



## KIRKBYMOORSIDE TOWN COUNCIL

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**Minutes of the Ordinary Town Council meeting held at Church House on Monday 16 January 2023 at 7pm in Church House, 7 High Market Place, Kirkbymoorside, YO62 6AT.**

**Present:** Councillors J Cossins, J Coughlan (arrived at 8.21pm), C Dowie, N Holroyd and J Wells (Chair).

**Also Present:** District Councillors Riby (arrived at 7.22pm), Town Clerk L Bolland and 4 members of the public.

Cllr Wells welcomed all present.

### **22162** Agenda item 1. Apologies for absence

- a. Apologies for anticipated delayed arrival to the meeting were **received** from Cllr Coughlan.
- b. Reasons given were **approved**.

### **22163** Agenda item 2. There were no Declarations of Interest in items on the agenda

### **22164** Agenda item 3. Minutes and Matters Arising

- a. The draft minutes of the Ordinary Meeting held on 19 December 2022 were **received** and **signed**.
- b. Matters arising
  - i. It was **noted** that local businesses have been invited to a meeting to determine support for the Totally Locally campaign on Thursday 2 February at 3pm, pursuant to minute 22152

### **22165** Agenda item 4. Public Session

A member of the public raised concern about a Mennell Motors vehicle recovery truck parked on West Pasture opposite the junction to Poplar Avenue and on the pavement. The vehicle has been parked in this location every night and on weekends since early December. The member of the public raised concern regarding road safety as the vehicle is parked opposite a junction and close to a bend, obstructing vision of oncoming vehicles, and pedestrian safety as the vehicle is parked on the pavement so obstructing pedestrian access.

The member of the public explained that residents have reported concerns to Mennell Motors and the Police. They have been trying to determine a more suitable location where the vehicle could be parked overnight, where it does not cause a nuisance.

The clerk confirmed that, in response to concerns raised by the member of public on 11 January she had referred the matter to PC Jez Walmsley the same day. A response was promptly received from PC Walmsley confirming they were already aware of the issue and had spoken with the driver of the truck on the evening of 10 January. The driver understands the issues with local residents and that parking the recovery vehicle on West Pasture is causing some distress.

PC Walmsley emphasised the importance of community cohesion and asked that the driver try to park elsewhere and this suggestion was received amenably. PC Walmsley will follow up in the next few days to try and make sure the problem gets resolved.

The member of the public explained that there has been no change and the recovery vehicle remains parked on West Pasture overnight. They explained that they had approached the Moorside Club to determine if their car park would provide an alternative location. The Moorside Club were

not receptive to the suggestion. Similarly the feasibility of parking next to the Band Hall on Manor Vale Lane has also been explored but without success.

Cllr Wells suggested that the vehicle could be parking in Town Farm car park overnight when there are no parking restrictions however the egress onto Tinley Garth would need to be determined.

The car park at Ryedale Printers and the forecourt of the former Cook's Yard were suggested as possible locations for a long vehicle to be stationed overnight, with the land owner's permission.

Cllr Holroyd enquired as to whether the member of the public has checked if Mennell Motors have an Operating Licence and if there is any provision for the commercial vehicle to be stationed in a residential street overnight.

**22166** Agenda item 5. Discussions with Town, District and County Councillors in respect of questions already posed, and any new matters

District Cllr Riby commented on progress of the CIL Grant Scheme application process, expressing his disappointment that no CIL monies would be allocated to the 'Path for Everyone' project. He also explained that there remains ambiguity as to whether it is appropriate for Ryedale District Council to allocate CIL money, prior to devolution.

**22167** Agenda item 6. Financial matters

- a. Accounts paid since the last meeting of the Council were **reported** and cheque payments **approved** according to the list provided.
- b. The Financial Summary to 31 December 2022 was **received**.
- c. Renewal of the Scribe Accounts Annual Subscription at a cost of £468.00 + VAT, from 1st March 2023 was **agreed**.
- d. The re-declaration of compliance to The Pension Regulator deadline of 31 August 2023 was **noted** and arrangements for pension enrolment **agreed** with no changes.

**22168** Agenda item 7. Development of Kirkbymoorside Cricket and Football club premises

- a. The draft Stage Two CIL grant application, in progress, for submission by 30 January 2023 to Ryedale District Council for 75% of the total project costs of £207,985, pursuant to minute 22125 was **received**.
- b. Commitment of capital reserves to the project, pursuant to determination of the 2023/34 budget recorded at minute 22106 dated 17 October 2022 were considered and **agreed**.
- c. It was **agreed** to invite members of the Cricket and Football Clubs to form a Working Group to manage the project. Representatives of the Clubs explained that they were in the process of submitting a planning application for the proposed building works. The planning application will be integral to completion of Section 11.1 of the Stage 2 grant application. Club representatives are in the process of retrieving all the information and data relevant to completion of the remaining sections of the grant application including the provision of three quotations for all elements of the project.

**22169** Agenda item 8. CCTV at Old Road play area

- a. The Acknowledgement of Order in respect of the supply and installation on CCTV at Old Road play area at a cost of £2,379.00 + VAT was **received**.
- b. The Terms & Conditions of Sale were **agreed**.

**22170** Agenda item 9. An update on progress to date in respect of the Flood Risk Management scheme was **received**. The Town Clerk explained that the information had been provided by Joe Allan, Flood and Coastal Risk Management Advisor, Environment Agency following a meeting with representatives of the associated agencies on 10 January. The clerk explained that the meeting was very positive with significant progress having been made by the Environment Agency and Yorkshire Wildlife Trust with their respective funding bids and a view to accessing the budget for project

delivery in winter 2023/24.

As part of their sustainability agenda, Marshall Slingsby Advanced Composites have contacted the Town Council offering £500 and participation by staff in a tree planting exercise to help the local community towards environmental outcomes. This commercial and community participation can be incorporated into the NFM scheme and would probably be best done under the direction of Yorkshire Wildlife Trust delivery. Tree planting is normally programmed at the back end of autumn and a pre-delivery programme will be determined following assessment of sites in April.

Cllr Dowie requested that the document be updated to include the definition of acronyms: EA – Environment Agency; NYCC – North Yorkshire County Council; RDC - Ryedale District Council; YWT - Yorkshire Wildlife Trust. **Agreed.**

**22171** Agenda item 10. Manor Vale woodland

- a. It was **noted** that remedial repairs have been carried out in Manor Vale woodland following storm damage, at a cost £150, authorised by the Town Clerk in accordance with Standing Orders.
- b. Reinstatement of the hand rail on the length of footpath leading from the top bridleway to midway along the length of the golf course road at a cost of £600 was **considered**. Cllr Dowie proposed replacement only of the section of post and rail at the bottom of the path, to repair the recent storm damage. **Agreed.**

**22172** Agenda item 11. The Ryedale Plan Key Decisions consultation document was **considered**, closing date 21 February 2023. Cllr Wells expressed frustration that the document is incomprehensible unless you are a qualified Planning Officer. Additionally, the validity of the Ryedale Plan document, post devolution, is uncertain.

Cllr Dowie proposed a response to the consultation explaining that the Town Council want to engage in the review of the Ryedale Plan but there is not an adequate process that affords informed discussion and decision making by the consultees as the papers provided are so complex and specialist to the subject matter. It would be most beneficial if a Planning Officer would attend a Town Council meeting to provide a synopsis of the Review document in order to allow informed consideration of the implications specific to Kirkbymoorside. **Agreed.**

**22173** Agenda item 12. Planning Application 22/01353/FUL was **considered**.

22/01353/FUL | Change of use and alterations to existing stables, store and office building to form 1no. two-bedroom site managers dwelling with associated parking | Buzzers Pond Ings Lane Kirkbymoorside York YO62 6DN **No observations recorded.**

**22174** Agenda item 13. Information was **received** from Yorkshire Water with regards to notice of intended survey works at the sportsfield.

**22175** Agenda item 14. Celebrations to mark His Majesty the King and Her Majesty the Queen Consort's Coronation

- a. The Council **considered** formation of a Working Group to liaise with the local residents and businesses to co-ordinate a town event on the weekend of Friday 5 to Monday 8 May 2023. Cllr Holroyd proposed to defer consideration until the local appetite for a celebration had been gauged. **Agreed.**
- b. The allocation of £250 from Cost Code 5 to purchase bunting and decorations was **agreed**.
- c. Consideration of costs associated with management of temporary road was deferred.
- d. Consideration of a budget for additional expenditure associated with the event was deferred.

**22176** Agenda item 15. There were no reports from Members representing the Town Council at meetings of outside bodies and on delegated matters.

**22177** Agenda item 16. The Town Clerk's report was received as follows:

Representation on behalf of member of the public:

In the absence of Cllr Coughlan the clerk explained that a member of the public had requested two issues of concern be raised at the Town Council meeting. Extract from email correspondence dated 11 January 2023:

"The roundabout on the A170. The shrubs and greenery are too big. If you come to the roundabout from Ings Lane you cannot see any traffic that leaves the Helmsley direction or Piercy End on the roundabout until after the exit towards Pickering. Cars and larger vehicles take a wider route around the roundabout but these are difficult enough to see in time but cyclists and motorcycles take a route nearer to the centre of the roundabout especially if they are going to Helmsley from Piercy End and you cannot see these at all until the last minute. If you have a long vehicle or trailer then the traffic is on you as soon as you pull out

Parking in the market place. This is not working in so many ways. Businesses, workers, and shoppers in fact anyone using the Market Place to park. I was in agreement with the parking restrictions for 2 hours but not for the amount of parks this takes up this is actually taking up too much space. The new nursery which I hope will go well will cause more parking problems. The new houses being built we need these people to shop in KMS but if they cannot park then their trade will go to on line shopping. Looking to the future we need a better system to park, weather this involves less restrictions on parking, 1 hour free parking all day in the car park or some 20 minute spaces. Something has to be more effective than the system we have at the moment"

The Town Clerk confirmed that concern regarding the A170 roundabout has been referred to the appropriate Officer at NYCC Highways Authority and an assessment of the planting on the A170 roundabout has been requested in order to determine if it complies with Highways Standards.

The concerns regarding parking have been referred to the appropriate Officer at NYCC Highways Authority and enquiries made as to the feasibility of making an adjustment to the short term parking on Market Place to include bays restricted to 20 minutes. It is recommended by Tim Coyne, Improvement Manager, NYCC Highways & Transportation not to change the parking in the Town Centre to just 20 minutes. Two hours has always been regarded as the average duration of a shopping trip. Twenty minutes would provide very little time at all, unless somebody was only visiting one or two shops and that would rely on the shop being quiet and parking was available close to the shop(s) they were visiting. The elderly/disabled also need to be considered who generally need more time for their shop. There are options to reduce the time to one hour or perhaps have three or four dedicated 20 minute spaces. The process for amending the parking times would involve making a new Traffic Regulation Order (TRO). In order to proceed with any changes to the parking restrictions it would be necessary to demonstrate support by the businesses or else the consultation process would likely generate enough objections that it would not be feasible to proceed with the making of the TRO.

The Town Clerk also explained that she had responded to the member of the public with an overview of the Town Council's endeavours to negotiate with Ryedale District Council in respect of management of Town Farm car park, with no success. The proposal for 20 minutes free parking in Town Farm car park would necessitate further negotiation with Ryedale District Council.

Cllr Dowie suggested that it would be futile, bearing in mind the imminent devolution in April 2023, to enter into further discussions with Ryedale District Council to request the allocation of 20 minute free short term parking bays in Town Farm car park. Cllr Dowie proposed that the Town Council's intention to submit an expression of interest to North Yorkshire Council to determine the feasibility of managing the Town Farm car park (minute 22153 dated 19 December) would provide the most satisfactory solution. **Agreed.**

#### Town Farm Car Park:

On 11 January the Town Clerk was notified of the intended date for the work including lining and repairs to the car park on 17 and 18 January 2023. The communication detailed that pre signage would be put up in the car park that week and notifications would be issued on the RDC website. Assurance was provided that disruption would be kept to a minimum and any residents that have gate access via the car park, which includes the Memorial Hall storage unit next to the public toilets, will still be permitted access.

However, the Memorial Hall Committee did not receive notification of the works until Monday 16 January. The Town Clerk has responded to RDC to express disappointment with regards to the inadequate notice period and closure of the car park on market day.

#### Play Areas:

Tree works were carried out at Ryedale View play area on Friday 13 January on the boundary with neighbouring property at 12 Ryedale Crescent (Minute 18216)

Playdale Playgrounds have completed repairs to the wetpour surfacing at Old Road play area, at no charge (minute 22136)

Repairs to the net climber and trim trail are scheduled to be carried out by Playdale Playgrounds w/c 16 January, weather pending (minute 22127c.)

New play equipment is scheduled to be installed by Sutcliffe Play on 31 January, weather pending (minute 22127b.)

Obscene graffiti on the toddler equipment at Old Road play area has been reported to the Police and Streetscene have been instructed with its removal. The application of anti-graffiti paint to the newly defaced panel and the roof panel that had been vandalised previously will also be requested.

Cllr Coughlan arrived at 8.21pm

#### **22178** Agenda item 17. The Town Mayor's report was received as follows:

Cllr Wells contacted Kirkbymoorside Primary School to generate interest in the Town Council and met with the Chair of 'Friends of Kirkbymoorside Primary School' who are currently making preparations for the Kirkbymoorside 10k event.

Formal notification of the Town Council's intention to award the 'Freedom of the Town' to Tatyana Heard has been acknowledged with thanks. The award will be presented at a small civic ceremony in the Moorside Room on Friday 3 March at 6.30pm to which Tatyana's friends, family and invited guests will be present.

#### **22179** Agenda item 18. There were no Questions to the Chair

#### **22180** Agenda item 19. The date of the next ordinary meeting of the Town Council on 20 February 2023 in Church House was **noted**.

The meeting concluded at 8.37pm