



## KIRKBYMOORSIDE TOWN COUNCIL

Church House  
7 High Market Place  
Kirkbymoorside  
YO62 6AT  
Tel: 01751 432217

[town.clerk@kirkbymoorsidetowncouncil.gov.uk](mailto:town.clerk@kirkbymoorsidetowncouncil.gov.uk)

### Minutes of the Ordinary Town Council meeting held at Church House on Monday 18 July 2022 at 7.30pm.

**Present:** Councillors J Cossins, J Coughlan, C Dowie, N Holroyd, and T Shipley and J Wells (Chair).

**Also present:** Town Clerk L Bolland and 1 member of the public.

Cllr Wells welcomed all present.

**22078** Agenda item 1. Apologies for Absence - All Councillors were in attendance

**22079** Agenda item 2. There were no Declarations of Interest in items on the agenda.

**22080** Agenda item 3. Minutes and Matters Arising

- a) The draft minutes of the Meeting held on 18 July 2022 were **received** and **approved**.
- b) There were no matters arising.

**22081** Agenda item 4. Public Session – Cllr Wells invited the member of the public to make representations at the agenda item(s) of interest.

**22082** Agenda item 5. There were no District and County Councillors present and no matters for discussion with Town Councillors in respect of questions already posed.

Cllr Coughlan proposed to revise the order of the agenda to consider items 9 and 11 as the next items of business. Agreed.

**22083** Agenda item 9. The costs associated with the installation of structures at The Pound were considered, pursuant to Minute 22071 dated 18 July 2022. Councillors agreed that the structures must be able to withstand all weather conditions and have significant longevity. Cllr Wells proposed acceptance of the quotation from M U S T Forge for three silhouettes of a longhorn cow, a typical sheep and a pig, made of corten steel. **Agreed.**

In the absence of existing silhouettes for comparison the Town Clerk will liaise with the artist to provide draft designs for final approval at the next meeting. It was agreed that the content, design and cost of the information panel will be considered at the same time, to complete the project.

**22084** Agenda item 11. Correspondence from Kirkbymoorside History Group was **received** and installation of a bench in the town centre to commemorate Robin Butler, at a cost of £795 + VAT, considered. Robin's contribution to the community was acknowledged and the addition of a commemorative bench in the town centre was considered to be an appropriate mark of respect. The request was unanimously **agreed**.

**22085** Agenda item 6. Financial matters

- a) Completion by PKF Littlejohn LLP of the limited assurance review of the Annual Governance & Accountability Return (AGAR) for the year ended 31 March 2022 with no matters raised was **noted**.
- b) The option to opt out of the SAAA central external auditor appointment arrangements from Financial Year 2022/23 to 2026/27 was considered and **not agreed**.
- c) Accounts paid since the last meeting of the Council were **reported** and to cheque payments **approved** according to the list provided.

- d) The Financial Summary to 31 August 2022 was **received**.

**22086** Agenda item 7. Correspondence from Ryedale Community Foodbank was **received**.

- a) The cost of £18, being the shortfall of rent for the period from 01/09/22 to 30/10/22, due to the increase in hire charges, was **agreed**.
- b) Ongoing financial support to cover the cost of room hire at £20 per week, being £260 for the period from 31/10/22 to 29/01/23, was **agreed** by means of Standing Order to the Community Foodbank.

**22087** Agenda item 8. Information on Flood Risk Management was **received**:

1. The Environment Agency have drafted a bid to submit to the Yorkshire Regional Flood and Coastal Committee meeting in October requesting Local Levy funding.
2. A bid for Grant in Aid funding has been submitted internally (Environment Agency).
3. Work on drafting a 'Strategic Outline Case' has begun – if accepted this will allow an initial approval to spend some of the funds the Environment Agency are bidding for to further appraise a scheme with Yorkshire Wildlife Trust.
4. The site visit with riparian land owners is the start of building understanding of the JBA report recommendations and early identification of challenges and opportunities. Several follow up actions came from these discussions which will support building the evidence base and early data collection to inform scheme options.
5. Next step is to engage with other key landowners, details provided by Kirkbymoorside Town Council, and further site visits.

A further update from the Environment Agency will be made available in the coming months unless anything comes up in the meantime that requires Town Council participation.

In response to the update provided, Cllr Holroyd asked if further information could be provided by the Environment Agency with regards to the details of the two bid submissions and the 'Strategic Outline Case' in order to better understand the scheme options and use of the funding.

With regards to flood risk management and the discussions with associated agencies since January 2020, Cllr Holroyd asked the following:

- i. Has there been any progress determining the feasibility of relocating the 600mm storm drain that empties into the River Dove north of the A170?

The clerk explained that to date any communication suggesting the relocation of the storm drain has received no response from Yorkshire Water. Early in discussions with the associated agencies, in 2020, an Officer of NYCC Highways & Transportation explained that the exercise would involve in excess of 300m of drainage pipes and it would be unlikely that the funding required would be justifiable.

- ii. Is it possible to get clarification from Yorkshire Water of the location of the Sustainable Drainage Systems(SuDS)<sup>1</sup> in proximity to Kirkby Mills?

With continued plans for residential development there is growing concern of the impact that this will have on flood risk and the burden on the existing drainage network. In the event of any future developments in the locality, if possible, it would be prudent for the Town Council to seek a condition that the movement of the 600mm pipe be part of the permission.

- iii. What is the status of the weir ownership?

---

<sup>1</sup> Sustainable drainage systems (SuDS) are designed to manage stormwater locally (as close its source as possible), to mimic natural drainage and encourage its infiltration, attenuation and passive treatment.

The clerk confirmed that in the absence of the weir registered as an asset with any of the associated agencies, including the Town Council, it is most likely that it is the responsibility of the riparian owners.

**22088** Agenda item 10. Old Road play area

- a) The cost of installation of a double swing unit
- b) Installation of additional play equipment and agree the format for public consultation

Cllr Dowie proposed consideration of the swings and additional equipment together. **Agreed.**

In addition to the costings for double swing units, the clerk confirmed that two play equipment providers have been approached and asked to provide specifications and a quote for recommended play units. Cllr Dowie proposed that the Council establish an open dialogue with Kirkbymoorside Primary School in order that the pupils are actively engaged in the consultation to determine the preferred equipment. Details could also be included in winter issue of The Moorsider with a closing date for responses in time to be received at the November meeting. **Agreed.**

**22089** Agenda item 12. Information was **received** from All Saints PCC regarding the maintenance of the churchyard pursuant to the matter raised under Questions to the Chair, Minute 22076 dated 18 July.

Cllr Coughlan made the observation that whilst it is good to encourage the growth of wild flowers, the number of complaints made by members of the public indicates that the current grounds maintenance is not favourable. Additionally it is worth clarifying that whilst the Town Council has always agreed financial support to All Saint's PCC by contributing to the cost of grounds maintenance (upon application), management of the churchyard is the responsibility of the PCC.

Cllr Coughlan proposed that the Council respond with the suggestion to revert to the contractor's and the PCC's preferred maintenance programme and, where possible, encourage wildflower growth and avoid mowing during May to support the 'No Mow May' campaign. The response could also explain that the Council will continue to support the PCC by contributing towards the costs of grounds maintenance, upon application in accordance with the Standing Orders, as long as it is able to do so. **Agreed.**

**22090** Agenda item 13. North Yorkshire Council

- a) Information on progress towards a new single council for North Yorkshire was **received**.
- b) The proposed devolution deal between central government and local authorities for York and North Yorkshire was **received**.

**22091** Agenda item 14. NYCC Highways & Transportation

- a) Completion of the scheduled essential gully cleaning and road sweeping maintenance works on Piercy End, Market Place, High Market Place, West End and Tinley Garth on 22 and 23 September was **noted**.
- b) The scheduled dropped crossing installation works on West Pasture and Shaw Drive on 30 September were **noted**.

**22092** Agenda item 15. Correspondence from Kirkbymoorside Environment Group was **received** and it was **agreed** to appoint Cllr Wells as representative to the Path for Everyone Steering Committee.

**22093** Agenda item 16. The launch of the North York Moors Management Plan was **noted**.

**22094** Agenda item 17. Reports from Members representing the Town Council at meetings of outside bodies and on delegated matters

Cllr Dowie attended the recent Kirkbymoorside Environment Group (KMEG) meeting. There was discussion about the Rosebay willowherb growing in abundance on the verge of the A170 east near the 'Welcome to Kirkbymoorside' sign. The group would like to determine the feasibility of planting trees here instead. The clerk will make enquiries with NYCC Highways.

**22095** Agenda item 18. The Town Clerk's report was **received** as follows:

20mph speed limit

Information has been received from NYCC Highways & Transportation confirming that, based on the traffic survey reports commissioned by the Town Council, (received at the Ordinary meeting dated 18 June 2022) NYCC and the Police have no objection to the 20mph speed limits in Kirkbymoorside but would not support the speed limit in Keldholme. When I have an available resource we will start the ball rolling.

NYCC Highways & Transportation will need to consult with the Statutory Consultees (other emergency services, District Council etc.). If no objections are received then a public consultation will be undertaken. If there are no objections to the public consultation then the matter is referred to Legal to make the Traffic Regulation Order and erect the signs. If any objections are received then a Report would need to be considered by the NYCC Director and Executive Members for determination.

'Kirkbymoorside' stone sign

Assurance has been provided from NYCC that the developer still has the old stone plinth and are aware they need to re-erect this. A site meeting with NYCC, the Town Council and the contractors will arranged to ensure that it is reinstated appropriately.

Highways works associated with Manor Woods:

The remaining highway works associated with the development commenced on 7 September. The works are to widen the road, create a filter lane at the site entrance, install bus stops and islands and alter the drainage. There are no further speed limit changes proposed so these would be in the existing 40mph limit.

Public Footpath through Manor Woods

NYCC, Travel, Environmental & Countryside Services have confirmed that they are currently working with the developers and Ryedale District Council regarding the realignment of the public footpath route through the development from the entrance via West Pasture. NYCC have requested that once the development is completed, and the temporary closure (extended until 10 July 2023) if lifted that the stile is removed to make the route more accessible.

Clarification is also awaited from the developers regarding the 'missing' section of tarmacking.

Himalayan Balsam at Manor Woods

Countryside Properties confirmed that the team onsite located the plants in question and have drawn up a management plan. Cutting, hand pulling and safe disposal by the landscapers should eradicate any outbreak.

CCTV at the play areas

The clerk is waiting for information from Ryedale Cameras in Action. Information will be received at the next available meeting.

**22096** Agenda item 19. The Town Mayor's report

The Town Mayor represented Kirkbymoorside at the Yorkshire Day celebrations in Keighley on 1 August 2022 and they were interviewed by Leeds TV.

On 5 August they reported to Ryedale District Council that the public toilets in Town Farm car park were closed and on 15 August two water leaks in the town were reported to Yorkshire Water for repair.

The Town Mayor had been approached by a members of the public in respect of the following matters:

- i. access to water for the In Bloom volunteers and the feasibility of having a water butt installed in the town centre. An arrangement is subsequently in place to provide In Bloom volunteers access to water from the Moorside Room.
- ii. accessibility of the public footpath through the Manor Woods development, the outcome of which was detailed in the clerk's report.

On 31 August the Town Mayor attended the welcome service of the Revd Graham Ransom at Pickering Methodist Church

On 18 September the Town Mayor read the Proclamation of Accession of King Charles III, accompanied by Cllr Coughlan who recited a poem in remembrance of Queen Elizabeth II. This brief ceremony was followed by a Service of Remembrance and Thanksgiving at All Saint's Church.

Finally, the Town Mayor has been invited to meet with members of Moors Gateway Rotary.

**22097** Agenda item 20. There were no Questions to the Chair

**22098** Agenda item 21. The date of the next Ordinary meeting of the Town Council on 17 October 2022 at 7.30pm in Church House was **noted**.

The meeting concluded at 8.28pm