



KIRKBYMOORSIDE TOWN COUNCIL

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Minutes of the Ordinary Town Council meeting held at Church House on Monday 20 June 2022 at 7.30pm.

Present: Councillors J Cossins, J Coughlan (arrived at 7.32pm), N Holroyd, T Shipley and J Wells.

Also present: Town Clerk L Bolland, County Cllr White (arrived at 7.55pm) and 1 member of the public.

Cllr Wells welcomed all present.

22035 Apologies for Absence

- a. Apologies for absence given in advance of the meeting by Cllr Dowie were **received**. Apologies for late arrival to the meeting were received from Cllr Coughlan, who arrived at 7.32pm.
- b. Approval of reasons given for absence was **agreed**.

22036 Declarations of Interest in items on the agenda

Cllr Shipley declared an interest in agenda item 14 as proposer.

Cllr Cossins declared an interest in agenda item 9a, in retrospect during consideration of the same, as owner of one of the sites submitted to the Local Plan for development.

22037 Reports from representatives on outside bodies

Cllr Wells reported that they had participated in the town's Jubilee celebrations on Saturday 4 June by leading the Parade ahead of the Town Brass Band and then presenting the prizes for the various competitions. They also joined the Rainbows on Wednesday 8 June to present the prizes for the Jubilee Treasure Hunt and the Beavers on Thursday 9 June to present the prizes for the 'Design a Stamp' competition. On Tuesday 14 June Cllr Wells attended the YLCA Ryedale Branch meeting at Ryedale House in Malton, this being the first face to face meeting since the pandemic.

22038 Minutes and Matters Arising

- a. The draft minutes of the Meeting held on 16 May 2022 were **approved**.
- b. There were no matters arising.

22039 Public Session - to allow members of the public to make representations, ask questions and give evidence in respect of any items of business.

Cllr Wells invited the member of the public to make representation at the relevant agenda item.

22040 Discussions with Town, District and County Councillors in respect of questions already posed, and any new matters

There were no District or County Councillors in attendance. County Councillors White arrived at 7.55pm.

22041 Financial matters:

- a. The report of accounts paid since the last meeting of the Council was **received** and cheque payments **approved** according to the list provided.
- b. The Financial Summary to 31 May 2022 was **received**.
- c. Submission of the AGAR Part 3, 2021/2022 to PKF Littlejohn LLP on 17 May 2022 was **noted**.

22042 The grant application submitted by Kirkbymoorside Environment Group in the amount of £450 towards the cost of the Kirkbymoorside Shopping Guide was considered and **agreed**.

22043 Planning

- a. Local Plan Review – Publication on the Ryedale District Council website of accompanying information for all site submissions’ was **noted**.

Cllr Cossins declared an interest as owner of one of the sites submitted for development.

Cllr Holroyd reiterated concern regarding submission of sites 254 and 10 which adjoin the site on Swineherd Lane where there is currently an application for residential development (19/00772/MOUT¹). Development of these sites, together with site 117 would see a considerable expansion to the parish.

Cllr Holroyd suggested that many people will not be aware of the Local Plan review and the processes involved in determining sites for development and proposed that the information should be displayed on the Town Council website, noticeboard and in the library with a map clearly depicting the sites that have been submitted, details of how to access further information and the Town Council’s submission to the Planning Authority. **Agreed**.

- b. Approval by the Planning Authority of Planning Application 22/00342/FUL | Change of use of land used as a portable cabin area of the former Highways depot to allow the erection of a building forming 8no. storage/garage units | North Yorkshire Highways Depot Manor Vale Lane Kirkbymoorside North Yorkshire YO62 6EG was **noted**.

22044 Traffic Concerns

- a. The Traffic Survey Report for the 5no. sites in Kirkbymoorside: Piercy End(2), Market Place, High Market Place and Gray Lane was **received**. The average speed of vehicles over a 7 day period was recorded as follows:

Piercy End South	18.4mph
Piercy End North	22.2mph
Market Place	17.9mph
High Market Place	19.8mph
Gray Lane, Keldholme	27.6mph

- b. Submission of the traffic survey reports to NYCC in support of the application for a 20mph speed limit was **agreed**. Cllr Wells proposed a consultation with local businesses and residents on the proposal to change the speed limit to 20mph in the town centre. **Agreed**.

22045 The process and criteria of the Community Award was **reviewed**.

The criteria encourages members of the community to nominate someone in Kirkbymoorside who they believe should be receiving some recognition for their contribution to the community. Based on the nominations the Town Council chooses the recipient(s) of the Community Award.

Cllr Coughlan proposed addition of the requirement of councillors to declare any lobbying during the nomination period. **Agreed**.

22046 Street Furniture

- a. It was **noted** that the project to install tree planters on Market Place has been completed.
- b. Receipt of £1,143.50 from Ryedale District Council, being the final payment associated with Section 106 Grant 070 for costs associated with the project to install tree planters on Market Place, was **noted**.

¹ 19/00772/MOUT | Outline planning application for 43 residential dwellings and associated infrastructure - all matters reserved other than for layout, scale and access (1.3Ha) | Land Off Swineherd Lane Swineherd Lane Kirkbymoorside North Yorkshire

- c. To note that since the date of issue agenda item 12. c. has been withdrawn.
- d. The expression of interest by 'MenZown' to provide a bench outside 1-5 Piercy End was **received**.
- e. Application to NYCC for street furniture licences for both locations was **agreed**.

22047 Old Road play area

- a. It was **noted** that the Police and Ryedale District Council Community Officers are aware of the recent, repeated incidents of vandalism at Old Road play area.
- b. It was **noted** that remedial repairs to the fencing have been carried out in accordance with the maintenance contract and works authorised by the Town Clerk in accordance with Financial Standing Orders at a cost of £285.
- c. The cost of £1,244.88 + VAT to replace the roof panel on the Playdale toddler multi-play unit was considered to be excessive. It was **agreed** to determine an alternative, cost effective means of disguising the symbols on the roof panel.

22048 Manor Vale woodland

- a. The proposal for additional seating in proximity to bird box no.3 to create an area of quiet reflection was **considered**. The offer of three benches by Cllr Shipley to be installed by the Town Council contractor was gratefully **accepted**.
- b. A ceiling budget of £250 for the cost of materials was **agreed**.
- c. It was noted that the Haymaking exercise will be carried out by the KMEG volunteer working group on Saturday 9 July.

22049 The update on Flood Risk Management was **received**. The Clerk confirmed that the Town Council website has been updated with a 'Flood Risk Management' feature on the home page, allowing browsers to select 'More details...' leading to a dedicated page with the latest information and links to associated reports. Cllr Wells proposed that in order to ensure all parties are fully informed correspondence should be sent to each property in the affected areas with a summary of progress made to date and details of how to access more information. **Agreed**.

22050 Continued support of Ryedale Community Foodbank was considered and the cost of £468 to cover a further six months rent of the Kirkbymoorside Methodist Church Schoolroom **agreed**.

22051 It was **noted** that the annual fire alarm and emergency light testing at the Moorside Room was carried out by East Coast Fire Services Ltd on 24 May 2022.

22052 The update on progress towards a new single council for North Yorkshire was **received**.

County Cllr Greg White introduced himself to the Council and outlined his role as an Executive Member and his responsibility to Climate Change and Customer Engagement, including involvement with 'Stronger Communities'. He offered reassurance that the new authority will not pressure any parish or town councils to change their roles or participation with the County Council but there will be the opportunity to take on additional responsibility if it is beneficial to both parties. The County Council needs to ensure that any transfer of assets or changes to responsibilities will be sustainable.

22053 The latest York & North Yorkshire Climate Practitioners update was **received**.

22054 The 2022/23 Schedule of Meetings was **received** with no changes made.

22055 There were no reports from Members representing the Town Council at meetings of outside bodies and on delegated matters.

22056 Town Clerk's report

The Town Clerk reported that the new noticeboard is due to be installed this week. The existing information boards will be displayed in two of the three panels with the third panel assigned to Town Council news. The Council membership information will include photos of each councillor.

The water sub meters have been installed at the Bowling Club and the Cricket and Football Club House pursuant to Minute 21186 dated 21 March 2022. It was necessary for two sub-meters to be installed at the Bowling Club in order to record water usage to the kitchen and the washrooms as it was not possible to replace the damaged water board (Yorkshire Water) meter supplying the building.

Groundworks at 'The Pound' on Manor Vale Lane are in progress, authorised by the Town Clerk pursuant to Minute 22027 dated 16 May 2022 at a cost of £450, and include clearing all vegetation, installation of a suitable membrane and application of 20mm gravel. Additional works to install a post and rail fence and pedestrian gate have also been instructed at a cost of £230 in accordance with Financial Standing orders. Since issue of the agenda the Kirkbymoorside History Group have submitted a proposal for additional features at the Pound, which will be included for consideration at the July meeting.

22057 Questions to the Chair

Cllr Coughlan asked if an agenda item could be included at the next appropriate meeting for consideration of the Council's future participation with North Yorkshire Council and the potential to adopt or revise any roles and responsibilities as mentioned by County Cllr White at agenda item 18.

22058 The date of the next ordinary meeting of the Town Council on 18 July 2022 at 7.30pm in Church House was **noted**. Cllr Wells offered apologies in advance for absence from the July meeting as they will be away.

The meeting concluded at 8.52pm