



KIRKBYMOORSIDE TOWN COUNCIL

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Minutes of the Ordinary Town Council meeting held at Church House on Monday 17 October 2022 at 7.15pm.

Present: Councillors J Cossins, C Dowie, N Holroyd and J Wells (Chair).

Also Present: Mark McCandless, Chief Executive Officer Ryedale Learning Trust, County Councillor White, District Councillor Riby and Town Clerk, L Bolland.

Cllr Wells welcomed all present and mentioned the resignation of the Cllr Shipley has been received and the vacancy notice displayed, dated 18 November, with the period for electors to call a by-election by 8 December.

22117 Agenda item 1: Apologies for absence

- a) Apologies for absence given in advance of the meeting were **received** from Cllr Coughlan.
- b) Reasons given for absence were **approved**.

22118 Agenda item 2: Declarations of Interest in items on the agenda

Cllr Holroyd declared a non-pecuniary interest in agenda item 8 as a Trustee of the John Stockton Educational Foundation.

Cllr Cossins declared a non-pecuniary interest in agenda item 8 as the appointed Town Council representative to the John Stockton Educational Foundation.

22119 Agenda item 3: Minutes and Matters Arising

- a) The draft minutes of the Finance Committee meeting on 13 October 2022 were **received** and **signed**.
- b) The draft minutes of the Ordinary Meeting held on 17 October 2022 were **received** and **signed**.
- c) There were no matters arising.

The clerk advised a correction to agenda item 11b, should read £14,848.28 + VAT. **Noted**.

22120 Agenda item 4: Public Session – There were no members of the public present.

22121 Agenda item 5: District Councillor Riby and County Councillor White had no new matters to report.

22122 Agenda item 6: Financial matters

- a) Accounts paid since the last meeting of the Council were **reported** and to cheque payments **approved** according to the list provided.
- b) The Financial Summary to 31 October 2022 was **received**.
- c) Appointment by the Smaller Authorities Audit Appointments Ltd of PKF Littlejohn LLP as external auditor for the period 2022 to 2027 was **noted**.

22123 Agenda item 7: Ryedale School 3G project

Cllr Wells proposed to revise the order of consideration to swap the order of b) and c). **Agreed**.

- a) Correspondence from Ryedale School in respect of the 3G project was **received**.

- c) Renewal of the agreement made in 2019 to pledge £2000 in support of the project (resolution recorded at Minute 19021b dated 20th May 2019) was **agreed**.
- b) The allocation of £7000 CIL funds to support the 3G project at Ryedale School was **considered**.

Cllr Wells invited Mark McCandless (MM) to provide information in respect of the 3G project on behalf of Ryedale Learning Trust.

Cllrs Wells made enquiries as to the accessibility of the facilities with particular reference to equality of access for all members of the community regardless of sex and age.

Cllr Wells also queried the reference to transport detailed in the project's supporting document. MM explained that having a 3G pitch at Ryedale School would mean that local residents would no longer need to travel to Malton to access good facilities.

Cllr Dowie explained that, whilst she believed the project to be worthwhile, the amount of funding requested was significantly more than would be accepted of an application to the Town Council's grant fund. She proposed that the CIL monies should be applied for in the same way as a grant application in order to ensure that the request is subjected to the same scrutiny.

Cllr Holroyd all expressed his support of the project, however, his concern is that the amount the Town Council is being asked to provide is more than other local (public) bodies have provided.

MM explained that Ryedale District Council have just opened the CIL Grant Scheme for which they have been invited to apply. Helmsley Town Council have not yet committed any offer of financial support. County Councillor Jabbour has allocated £2000 from his budget.

Cllr Holroyd asked the Clerk if there was £7000 available in CIL funds after taking into account other projects that the Town Council is in the process of considering. The Town Clerk explained that, whilst the Town Council has not specifically allocated funds yet, several projects that are in progress satisfy the CIL criteria. The amount remaining should the Council decide to allocate CIL funds will be approximately £5200.

Cllr Dowie reiterated her concern that the limited CIL funds available to the Town Council should be allocated very carefully particularly bearing in mind all the S106 funds from the Manor Woods development were allocated to NYCC so there was no opportunity for local projects to benefit from this development.

Councillors agreed that the amount of funds committed by other local (public) bodies, specifically North Yorkshire County Council, Ryedale District Council and Helmsley Town Council, should be consistent with the amount being requested of the Town Council.

Cllr Wells proposed that the subject should be deferred to the December meeting and the following additional information made available to allow further consideration:

- How many children at Ryedale School are from Kirkbymoorside and how many are from Helmsley?
- Details of commitment of public money to the project and status of applications in progress.

Agreed.

Cllr Holroyd concluded by explaining that he would hate for the Town Council's decision to be tainted by the failure of other public bodies to contribute to the project.

22124 Agenda item 8: The grant application by John Stockton Educational Foundation for £200 to cover administration costs was **considered** and **agreed**.

22125 Agenda item 9: Correspondence from Kirkbymoorside Cricket and Kirkbymoorside Football clubs requesting funding for development of the shared facilities at the sports field was **received**. In the absence of any project specifications and costs the Town Council was unable to consider the allocation of funds, however, Councillors agreed support of the project. At the Ordinary meeting dated 17 October 2022 the Council agreed the 2023/24 Budget including recommendations by the

Finance Committee relating to the Capital Budget and the allocation of specific reserves for the development of the Council's assets.¹

Cllr Holroyd proposed to delegate authority to the Town Clerk to liaise with the Cricket and Football club representatives to ascertain the specific requirements of the project, determine what funding is available for the project and jointly submit any applications. **Agreed.**

The clerk provided details of the Ryedale District Council Community Infrastructure Levy (CIL) Grant Scheme for which Stage One applications opened on 16 November and close on 30 November 2022.

22126 Agenda item 10: Insurance

- a) Information in respect of Cyber Risk Insurance was **received**.
- b) Quotations for Cyber Risk Insurance for the period of cover from 1 November 2022 to 31 October 2023 were considered and Quote A for Cyber Package Insurance at the premium (including IPT and all fees) of £369.20 was **agreed**.

22127 Agenda item 11: Play Areas

- a) The response of the consultation for proposed new play equipment at Old Road play area was **noted** with Option E – Multiverse Activity Centre being the preferred play equipment being.
- b) The cost of £14,848.28 + VAT for new play equipment at Old Road play area was **agreed**.
Cllr Holroyd proposed the allocation of CILL funds to cover the project costs. **Agreed.**
- c) The cost of £2,131.29 + VAT for remedial repairs identified as medium risk in the annual Operation Inspection report was **agreed**.
- d) The cost of £2,379.00 + VAT for supply and installation of CCTV at Old Road play area plus additional monitoring charges by Scarborough Borough Council was **agreed**.
- e) It was **agreed** to carry out a public consultation to demonstrate the need for CCTV at Old Road play area.

The results of the consultation will be received at the December meeting together with the monitoring charges and any additional fees.

- f) Removal of 2no. Ash trees at Ryedale View play area, required for safety reasons due to proximity to neighbouring property and risk of tree failure, at a cost of £330 + VAT authorised by the Town Clerk in accordance with Standing Orders was **noted**.

22128 Agenda item 12: The Pound

- a) The design of structures commissioned to M U S T Forge pursuant to Minute 22083 dated 26 September were considered. Cllr Holroyd proposed purchase of 3no. 3D sculptures of a cow, a sheep and a pig at a cost of £1400. **Agreed.**
- b) The content and design of the information panel was considered. The body of text was approved with inclusion of reference to the commissioning by the Town Council of structures by local metalwork artist. Revisions to the layout, font and design were suggested. The final design will be approved at the next appropriate meeting.
- c) The cost of the post mounted information panel from £290 + VAT was **agreed**.

22129 Agenda item 13: 2022/23 National Salary Award

- a) The Local Government Association (LGA) agreement on the 2022/23 pay scales to be implemented from 1 April 2022 was **noted**:

1 Minute F22007 Finance Committee meeting dated 13 October 2022; Minute 22106 Ordinary meeting dated 17 October 2022

- i. With effect from 1 April 2022, an increase of £1,925 on all National Joint Council (NJC) pay points 1 and above
- ii. With effect from 1 April 2023, an increase of one day to all employees' annual leave entitlement
- b) The revised NJC pay scales for 2022/23 to be implemented from 1 April 2022 were **received**.

22130 Agenda item 14: 'Freedom of the Town' - an honorary privilege in recognition of achievement or contribution to the town

- a) It was **agreed** to award the title of 'Honorary Freeperson of Kirkbymoorside' to Tatyana Heard for her sporting prowess as a member of the Red Roses.
- b) The award and format of presentation to mark the achievement were considered. Cllrs Wells proposed arrangements to be made in liaison with Tatyana's family and the Malton Rugby Club. Further consideration to be given when information becomes available.
- c) Adoption of a Freedom of the Town Policy in order to bestow the title of Honorary Freeperson to future nominees was considered. Cllr Wells proposed that Councillors review the draft policy document and submit any revisions/comments to the Town Clerk to collate for consideration at the next meeting. **Agreed**.

Cllr Holroyd proposed that the forthcoming invitation of nominations to the Community Award, in December, would provide an opportunity to invite nominations to acknowledge the sporting achievements of other residents of Kirkbymoorside. **Agreed**.

22131 Agenda item 15: Civility & Respect

- a) Information on the Civility & Respect Project was **received**.
- b) It was **agreed** to sign up to the Civility in Public Life Pledge.
- c) The new model councillor-officer protocol and was **received** and adoption of the same **agreed**. Cllr Wells proposed that it should be a requirement of new councillors to undertake training in order to best understand the role and responsibilities of the Council and Councillors. **Agreed**.

22132 Agenda item 16: Information was **received** from North Yorkshire County Council in respect of increased energy costs for street lighting.

22133 Agenda item 17: The new council and devolution for North Yorkshire - Information on the Let's Talk North Yorkshire consultation was **received**. Cllr Dowie raised concern that Kirkbymoorside and Helmsley are being paired with Thirsk as opposed to Pickering or Malton. Councillors were encouraged to submit responses directly and the clerk will submit a response on behalf of the Town Council.

22134 Agenda item 18: Information on North Yorkshire Police, Fire & Crime Commissioner's survey to measure public trust and confidence in North Yorkshire Police was **received**.

22135 Agenda item 19: Reports from Members representing the Town Council at meetings of outside bodies and on delegated matters.

Cllr Dowie reported on progress made by the Environment Group and Ryedale Cycle Forum with the Path For Everyone project with the involvement of Sustrans.

22136 Agenda item 20: Town Clerk's report

The Town Clerk reported that arrangements have been in progress since w/c 24 October to install all the icicle Christmas lights throughout the town.

After a considerable period of negotiating Playdale Playgrounds have conceded to redo the wetpour repairs to the surfacing of the aerotilt and team swing at Old Road play area, at no charge. The works are anticipated to be carried out w/c 21 Nov. However, it must be noted that Playdale Playgrounds cannot guarantee the wetpour repairs and if these repeat repairs are not successful it will be necessary to carry out resurfacing of the surfaces in entirety.

Residents have raised concern about the trees on Brooke Close and the impact on neighbouring properties. Whilst the Town Council is not responsible for the trees the clerk has been liaising with Yorkshire Housing on behalf of residents in order to get a resolution.

22137 Agenda item 21: Town Mayor's report

Residents have made enquiries as to whether there will be dog waste bins installed on the Manor Woods development and raised concern that there are no markings on the first speed bump on Tinley Garth since the road surfacing works. Both matters were referred to the Town Clerk to raise with the respective agencies.

Since the 'Message from the Town Mayor' feature in the latest issue of The Moorsider the Town Mayor has been acknowledged by many more people who are now able to identify them in their role on the Town Council.

Thanks to former Councillor Trevor Shipley for making and installing the additional seating in Manor Vale woodland.

Since the subject was raised with NYCC and the Manor Woods developer, the stile on the public footpath leading from West Pastures through the Manor Woods development has been removed.

The Town Mayor participated in the Remembrance Services and Parade on Friday 11 November and on Sunday 13 November respectively.

22138 Questions to the Chair

Cllr Dowie asked if the Chair and Councillors were familiar with the 'Totally Locally' campaign and asked if the subject could be included on the agenda for the December meeting to receive information and consider launching the campaign in the new year.

Cllr Dowie also asked if there was any information regarding when the emergency vehicle access route to the Manor Woods development would be built as currently there is no designated route that offers immediate access by emergency vehicles.

Additionally, concern has been raised by the residents in the neighbouring properties on West Pastures regarding the gap between the designated area for emergency vehicle access and the rear of their properties. Is there any information as to the designation of this area as currently there is a safety concern for the affected properties.

22139 The date of the next ordinary meeting of the Town Council on 19 December 2022 at 7.30pm in Church House was **noted**.

The meeting concluded at 9.30pm