



KIRKBYMOORSIDE TOWN COUNCIL

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Minutes of a meeting of the Kirkbymoorside Town Council held at Church House on Monday 25 April 2022 at 7.30pm.

Present: Councillors J Cossins, J Coughlan, C Dowie, N Holroyd, T Shipley and J Wells.

Also present: Town Clerk L Bolland and 3 members of the public.

Cllr Holroyd welcomed all present.

21197 Agenda item 1. Apologies for absence – all Town Councillors were in attendance.

- a) There were no apologies for absence given in advance of the meeting.
- b) There were no reasons given for absence.

21198 Agenda item 2. There were no Declarations of Interest in items on the agenda.

21199 Agenda item 3. Minutes and Matters Arising

- a) The draft minutes of the meeting held on 21 March 2022 were **received** and **approved**.
- b) There were no matters arising.

21200 Agenda item 4. Public Session

A member of the public raised concern that they had witnessed persistent speeding of vehicles on West End and complained that the 20mph roundels had not yet been installed. They explained that they had been to the drop-in session at Manor Close Community Centre on 13 April, (arranged by Ryedale District Council and attended by representatives of various organisations including the police and fire services), where they raised concern about speeding within the town and was provided assurance that the subject would be discussed at the Community MAPS meeting on 28 April. They recalled that the Fire & Rescue representative attendant at the drop-in session had mentioned that their vehicles were equipped with cameras and could be deployed to monitor the speed of vehicles.

The Town Clerk confirmed that following the drop-in session the Community Link Officer (Ryedale District Council) had been in contact to follow up on the concerns raised by the member of the public. The Community Link Officer confirmed that recommendations had been made to the member of the public for a Community Speed Watch to be initiated by residents of West End. The clerk explained that information about the Community Speed Watch initiative had been provided to the resident in June 2021 and information was received at the Town Council meeting in June where Cllr Shipley and said resident expressed their intention to collectively set up a Community Speed Watch for West End.

Cllr Shipley and the resident both explained that to date no progress had been made.

The clerk confirmed that she would be participating in the Community MAPS meeting on 28 April and would ensure that the speed concerns were raised.

The works to install the 20mph roundels had been delayed because it is not possible to carry out lining work during the winter as the salt, which is present on the carriageway, affects the bond between the paint and the road. In the likely event that there will no longer be the need for road

gritting, it was agreed that any further delay would be unacceptable and the clerk will chase up NYCC for progress on the line marking.

21201 Agenda item 5. There were no District and County Councillors present and no questions already posed, nor any new matters raised by Town Councillors.

21202 Agenda item 6. 2022 Parish Council Elections

- a) It was **noted** that the Statements of Persons nominated for all the parish and town council elections are now published on the Ryedale District Council website under Election Documents.
- b) It was **noted** that Kirkbymoorside Town Council is not contested and candidates on the Statement of Persons Nominated are elected unopposed.
- c) It was **noted** that candidates will take office on Monday 9 May 2022.
- d) It was **noted** that the Council may co-opt any person to fill the remaining two vacancies in accordance with Section 21(2)(a) of the Representation of the People Act 1985.

21203 Agenda item 7. Financial matters:

- a) Accounts paid since the last meeting of the Council were **reported** and payments **approved** according to the list provided.
- b) The Financial Summary to 31 March 2022 was **received**.
- c) It was **noted** that the review of the hourly cleaning charge for the library will increase the Council's annual contribution of 50% of the costs to £1,375.

21204 Agenda item 8. Section 106

- a) 13/000342/MOUT Land at Westfields, Kirkbymoorside
 - I. Schedules 1 and 2 of the Section 106 Agreement relating to Land at Westfields, Kirkbymoorside, dated 30 August 2013, pursuant to minute 21184 dated 21 March 2022 were **received**.
 - II. The following covenants by the County Council were **noted**:
 - i. Education Contribution - £560,000 for expansion and improvement of the primary school
 - ii. Highway Contribution - £75,000 for enhancement of existing No. 174 and 176 bus services
 - iii. Travel Plan Contribution - £40,000 for travel plan co-ordinator
 - iv. Cycle Contribution - £10,000 for the provision of cycle stands in Kirkbymoorside Town Centre

The clerk explained that efforts were in progress to ascertain the allocation of funds and itemised expenditure by the respective departments at NYCC. Information will be received at a meeting of the full council at the earliest opportunity.

Cllr Coughlan noted that details of the Section 106 Agreement dated 30 August 2013 were not disclosed to the Town Council until March 2022 and expressed dissatisfaction that the information was not forthcoming at the time of issue and was only provided as a result of repeated requests by the Town Clerk.

- b) Receipt of £1,250, being final payment in respect of Section 106 Grant Reference S106-055 associated with additional features at the Half Basketball Court, was **noted**.
- c) It was **noted** that the final payment of £1,143 in respect of Section 106 Grant Reference S106-070 associated with the installation of tree planters on Market Place will be paid upon completion of the works.
- d) It was **noted** that there are no remaining Section 106 monies for allocation to Kirkbymoorside.

21205 Agenda item 9. Jubilee Celebrations

- a) Information on progress of arrangements for the Queen's Platinum Jubilee Celebrations was **received**. Details of all the events and competitions will be featured in the May issue of The Moorsider. Competition prizes include tickets to Castle Howard, Dalby Forest and Flamingo Land, and prizes contributed by Marshalls Aerospace & Defence Group and Rack Systems. Sylatech is making a considerable contribution by manufacturing a commemorative medal, in partnership with the History Group.
- b) An update on progress of the joint project by Kirkbymoorside History Group and Sylatech to produce a bespoke Kirkbymoorside Commemorative medal was **received**. Production has been calculated to allow a medal to be made available to all children in Kirkbymoorside aged 2½ to 12 years. A limited number of medals will be available for purchase upon application to the History Group.
- c) The cost of £650 to contribute to the cost of manufacture of the commemorative medal was **agreed**.

The Council commended Kirkbymoorside History Group their initiative to embark upon such an ambitious project to celebrate the Queen's Jubilee and offered thanks to Sylatech for their very generous involvement and for making the project a reality.

21206 Agenda item 10. Play Areas

- a) The cost of the annual play area inspections, due in June, will remain at £250 + VAT, was **noted**.
- b) It was **noted** that repairs to the basketball post at Old Road play area have been carried out at a cost of £480 + VAT, authorised by the Town Clerk in accordance with Financial Standing Orders.
- c) It was **noted** the two seats 'In Memory of Charlie Cornick' have been installed at the skate park.

The Council expressed thanks to 'Charlie's Friends' for volunteering to carry out the works to remove and dispose of the old benches and prepare suitable hardstanding upon which the memorial seats have been installed. The new seats, in Charlie's favourite colours of pink and black are a fitting memorial and will be appreciated by so many.

21207 Agenda item 11. An update on progress of Flood Risk Management was **received**. A meeting was held on 28 March involving participation by the Environment Agency, North Yorkshire County Council (Lead Local Flood Authority), the Town Council and riparian owners. The Flood Risk reports for Kirkbymoorside catchment¹, the most recent of which was commissioned by the Town Council in 2021, together with commitment by Ravenswick Hall Estate to implement NFM increases the likelihood that the project will satisfy Environment Agency criteria for support. The clerk is in the process of obtaining contact details for land owners that will be invited to participate in the project by means of the implementation of NFM throughout the catchment. Liaison with the associated agencies is ongoing and a further report will be made available at the next appropriate meeting.

21208 Agenda item 12. Concern regarding recent collisions at the Village Street and Grey Lane junction in Keldholme was **noted**. There have been two recorded collisions at the junction, and therefore data available to demonstrate the need for traffic calming at this location.

The clerk explained that subsequent to issue of the agenda, (pursuant to Minute 21185 wherein it was agreed to pursue the feasibility of a 20mph speed restrictions on Piercy End, Market Place and High Market Place), a quotation has been received for the cost of 4 no. ATC (Automatic Traffic Count) surveys to be undertaken using Metrocount units on Piercy End, Market Place and High Market Place at a cost of £500 + VAT. The finding of the surveys will support the application to NYCC Highways Authority for a 20mph speed restriction. The cost of the works is within the clerk's delegate authority and will be instructed in accordance with Financial Standing Orders. **Agreed**.

¹ Flood Risk Mapping Studies (2003); Rye Catchment Flood Alleviation Studies (2019); and River Dove Natural Flood Management Potential Assessment (2021)

Cllr Holroyd proposed that the length of Grey Lane, in proximity to the junction with Village Street in Keldholme, be added to the application for a 20mph speed restriction and the instruction of ATC surveys on Piercy End, Market Place and High Market Place extended to include this location.
Agreed.

21209 Agenda item 13. The 2022/23 Levy calculations for the sports field were agreed. A member of the public requested clarification of the areas and frequency of grass cutting of the common parts and asked if the hedge cuttings could be collected by the contractor.

21210 Agenda item 14. Necessary works required to dismantle and remove 1no. ash tree in Manor Vale woodland on the boundary with the neighbouring property on Castlegate, at a cost of £540 + VAT were **noted**. Accounting for the time taken to obtain a quotation and in the interest of expediting works the quotation was **approved** without the necessity for additional quotations. The contribution of £270 towards the cost of the works from the property owner was **approved**.

21211 Agenda item 15. The latest York and North Yorkshire Climate Practitioners newsletter was **received**.

21212 Agenda item 16. The date of the Annual Town Meeting on Tuesday 3rd May 2022 at 7pm in the Moorside Room was **agreed**.

21213 Agenda item 17. With exception of participation in the Flood Risk Management meeting on 28 March the Town Mayor had nothing to report.

21214 Agenda item 18. There were no reports from Members representing the Town Council at meetings of outside bodies and on delegated matters

21215 Agenda item 19. The Town Clerk's report was received as follows:

The Annual Return is in progress and the internal audit is scheduled on Monday 9 May.

The tree planters are due to be installed on Market Place in the middle of May and she will be attending RV Roger next week to confirm the planting options.

Plans for the Jubilee event on 4 June are progressing and all details will be included in The Moorsider. The Moorsider will also feature information of the Community Awards and the 2022 Town Councillors.

21216 Agenda item 20. Questions to the Chair

Cllr Dowie explained that there is still evidence of (offensive) symbols carved into the roof of the toddler multi-play unit and asked if it would be possible to determine the most appropriate means of disguising/repairing the damage. The clerk will make enquiries of the manufacturer and local play equipment providers to determine the most suitable course of action and associated costs for consideration.

Cllr Wells explained that she had been approached by a resident with regards to the state of 'The Pound' on Manor Vale Lane and asked if an alternative approach to management of this area could be considered. The clerk will contact local contractors for recommendations and quotations for consideration.

Cllr Shipley commented that the works to repair the steps leading from Manor Vale Lane to Neville's Castle have not been completed and asked if it would be possible for more chippings to be added to the upper steps. The clerk will contact Andrew Hall, NYCC Public Rights of Way Field Officer, for status on progress of the works.

Cllr Shipley explained that he had been approached by residents who complained that older youths were using the top of the ramps at the skate park as an area to congregate and so refusing use of the ramps by younger children. The clerk will explore the options available for alternative 'bleacher' style seating at the skate park.

21217 Agenda item 21. It was **noted** that the next meeting to be held at 7.30pm on Monday 16 May 2022 in Church House.

The meeting concluded at 8.45pm.