



KIRKBYMOORSIDE TOWN COUNCIL

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Minutes of the Ordinary Town Council meeting held at Church House on Monday 18 July 2022 at 7.30pm.

Present: Councillors J Cossins, C Dowie, N Holroyd, and T Shipley.

Also present: Town Clerk L Bolland, District Cllr Riby and 2 member of the public.

Cllr Shipley welcomed all present.

22059 Apologies for Absence

- a. Apologies for absence given in advance of the meeting by Cllrs Coughlan and Wells were **received**.
- b. Approval of reasons given for absence was **agreed**.

22060 There were no Declarations of Interest in items on the agenda.

22061 Minutes and Matters Arising

- a. The draft minutes of the Meeting held on 20 June 2022 were **approved**.
- b. There were no matters arising.

22062 Public Session – Cllr Shipley invited members of the public to make representations at the agenda item of interest.

22063 Discussions with Town, District and County Councillors in respect of questions already posed, and any new matters

District Cllr Riby apologised for his absence from recent meetings as he has been away.

He explained that he attended the Planning Committee meeting on 5 July 2022 and made representation in support of Planning Application 22/00113/FUL for replacement front doors to 12, 14 and 16 Howe End and replacement attic window at no.16. Howe End. The Officer's recommendation was refusal but the decision was overruled and approval was given for wood effect composite doors and window.

Cllr Riby assured the Council that he continues to strive to gain grant aid for local projects, namely the 'Path For Everyone' and the 3g football pitch at Ryedale School, albeit with little success to date.

22064 Financial matters:

- a. The report of accounts paid since the last meeting of the Council was **received** and cheque payments **approved** according to the list provided.
- b. The Financial Summary to 30 June 2022 was **received**.

22065 Planning

- a. The following Planning Applications were **considered**:
 - i. 22/00627/FUL | Siting of a mobile building to use as a tattoo studio | 5 Yeomans Court Kirkbymoorside North Yorkshire YO62 6EU

The Council do not support the application due to concern about the allocation of a residential parking space for permanent business purposes.

- ii. 22/00688/HOUSE | Erection of two storey side extension | 22 Parkers Mount Kirkbymoorside North Yorkshire YO62 6JB.

No observations were recorded

- iii. 22/00694/FUL | Erection of car port to the south-west elevation and erection of a timber annexe on land to the east of the property | The Heights Kraig Lane Keldholme Kirkbymoorside North Yorkshire YO62 6NJ.

No observations were recorded.

- b. Approval of planning application 22/00113/FUL | Installation of replacement front doors to 12, 14 and 16 Howe End and replacement attic window to front elevation of no.16. | 12, 14 And 16 Howe End Kirkbymoorside North Yorkshire YO62 6BD was **noted**.

The clerk provided details of planning application 22/00785/FUL | Erection of a maintenance storage building and compost clamps, associated landscaping and additional hardstanding | Ravenswick Hall Young Bank Lane Kirkbymoorside North Yorkshire YO62 7LT the notification for which was received from the Planning Authority (Ryedale District Council) after issue of the agenda with a closing date for observations of 8 August. In the absence of Council meetings in August members are asked to submit any personal observations pertaining to planning applications directly to the Planning Authority, as members of the public.

22066 Flood Risk Management

- a. The latest information on Flood Risk Management was **received**.

On 15 July the clerk had a meeting with Joe Allen, Environment Agency, to discuss progress of Flood Risk Management. NYCC as Lead Local Flood Authority need to review the project programme and evaluate resources, tasking priority work. Subsequently costings have not yet progressed for the levy bid.

The project will involve two phases, one phase is to implement NFM upstream (carried out by the Environment Agency, Yorkshire Wildlife Trust and local land owners) and the other phase being flood management through maintenance and conveyance of the drainage systems (Carried out by NYCC as the Lead Local Flood Authority).

There are two options for project approach. Either to proceed with the original plan, wait for NYCC to come up with costings and then progress with the NFM project or initiate the NFM measures in Phase 1 and bring the NYCC element in as Phase 2.

Natural Flood Mitigation measures are part of the long term strategy for dealing with flood risk in the catchment. This approach will have wider benefits including water quality and maintenance of natural habitat, restoring habitat to a more natural state. An additional result will be low carbon which is very positive in terms of the net zero strategy.

In the meantime, the Environment Agency are interacting with an internal NFM practitioners group with access to funding opportunities e.g. England Woodland Creation grant, the Wild Trout Trust, Rivers Trust and Forestry England. This provides the opportunity to learn from other NFM projects and have a strong business case to support any funding bids for the project.

The project could be further supported by evidence of previous flooding incidents and the clerk will endeavour to collate all such information from contacts who have previously been engaged on the subject. Once submissions are received it will be necessary to gain GDPR consent from all correspondents in order that the information provided may be used by the Environment Agency and third parties.

Further progress will be reported to the Council at an appropriate meeting later in the year.

- b. The draft body of text for a 'Ryedale Flood Risk' leaflet to be issued by Ryedale District Council was **considered** with no revisions made. The Council support issue of the leaflet to residents in the affected areas.

- c. Correspondence from a member of the public with regards to flooding affecting Swineherd Lane was **received**. The Town Clerk confirmed that the concerns detailed in the correspondence and the accompanying photograph have already been circulated to the respective personnel involved in the Flood Risk Management project.

Additionally, it was agreed to make representation to the Planning Authority in response to the site submissions associated with the review of the Local Plan, specifically sites 254 and 10.

22067 Use of the Moorside Room for the purpose of 'Homes for Ukraine' meetings was considered. Cllr Dowie explained that currently meetings are being held in the Milton Rooms in Malton. The meetings afford the opportunity for Ukrainian guests to meet and also to engage with local authorities and agencies. A local venue would allow easier access for Ukrainian guests in the Kirkbymoorside area. It was **agreed** to offer use of the Moorside Room, at no charge, for the purpose of 'Homes for Ukraine' meetings.

22068 Training and Membership

- a. Renewal of the clerk's annual membership to the Society of Local Council Clerks due on the 1st August 2022 at a cost of £215 was **agreed**.
- b. Renewal of the clerk's annual membership to the Association of Local Council Clerks on 4 July 2022 at a cost of £50 was **noted**.
- c. The clerk's attendance to the YLCA 2022 Training Seminar in Leeds on 23 September at a cost of £120 + VAT plus travel expenses was **agreed**.

22069 Replacement of 2no. vehicle access gates and 4no. posts at the town cemetery was **agreed** at a cost of £940 to be allocated to cost code 14.

22070 It was **noted** that the NYCC lighting column at Chisholm's Monument needs to be replaced with a 'heavy duty' column to accommodate the Town Council's hanging baskets and Christmas lighting motifs and the contribution of 50% of the costs being £1,250 to be allocated to cost code 5 **agreed**.

Cllr Dowie commented on how spectacular the hanging baskets are looking and commended In Bloom for their hard work.

22071 The proposal by Kirkbymoorside History Group for installation of structures and an information panel at The Pound was **considered** with interest. It was agreed to explore the costs involved with the project in order to allow informed consideration at the next available meeting.

The clerk explained that the ground works had not yet been completed because there was a fault with the contractor's machinery and a part has been ordered. A member of the public suggested that instead of a post and rail fence with a pedestrian gate it would be more in keeping to have a five bar livestock gate across the entrance to The Pound. **Agreed**.

22072 It was **noted** that the 2022 Joint Annual Meeting of YLCA will be held on 23 July at The Bridge Hotel, Walshford.

22073 There were no reports from Members representing the Town Council at meetings of outside bodies and on delegated matters.

22074 Town Clerk's report

Signatures are being collected to demonstrate support of the proposal for a reduced 20mph speed limit in the town centre and on Grey Lane in Keldholme. These together with the traffic survey reports will be submitted to NYCC Highways Authority by the end of the month.

The street furniture licence for a bench to be installed on the pavement outside 1 Piercy End has been issued. Menzown have expressed further interest in gifting a bench to the town and an agenda item will be included for consideration of the same at the next appropriate meeting.

The clerk has provided Yorkshire Ambulance Services with location details of all known defibrillators in the area. The Town Council owned defibrillators are already registered and access details are available via The Circuit, in partnership with the British Heart Foundation, and www.defibfinder.uk

Friends of Kirkbymoorside Community Primary School have confirmed successful application of a defibrillator via London Hearts, pursuant to the grant awarded by the Town Council. They are awaiting the storage cabinet and installation will take place over the summer holidays. Once installed this defibrillator will be registered with the appropriate organisations so that information is available via the relevant apps.

James Draper is now the Community Link Officer and first point of contact at Ryedale District Council for Kirkbymoorside. Since the last meeting the following issues have been reported to the Community Team and MAPS:

Graffiti at the toilet block in Town Farm car park, Old Road play area, Ryedale View Play area and several outbuildings on West End accessible via the public footpath leading from Feversham Drive to West End. Ryedale District Council have liaised with property owners where necessary, to make arrangements for removal of the graffiti.

Anti-social behaviour by youths congregating on The Shambles behind the Memorial Hall causing a nuisance to the neighbouring businesses by noise and litter. The Memorial Hall committee have also been informed.

Wains Field development - The clerk has contacted the site manager (Oliver Wilkinson) and requested that the temporary public footpath be strimmed regularly to allow pedestrian access.

Manor Woods development - The clerk is awaiting a response from the site manager, (Anthony Bell) with regards to:

- i. the stone walled town sign which is to be reinstated next to the Millennium flower bed on the junction of the A170 and Westfields
- ii. a report of Himalayan Balsam in the north west of the development and details of containment measures to prevent infestation

RDC Community Grant Scheme - Due to a high number of applications in the first round of the Community Grant Scheme, Ryedale District Council have decided to reduce the number of application windows.

Originally there were three rounds scheduled for 2022-23, however this has now been cut to two rounds to ensure funding is fairly distributed.

This means that the final deadline for applications is 26 August 2022 for a decision to be made by 10 November 2022.

The Community Grant is open to any Ryedale community-based organisation or group, for projects that make a positive impact on community-owned or managed facilities and activities in Ryedale, such as village halls, play areas, sports facilities, village owned shops and activities that support the local community.

Play Areas – The clerk has scheduled a site meeting with a representative from Sovereign Play on 13 September to determine a suitable location and costs to install a double swing set at Old Road play area. Quotations will be received by the Town Council for consideration at the next available meeting.

The play equipment at Ryedale View and the toddler play equipment at Old Road play area is scheduled to be jet hosed on Sunday 24 July. The Council's contractor is going to sand the roof of the toddler multi-play at Old Road play area in an attempt to disguise the damage caused by vandalism.

Rosedale Lighting have very kindly offered to make a star to complete the Christmas lighting display on the A170 roundabout.

22075 Town Mayor's report – The Town Mayor was not in attendance.

22076 Questions to the Chair

Cllr Holroyd asked if it would be possible to get clarification from NYCC Highways Authority of any adjustments to the speed restrictions zones associated with the Manor Woods development, anticipating the necessity to extend both the 40mph and 30mph zones to accommodate the expansion of the town.

Cllr Shipley noted that the temporary footpath diversion order on the Manor Woods development is due to expire and asked if the developers have applied for an extension of the same.

Cllr Dowie explained that she had been contacted by a member of the public who expressed concern about the replacement notice board on Market Place casting shadow on the access to the neighbouring property and asked if it is larger than the original. The clerk confirmed that the three information panels are exactly the same dimensions as the old and the dimensions of the frame itself are also consistent.

In view of the repeated incidents of vandalism at Old Road play area, Cllr Dowie asked if it would be possible to get insurance specifically to cover the cost of remedial repairs.

Cllr Holroyd commented that the installation of CCTV at the play areas had previously been considered, in response to repeated incidents of vandalism and asked if the subject could be revisited with an agenda item for the next meeting.

Cllr Cossins asked who was responsible for maintenance of the churchyard as she had been approached by members of the public with complaints that areas of the churchyard was overgrown. The clerk confirmed that the Town Council is responsible for the town cemetery and All Saint's PCC are responsible for the churchyard. The Town Council contributes towards the cost of maintenance and in 2021 the grant was awarded subject to the caveat that the grounds maintenance is carried out so that it is wild flower friendly. The programme that was devised by the contractor in 2021 was very thorough and it was understood that the grounds maintenance is being carried out by a different contractor. Cllr Holroyd proposed that the clerk contact All Saints PCC to check that the maintenance programme was being followed. Agreed.

22077 The date of the next ordinary meeting of the Town Council on 19 September 2022 at 7.30pm in Church House was **noted**.

The meeting concluded at 8.42pm