



KIRKBYMOORSIDE TOWN COUNCIL

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Minutes of the Ordinary Town Council meeting held at Church House on Monday 17 October 2022 at 7.30pm.

Present: Councillors J Cossins, J Coughlan, C Dowie, N Holroyd and T Shipley.

Also present: North Yorkshire Police representatives Police Constable (PC) Jez Walmsley, and Special Constable (SPC) Jack Fletcher, Town Clerk L Bolland. There were no members of the public.

Cllr Shipley welcomed all present and thanked PC Walmsley and SPC Fletcher for attending the meeting.

22099 Agenda item 1. Apologies for Absence

- a) Apologies for absence given in advance of the meeting were **received** from Cllr Wells.
- b) Approval of reasons given for absence was **agreed**.

22100 Agenda item 2. There were no Declarations of Interest in items on the agenda.

22101 Agenda item 3. Minutes and Matters Arising

- a) The draft minutes of the annual Town Meeting held on 3 May 2022 were **received** and **approved**.
- b) The draft minutes of the Ordinary meeting held on 26 September 2022 were **received** and **approved**.
- c) The draft minutes of the Finance Committee meeting held on 13 October 2022 were **received**.

Cllr Coughlan, (Finance Committee Chair) explained that decisions detailed in the draft minutes were made on the basis of information available at the time and agenda item 8 will offer the opportunity to discuss revisions to the Council's financial commitments for 2023/24 in light of information made available since the Finance Committee meeting on 13 October.

- d) The report of matters arising, included in the supporting document, was **received** in respect of:
 - i. Information pursuant to questions raised at Agenda item 8. Information on Flood Risk Management recorded at Minute 22087; and
 - ii. Information pursuant to questions raised at Agenda item 17 Reports from Members representing the Town Council at meetings of outside bodies and on delegated matters recorded at Minute 22094.

22102 Agenda item 4. Public Session – There were no members of the public present.

22103 Agenda item 5. There were no District and County Councillors present and no matters for discussion with Town Councillors in respect of questions already posed.

22104 Agenda item 6. An update on local policing matters was **received** from PC Jez Walmsley, North Yorkshire Police. PC Walmsley explained that Kirkbymoorside is a very low crime rate area, with no burglaries in the past 12 months. While most incidents that are reported relate to minor crime the local police appreciate that these concerns are very important to the complainants. The issues of anti-social behaviour (ASB) at Old Road skate park are transferring to the sports field, with a focus on the tennis courts. The Safer Neighbourhood Policing Team work on hotspot areas that they have been made aware of. Recently several reports have been received from the Manor Woods development, involving neighbour disputes and anti-social behaviour of children.

Cllr Holroyd asked PC Walmsley if the individuals involved in the anti-social behaviour at the skate park, and now the tennis courts, are known to the police. PC Walmsley confirmed that all the individuals have been identified and the police have been in discussion with the children and their parents.

Cllr Shipley asked if the police undertake drug sweeps in the area. PC Walmsley confirmed that searches are carried out if the use of cannabis is suspected. In the last three years the use of cannabis has increased and it is more readily available.

PC Walmsley said that the kids in Kirkbymoorside are generally really good but there are some who are smoking cannabis. The issue is less prevalent in Kirkbymoorside than the surrounding areas. A credit to the local area, Ryedale School deliver very strong, positive behavioural messages to their pupils. Additionally the Kirkbymoorside Youth Club which is held every Friday at the Methodist Hall is a fantastic resource available to the youths of Kirkbymoorside and surrounding areas.

PC Walmsley expressed the importance of reporting all incidents to the police, in order to justify a local police presence. Cllr Shipley explained that from personal experience and accounts from fellow residents, it is often difficult to report via 101 due to the time delays experienced waiting for a response, which can deter people from making reports. PC Walmsley encouraged local residents to submit reports directly to him via email to ensure that all incidents are logged and can be promptly addressed. Jeremy.Walmsley@northyorkshire.police.uk

Cllr Dowie asked PC Walmsley if there was a police presence at the fortnightly drop-in sessions held at the Methodist Hall on Wednesdays. PC Walmsley confirmed that whilst he cannot guarantee to be in attendance at every session due to shift patterns, there is usually a representative of the Ryedale Safer Neighbourhood Policing Team. The sessions are also attended by representatives of Ryedale District Council, North Yorkshire County Council and Yorkshire Housing. He explained that ideally he would like to have an increased presence in the town and hopefully the community van will be made available on a market day. Also, the message of neighbourhood safety and community policing is being actively encouraged at Kirkbymoorside Primary School where the children are very enthusiastically engaged in the mini police scheme.

PC Walmsley concluded by reiterating the importance that all incidents are reported, and offering to receive these directly via email. He explained that it is a privilege to police the Kirkbymoorside area.

Councillors thanked PC Walmsley and SPC Fletcher for taking the time to attend the meeting.

22105 Agenda item 7. Financial matters

- a) Accounts paid since the last meeting of the Council were **reported** and cheque payments **approved** according to the list provided.
- b) The Financial Summary to 30 September 2022 was **received**.
- c) It was **noted** that Q1 & Q2 of the Councillors Audit was carried out on 13 October 2022 by Cllrs Coughlan, Holroyd and Wells.
- d) The changes to electricity rates at The Moorside Room from October 2022 were **noted**.
- e) Automatic renewal of the sync.com annual subscription on 10 November 2022 (\$49.00) was **noted**.
- f) Automatic renewal of the Council's registration with the Information Commissioner's Officer on 26 October 2022 (£35.00) was **noted**.
- g) Consideration was given to the promotion of local businesses. The Town Clerk explained that Grace Lane Vets have given permission for a banner to be displayed on their fencing which is clearly visible from the A170 roundabout, and Ryedale Auctioneers have given permission for banners to be draped over the column sign at the former Cook's Garage offering visual displays to both eastbound and westbound traffic on the A170.

The required dimensions and costs are as follows:

- i. Column sign 4ft x 18 ft @ £130.00
- ii. A170 roundabout sign 2ft x 12ft @ £100.00 each

Cllr Holroyd proposed a ceiling budget of £400 for purchase of the three banners to encourage support of local businesses to be allocated to Cost Code 5. **Agreed**. The draft design was considered and it was **agreed** to revise the wording to 'support independent businesses in Kirkbymoorside' and to specify the approximate number of businesses. It was **agreed** that a draft design would be circulated for final approval prior to print.

Additionally, the entire back page of the Winter issue of The Moorsider, which will be delivered to all residences from 22 October, is dedicated to local Christmas events with a clear message to Shop Local.

22106 Agenda item 8. 2023/24 Budget

- a) Recommendations from the Finance Committee regarding the budget for 2023/24 were **received** as follows:

CAPITAL BUDGET (Minute F22007 of the Finance Committee meeting dated 13 October 2022):

Recommended Specific reserves:

£65,000 allocated to the cemetery fund

£50,000 earmarked for development (including repairs) of the sportsfield, play area and skatepark.

£25,000 allocated for specific reserves to include:

- a) Staff sickness £5,000,
- b) By-election provision £4,000
- c) Manor Vale provision £6,000
- d) Moorside Room provision £10,000

Recommend that the level of General Reserve should be retained at **£40,000**.

REVENUE BUDGET - Minute F22008 of the Finance Committee meeting dated 13 October 2022:

Recommend to factor into the annual budget for Cost Code 10, the costs associated with annual planting, installation and watering of the In Bloom hanging baskets, which would remove the necessity for In Bloom to submit a funding application for the same.

It should be noted that the annual donation to the cost of Christmas lighting, very generously made by a member of the public, also includes the associated energy costs.

On the basis of information available at the time of consideration on 13 October, the Finance Committee recommend the budget for the financial year 2023/24 of £79400.

PRECEPT recommend to set the 2023/24 precept at £79,400.

Cllr Coughlan explained that at the time of consideration of the draft budget the amount of the annual premium for the Council's insurance was not available and the Finance Committee had allocated £5600 based on recommendations by the Insurance Brokers to double the amount budgeted in 2022/23. The quotation has now been submitted at a premium of £4,399.22. Therefore Cllr Coughlan proposed reducing the Insurance budget to £4900 resulting in a reduction of £700 to the budget total of £78400.

Cllr Dowie offered a counter proposal leaving the budget at £79400 which would offer a buffer of £700 to absorb the inflated energy costs, the extent of which have not been forecast. The council **agreed** Cllr Dowie's proposal to retain the budget total at £79400.

- b) The budget for 2023/24 was **agreed** according to recommendations by the Finance Committee and the precept determined at £79400.

22107 Agenda item 9. Insurance

- a) It was noted that the Commercial Combined Insurance Policy and Cyber Insurance Policy are due for renewal on 1 November 2022

The following recommendations from James Hallam Limited were noted:

“James Hallam Limited have carried out 3 full market tender exercises in the last 5 years and whilst no increase in costs are ever welcome this premium needs to be positioned taking into account the current wider economic climate. After 10-15 years of extremely competitive rating in the sector we are currently experiencing a resetting similar to what we are all witnessing in the energy sector. For reference, during the tender exercise 2 years ago many insurers were suggesting that rates needed to go up by a minimum of 50%. Since then with inflation escalating, supply chain issues caused by covid increasing costs, a shortage of raw materials & parts, increased labour costs, energy prices forcing up costs and now the war in Ukraine insurers need to take steps to ensure they can remain solvent and meet all potential claims. Rates have been steadily increasing over the past few years and you have been protected from those increases by your long term agreement, the increase whilst looking large, when taken in context is where I'd expect it to be and over the last 6 months having dealt with many council renewals I do feel that it is good market rate.”

Cllr Holroyd wished to be clear that reference by the Brokers to the 'need to take steps to ensure they can remain solvent' is more accurately translated as the need to maintain a profit.

- b) The annual premium of £4,836.88 for Commercial Combined Insurance and GPA (Group Personal Accident) Insurance (including tax and fees) for the period of cover from 1 November 2022 to 31 October 2023 was **agreed**.
- c) It was **noted** that the annual premium quotation for Cyber Risk Insurance from Travelers is not currently available and consideration was **deferred**. Prior to consideration at the November meeting the clerk will seek advice from YLCA as to the necessity of the Cyber Risk Insurance.

22108 Agenda item 10. Play Areas

- a) The annual Operation Inspection report was **received**.
- b) It was **noted** that remedial repairs identified as low risk have been instructed by the clerk in accordance with the Maintenance of Manor Vale Woodland & Grounds Maintenance (Cemetery & Play Area) contract specifications.
- c) The quotation for remedial repairs identified as medium risk was not yet available. The Town Clerk explained that she was in the process of negotiating with Playdale Playgrounds to redress the patches of wetpour that were replaced as part of the programme of works to remove the cantilever and single swings and replace them with the team swing and aerotilt. Due to the extreme weather conditions over the summer, the replacement wetpour has not held and the works need to be repeated. The works will also include replacement of the wooden beams identified in the annual inspection. Quotations will be available for consideration at the next meeting.

Consideration was **deferred**.

22109 Agenda item 11. The consultation by NYCC Highways & Transportation on the proposal for 20mph in the town centre, closing date 4 November, pursuant to Minute 22044, was **noted**. Cllr Dowie proposed that the Town Council respond to the consultation thanking NYCC Highways for pursuing the matter and supporting the reduced 20mph speed limit. **Agreed**.

22110 Agenda item 12. Information on North Yorkshire Police, Fire & Crime Commissioner's decisions on the new Risk and Resource Model for the North Yorkshire Fire and Rescue Service was **received**.

22111 Agenda item 13. Remembrance Sunday 13 November 2022

- a) It was **noted** that arrangements are in progress for organisation of the Remembrance Parade,
- b) It was **noted** that Helen Collin DL will be in attendance representing the Lieutenancy at the Remembrance Parade
- c) It was agreed to contribute £50 towards a wreath.

22112 Agenda item 14. Reports from Members representing the Town Council at meetings of outside bodies and on delegated matters

On 12 October Cllr Holroyd attended the John Stockton Trust meeting in his capacity as representative of North Yorkshire County Council.

22113 Agenda item 15. The Town Clerk's report was **received** as follows:

CCTV at the play areas

Videcom Security have confirmed that it is possible to supply a 4G PTZ Unit to view the skate park and play area at Old road on lighting column 7 (LP7), opposite Marsh Lane LP7.



However, the engineer explained that the lack of lighting within the play area may limit the camera at times. Although the camera has built in IR capabilities it will always struggle if there is minimum ambient lighting in an area.

A quotation for supply, installation and monitoring by the Scarborough Borough Council control room will be available for consideration at the November meeting.

Town Farm car park

Confirmation has been received from Ryedale District Council, Economic Development that the process of securing quotes to undertake a programme of work in Kirkbymoorside car park including tidying the vegetation, relining and the painting of any of the black posts, bollards etc. is in progress. This is being done as part of similar work needed across Ryedale District Council car parks so ensuring all the specs are correct and quoted for correctly is taking a little time, but is in progress.

Christmas Lights

The commercial Christmas lighting has been installed, including the festoon lighting on the roundabout, column mounted motifs and cross road motifs. At the time of installation it became apparent that the commando socket had not yet been applied to the lighting column on Church

Street. Whilst NYCC have provided assurance that this will be done, as a fail-safe Blachere Illumination have proposed a wire connection to the nearest lighting column at a cost of £75. The engineers will return w/c 21 November to dress the town Christmas tree on Market Place and connect all the lights in time for the Christmas market on Saturday 26th November.

Rosedale Lighting have very generously made a 3D star which will be installed on top of the festoon lighting on the A170 roundabout. This is free of charge but it will be necessary to engage the services of an electrician to ensure the item is correctly connected.

22114 Agenda item 16. Town Mayor's report - The Town Mayor was not present.

22115 Agenda item 17. There were no Questions to the Chair

22116 Agenda item 18. The date of the next Ordinary meeting of the Town Council on 21 November 2022 at 7.30pm in Church House was **noted**.

The meeting concluded at 8.40pm.