic management company has submitted to NYCC Highways Authority for a rolling road closure for the length of the parade route and closure of Church Street for the duration of the celebrations.

The event will include:

Jubilee Fair at Old Road play area on 4 June and Scarecrow trail throughout town, organised by Friends of Kirkbymoorside School

Performances by the Kirkbymoorside Town Brass Band throughout the events with the first performance at 11.30 leading the parade from the sports field to Market Place, and the finale at 2.45pm on Church Street.

'70 Years of Kirkbymoorside' exhibition by the Kirkbymoorside History Group in the Memorial Hall on 4 & 5 June

'Open Studios' exhibitions in the Moorside Room on 4 & 5 June and 11 & 12 June

Flower Festival organised by All Saints Church

Shop window 'Treasure Hunt' organised by the Rainbows and Brownies

Fancy Dress competition

Best Dressed home and garden competition

Queen's portrait competition

Queen's Sheet Quiz organised by the Kirkbymoorside Horticultural Society

Community Fridge opening on Saturday morning to offer supplies for local street parties

The next meeting will be held on Wednesday 6 April at 6pm via zoom.

21189 Agenda item 13. The date of Kirkbymoorside Environment Group's 'Give or Take Day' on 24 April 2022 in The Moorside Room and Memorial Hall, was **noted**.

21190 Agenda item 14. Correspondence was **received** from Ryedale Community Foodbank (pursuant to minute 21135) and the cost of £468 to cover six months rent of the Kirkbymoorside Methodist Church Schoolroom, **considered**. Taking into account the forthcoming elections, it was **agreed** to contribute towards the cost of rent to 30 April, to coincide with the end of the current Council term. The newly elected council would need to consider ongoing support following elections in May 2022.

- 21191** Agenda item 15. Correspondence from NALC Smaller Council's committee was **received**.
- 21192** Agenda item 16. The Town Mayor reiterated that he had liaised with local residents in response to the surface water flooding in Keldholme following the heavy rainfall in late February, as referred earlier in the meeting.

- 21193** Agenda item 17. Reports from Members representing the Town Council at meetings of outside bodies and on delegated matters

Cllr Wells reported that on 25 February she met with the appointed contractor in Manor Vale woodland to explain the requirements for flail cutting a berth on either side of the bridlepath, from Neville's Castle to the Ancient Ash.

- 21194** Agenda item 18. The Town Clerk's report was **received** as follows:

Street Furniture: On 1 March the clerk took delivery of the 7no. tree planters, which will remain in the storage container until planting in April.

The programme to refurbish all the street furniture is now in the final stages.

Ryedale View play area: On 10 March the clerk met with Paul Smith, Ravenswick Hall Estate Manager at Ryedale View play area to determine the most suitable approach to manage the shrub belt in order to more effectively screen the neighbouring properties. The existing screen is comprised of Symphoricarpos albus (common snowberry), Prunus spinosa (blackthorn), and Cornus alba (red stemmed dogwood). Additional planting of the same species' in the next planting season (November) to fill the gaps in the current hedge line is recommended.

On 18 March the clerk met with the contractor and instructed clearance of the encroaching vegetation for the length of the hedge line of the shrub belt and cutting back the vegetation on both sides for the length of the woodland trail and picnic area. The works were completed the same day. (Minute 18199)

Weir: On 19 March the contractor cut back the area of bulrush growth on the water's edge, above the waterline, in accordance with the weir management plan. (Minute 20201)

Manor Vale woodland: The works to cut a verge on either side of the top bridleway was completed on 25 February (Minute MV-21013). On 4 April repairs to the steps and hand rails leading up to Neville's Castle from the golf course road will be carried out by a NYCC contractor appointed by Andrew Hall (Minute MV-21012).

Flood Management: A virtual meeting has been arranged with representatives of the Environment Agency and NYCC as the Lead Local Flood Authority on 25 March to progress discussions in respect of local flood mitigation. Discussions will also include the surface water flooding on Village Street Keldholme and considerations of suitable management of the associated land.

The clerk will be participating in the YLCA Remote Conference on 25 March.

Moorside Room: Kirkbymoorside Pigeon Flying Club exhibition on Saturday 26 March

- 21195** Agenda item 19. Questions to the Chair

Cllr Coughlan asked if there was a means by which interest could be generated in the forthcoming elections. A leaflet detailing the role of the Town Council and Councillors, and how to become a councillor was circulated. Publication on the Town Council website and notice boards and circulation via the Town Blog was **agreed**.

Cllr Coughlan also asked how the Town Council could support the efforts for the Ukraine. It was **agreed** to publish information on the Town Council noticeboard, where possible providing links to information and approved agencies as endeavour to keep members of the public well informed.

- 21196** Agenda item 20. It was **noted** that the next meeting will be held at 7.30pm on Monday 25 April 2022 in Church House.

The meeting concluded at 8.37pm