



## KIRKBYMOORSIDE TOWN COUNCIL

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### Ordinary Town Council meeting held at Church House on Monday 19 December 2022 at 7pm.

**Present:** Councillors J Coughlan, C Dowie, N Holroyd and J Wells (Chair).

Cllr Wells welcomed all present.

#### **22140** Agenda item 1. Apologies for absence

- a. Apologies for absence given in advance of the meeting were **received** from Cllr Cossins and the clerk L Bolland.
- b. Reasons given for absence were **approved**.

#### **22141** Agenda item 2. There were no Declarations of Interest in items on the agenda

#### **22142** Agenda item 3. Casual Vacancy

- a. It was **noted** that there have been no requests for by-election in response to the public notice of the vacancy on the Town Council: Section 87(2) of the Local Government Act 1972
- b. It was **noted** that public notice of the vacancy to be filled by co-option has been issued: Section 87(2) of the Local Government Act 1972

Cllr Wells proposed to approach members of Friends of Kirkbymoorside Primary School, parents and teacher to try and generate interest in the vacancies on the Town Council. **Agreed**.

#### **22143** Agenda item 4. Minutes and Matters Arising

- a. The draft minutes of the Planning Committee meeting held on 21 November 2022 were **received** and **signed**.
- b. The draft minutes of the Ordinary Meeting held on 21 November 2022 were **received** and **signed**.
- c. Matters arising
  - i. It was **noted** that the street lighting on Swineherd Lane is currently comprised of sodium lanterns and conversion to LED will be considered in 2023, pursuant to information received at agenda item 16 at the Ordinary meeting dated 21 November 2022.

#### **22144** Agenda item 5. Public Session – There were no members of the public present.

#### **22145** Agenda item 6. There were no District or County Councillors present for discussion in respect of questions already posed, and any new matters

#### **22146** Agenda item 7. To consider financial matters

- a. Accounts paid since the last meeting of the Council were **reported** and cheque payments **approved** according to the list provided
- b. The Financial Summary to 30 November 2022 was **received**.

#### **22147** Agenda item 8. The application by Kirkbymoorside Bowls Club for £1300 to cover the cost of works to facilitate disabled access to the premises was considered. It was **agreed** to award £750 of CIL funds.

**22148** Agenda item 9. Ryedale School 3G project

- a. Additional information was **received** pursuant to questions raised at the Ordinary meeting dated 21 November minute 22123.
- b. The application by Ryedale Learning Trust for CIL funds to support the 3G project at Ryedale School was considered and it was **agreed** to contribute an additional £2000 to the project, if required (dependent upon the outcome of application to Ryedale District Council for the CIL Grant Scheme for the balance of project funds).

**22149** Agenda item 10. Development of Kirkbymoorside Cricket and Football club premises

- a. Information of the Stage One CIL grant application submitted on 30 November 2022 to Ryedale District Council for 75% of the total project costs of £207,985, pursuant to minute 22125 was **received**.
- b. The determination of eligibility of the application was received and completion of a Stage Two application **agreed**.

**22150** Agenda item 11. CCTV at Old Road play area

- a. The responses to the public consultation pursuant to minute 22127 e) were **received**.
- b. The cost of £2,379.00 + VAT for supply and installation, approved at the Ordinary meeting dated 21 November minute 22127 d) was **noted**.
- c. Additional charges were **considered** as follows:
  - I. £600 annual monitoring charges
  - II. £60 rolling monthly cost of the Data Sim after year 1 based on a 6 month minimum term.

**Agreed.**

**22151** Agenda item 12. 'Freedom of the Town' - an honorary privilege in recognition of achievement or contribution to the town

- a. Information on arrangements for presentation of the award to Tatyana Heard were **received**. Cllr Wells confirmed that the family have been notified of the award and proposed an award ceremony in the Kirkbymoorside Town Brass Band Hall or other suitable venue, to be arranged according to Tatyana's availability. **Agreed**.
- b. Adoption of a Freedom of the Town Policy in order to bestow the title of Honorary Freeperson to future nominees was given further consideration. Cllr Holroyd proposed that the wording of the policy should focus on achievement as opposed to community contribution, for which the Town Council already has a Community Award. **Agreed**. The draft policy will be considered at the next appropriate meeting.

**22152** Agenda item 13. It was **agreed** to invite local businesses to a meeting late in January, on a Thursday afternoon/evening to coincide with half day closing, to determine support for the Totally Locally campaign and to establish a working group.

**22153** Agenda item 14. The invitation on behalf of North Yorkshire Council to town and parish councils to submit expressions of interest in managing services and assets was considered. Cllr Dowie proposed that the feasibility of managing the Town Farm car park should be explored. **Agreed**.

**22154** Agenda item 15. Information on North Yorkshire Police, Fire & Crime Commissioner's Consultation on how anti-social behaviour offenders make amends in North Yorkshire & York was **received**.

**22155** Agenda item 16. Reports from Members representing the Town Council at meetings of outside bodies and on delegated matters

Cllr Dowie reported that since the last meeting she had participated in two Zoom meetings for the Path for Everyone project and will be joining the next project meeting in January.

**22156** Agenda item 17. The following Planning Applications were considered:

- a. 22/01289/FUL | Removal of overhead door to the north elevation and installation of a shop front as part of the conversion of a former storage area into a barber shop | 25 Market Place Kirkbymoorside North Yorkshire YO62 6AA **No observations recorded**
- b. 22/01299/CAT | Horse Chestnut Tree - prune for safety purposes to the minimum clearance of the overhead power line of 2.5m | Land Adj Rahane Adela Shaw Kirkbymoorside YO62 6AQ **No observations recorded**

**22157** Agenda item 18. It was **noted** that nominations are invited for the Community Award, closing date 31 January 2023

**22158** Agenda item 19. Staffing

- a. Cllrs Dowie and Wells were **appointed** appraisers for the annual appraisal
- b. The date of Tuesday 17 January 2022 was **agreed** for the annual appraisal

**22159** Agenda item 20. Town Mayor's report

The Town Mayor visited Tatyana Heard's family on Friday 2<sup>nd</sup> December to inform them of the Council's award of the title of 'Honorary Freeperson' for Tatyana's sporting achievements and positive representation of Kirkbymoorside.

On Saturday 3<sup>rd</sup> December the Town Mayor attended the ceremony at All Saints church to mark the planting of a tree in remembrance of Queen Elizabeth II.

Accompanied by Cllr Dowie on Monday 5<sup>th</sup> December, the best Christmas window display was determined with Charlotte Elizabeth in first place followed by Café Williams and Something Special as runners up.

The Town Mayor was interviewed by BBC Radio York on 16<sup>th</sup> December, in a feature about Kirkbymoorside at Christmas and on 18<sup>th</sup> December they attended the carol service at the Methodist Church.

**22160** Agenda item 21. Questions to the Chair

Cllr Dowie raised the matter of the Commercial Christmas lights expressing dissatisfaction that the lights had not been fully installed and connected in time for the Christmas market on 26 November. The clerk has been liaising with the lighting company having identified a number of issues with the installation process. Cllr Dowie proposed support of the clerk's complaint and inclusion on the agenda for the annual meeting in May of the 2023 Christmas lighting arrangements and the feasibility of a switch on event. **Agreed.**

**22161** Agenda item 22. The date of the next ordinary meeting of the Town Council on 16 January 2023 in Church House was **noted**.

The meeting concluded at 7.56pm